

Kanata Nordic Ski Club

2017-18 Annual General Meeting

Tuesday April 3, 2018, Beaverbrook Library

Attendance: Marlene Alt, Tom Lloyd, Brendan Duivenvoorden, Gene Vigneron, Mike Duivenvoorden, Maureen Smith, Richard Batty, Heather McCulligh, John Clarke, David Bentley, Marsha Kelly, Rich Russell, Raynor Boutet, Cory Garlock, Heather Boswell, Kevin Chapman, Nigel Wallis, Michelle Green, Kent Mamen, Arthur Anderassen, Kirsten Anderassen.

Apologies: Kaleigh Maclaren

The slides presented, which summarize the content of the meeting, can be found [here](#).

Marlene called the meeting to order at 7:00pm.

1. Adoption of agenda

Agenda was posted on the screen. New business added: question about potential development at Wesley Clover Parks (WCP). Motion to accept the agenda from Heather McCulligh; seconded by Maureen. **All voted in favour.**

Accepted agenda posted [here](#).

2. Review of 2016-17 AGM minutes

No questions or changes. Motion to accept by David Bentley; seconded by Brendan Duivenvoorden. **All voted in favour.**

3. Presidents report: Marlene Alt

- One of the most important functions of the club, and personally rewarding, is to teach and encourage children to take up the sport and to have fun doing so.
- The membership has doubled over the last 10 years
- We have begun to cooperate more frequently with other clubs which is allowing coordinated growth.
- Marlene participated in the Mayors Breakfast, a clear recognition of the club in the community.
- We had wanted to employ a full-time coach but unfortunately this year we only managed a part-time coach due to not receiving a grant for more hours. But this coach, Mike Vieira, has been a fantastic addition to the racing program and has also added benefits to the club as a whole through mentoring the volunteer coaches as all levels.

- The season was hampered by poor conditions. This led to cancelling of the Pretzel race.
- Despite early discussions and mitigating efforts, Magic of Lights was an issue this year as it impeded access to some trails at the beginning of the season and also took extra time to take down. Discussions are ongoing with Wesley Clover Park to improve on this next year.
- New snowshoe trails were marked out this year, to be included on next year's map.

Marlene wanted to recognize the invaluable contribution of volunteers, Executive, City of Ottawa, NCC, WCP and Fresh Air Experience for their support.

Read full report [here](#).

4. Treasurers report: Brendan Duivenvoorden

- The report is slightly offset as the year end is September, so the report consisted of the past year and projections for the current year, 2018.
- There was a surplus at the end of 2017 due to budgeting for a full-time coach and only using money for a part-time coach.
- Cancelling of the Pretzel this year has helped contribute to a surplus as it's standard practice not to refund registration fees in this situation.
- The end of 2017 had \$54 000 in cash.
- Projection for the end of 2018 is \$62 000 in cash, perhaps even reaching \$70 000.
- Due to the poor season there was some impact on trail fees this was estimated to be a loss \$2000. However, there was an increase in program revenue. It may be speculated that this could be an issue next year if we have a membership dip as a result of this season and the less than optimal weather.
- Revenue next year may be impacted if there is a need to charge HST.

Report included in full presentation, available online [here](#).

Motion to accept the Treasurer's report made by Richard Batty; seconded by Nigel Wallis.
All voted in favour.

5. Proposed motion for expenditure over \$5,000.

Motion proposed by Gene Vigneron:

For the purchase of a heavy-duty trail renovating attachment ('Mogul Master' or equivalent), to improve trail grooming capabilities particularly after thaw-freeze cycles, with a budget of up to \$12,000. The decision regarding the make and model will be researched and a recommendation made by a committee reporting to the Trails Coordinator. Final approval of the purchase will be made by the sitting Kanata Nordic Executive.

Rich Russell presented the rationale for purchasing this new piece of grooming equipment.

Features:

- It is more heavy duty and therefore robust than current equipment.
- It breaks up the snow and ice into fine particles making an excellent surface.
- It can eat into drifts to ensure a flattened and widened surface.
- Allow for smoothing of bumpy areas like the new bypass trail.
- It will allow for more efficient grooming as a smaller number of passes would be needed for the same current result.
- It does not set classic tracks.
- It probably has 2-3 times the life span of the current lighter equipment.
- It would cost approximately \$10 000.

Full presentation can be found [here](#).

Some discussion followed, and all questions answered by Gene and Rich. The motion was seconded by Richard Batty. **All voted in favour.**

6. Membership Coordinator report: Kaleigh Maclaren

Kaleigh was unable to attend so Marlene presented her report.

- 764 members this season.
- Members preferred the passes being mailed to them this year.
- 39% were new members.
- 34% of members were in programs.

More details are found [here](#).

7. Trails Coordinator report: Gene Vigneron

- There had been significant trails, facilities and signage work.
- Maintenance and repair of equipment continued over the season.
- Emergency action plan had been put in place.
- Trails improvement done.
- Grooming usually done 3-4 times a week.
- Grooming started Dec 13 and continued for 101 days so approximately 1800km of trail grooming.

Future plans:

- Some improvements to trails
- Maintenance of the system
- Recruitment of the trails team

See full report [here](#).

8. Events Coordinator report: Cory Garlock

There were 3 main events:

- The ski sale went well with profit up 80%. Further improvements for next year could be electronic payment, more waxing and bigger space. Perhaps retailers with used gear to sell.
- Pretzel race was able to get \$3000 in sponsorship. Would try again next year.
- Year end party went well with 75 people attending.
- Next year there would be a plan for another Snow Day event.

9. Jackrabbit Coordinator report: Maureen Smith

- Weather was challenging although only one cancelled lesson.
- Great leaders throughout the year.
- Within budget.
- Registration a little more than last year and a waiting list.
- 143 children in the program.
- One casualty this year with a broken arm but everyone pitched in and no problems.
- 39 leaders and assistants (12 more than last year).
- Hosted leader orientation session at beginning of the year.
- 4 coaching skills development clinics.
- JR fun day and barbeque was a success.

Maureen thanked the volunteers in making the programs a success and encouraged parents to be further involved.

Read full report [here](#).

10. Racing Coordinator report: Heather McCulligh

- The racer program has increased in numbers from 17-35 with a capped registration so the program could be delivered successfully.
- The new part time coach (Mike V) has been a significant asset as we set the goal of having a racing program equivalent to other local clubs.
- It has been a learning year with the coach and expectations of success in 2 years or so as this is built upon.
- The volunteer coaches have assisted Mike V to take this further and be successful
- Pilot biathlon program doubled; 8 kids took part and attended a number of biathlons
- Spring and summer program also been set up by the coach.
- 2 big races with 20 children in each

- Fundraising is going to be needed to grow the program
- Mike V will coach for another season

Read full report [here](#).

11. Teen Ski Fit coordinator report: David Bentley

- Teen Ski fit is a non-competitive program for 10-17
- 19 skiers running Thursday evening and Saturday mornings
- They undertook a number of preparatory fall hikes
- Cancelled 2 sessions due to weather
- There were 2 trips to Gatineau park
- After 6 years on the program David is now passing this on to Heather Boswell to take over.
- Next season there could be consideration of resurrecting Trak Attack which better follow on after JR4 completion; this will allow a separation of ability.
- Further improvements would be the consideration of a ski lending or demo program

Read full report [here](#).

12. Masters Coordinator report: Mike Duivenvoorden

- 5-week learn-to-ski programs were introduced this year
- There was a waiting list of 20 adults although these were accommodated over time
- 44 skiers took part in programs
- There were 12 in the touring group
- The Masters racer training program attracted small numbers so thought will be required as to how to expand this
- Next year the second 5-week program could be dropped and try and do a week night.

Report included in full presentation, available online [here](#).

Motion to accept all reports into the official record made by Marlene Alt; seconded by Maureen Smith. **All voted in favour.**

13. Election of 2018-19 Executive

Slate of candidates as presented in the agenda was put forward.

Motion to accept all candidates as proposed was made by Maureen Smith; seconded by Nigel Wallis. **All voted in favour.**

New Executive:

- a. President: Marlene Alt

- b. Vice President: David Bentley
 - c. Treasurer: Marsha Kelly
 - d. Secretary: Tom Lloyd
 - e. Membership Coordinator: Kaleigh Maclaren
 - f. Events Coordinator: Cory Garlock
 - g. Jackrabbit Coordinator: Maureen Smith
 - h. Trails Coordinator: Gene Vigneron
 - i. Promotions Coordinator: Stephanie Rees-Tregunno
 - j. Racing Coordinator: Heather McCulligh
 - k. Teen Skit Fit Coordinator: Heather Boswell
 - l. Masters Coordinator: Mike Duivenvoorden
 - m. Volunteer Coordinator: vacant
 - n. Facilities Coordinator: John Clarke
- Past President (ex-officio): Richard Batty

14. New Business

Question around the changes planned at Wesley Clover Park (WCP). The posted zoning changes for a theatre and daycare are meant to catch up with what's already been built, both at 401 Corkstown and for the forest school at 411. There is no new construction planned for this year at the site as WCP needs instead to focus on repairing flood damage to equestrian training rings.

In the longer term, the large convention facility being planned has a day lodge and potentially other spaces for Kanata Nordic's use. This is a few years out, but the club is part of the future vision for the whole site.

Marlene adjourned the meeting at 8:53pm.