



**KANATA
NORDIC**

Annual General Meeting

June 29, 2020

ZOOM controls - the meeting is being recorded



Please use your First and Last name so we can record attendance in the Minutes.

- Click on your name
- click more
- click rename

To Vote or ask to speak

- use the raise hand feature
- Click on three dots ...
- Click raise hand



President Report: David Bentley

- Welcome Kanata Nordic Executive, Members and Community Partners
- Our community partners joining us today are:
 - Céline Desormeaux - NCC land management team
 - Theresa Kavanagh - Bay Ward Councillor - Ottawa
 - Liz Inkila – XC Ski Ontario
- Guest – Covid Crisis Management and Recovery
 - Johan Angulo Caceres - Sprott School of Business, Carleton U

Agenda



1. Welcome / Record attendees
2. Adoption of agenda / New business
3. Review of AGM minutes of April 8, 2019
4. Annual reports / Questions at the end
5. President report (David Bentley)
6. Treasurer report (Marsha Kelly)
7. Membership Coordinator report (Sunida Hurst)
8. Trails Coordinator report (Gene Vigneron)
9. Facilities Coordinator report (John Clarke)
10. Jackrabbit Coordinator report (Maureen Smith)
11. Racing Coordinator report (Heather McCulligh)
12. Youth Coordinator report (Heather Boswell)
13. Masters Coordinator report (Michael Solonynko)
14. Questions and Motion to accept all reports as presented or amended
15. Election of 2020-21 Executive
16. Covid-19, effects on membership and learn to ski programs?
17. Adjournment

President Report: David Bentley

- Looking back
 - Best crowds at Ski Swap ever, gear sold out quickly
 - Late arrival of snow, not a lot either. Avoided extremes for the most part.
 - Snow just in time for the Pretzel race, well attended.
 - Sold 760 day pass vouchers on-line
 - Family day – line ups for rental skis and snowshoes
 - Social ski, 2 nights were popular – over 20 skiers meeting in the 411 Cabin
- Looking forward
 - Virtual Ski Swap?
 - Social distancing, consequences for cabin and programs, Pretzel race?
 - Individual sports are selling out of gear. More memberships for KN?
 - Increase KN visibility with popularity of urban multi-use Watts Creek Trail.

Winter in Ottawa - UWTA



- *Kanata Nordic is a founding member of the Urban Winter Trails Alliance of the National Capital Region (incorporated last month). The mission of the Alliance is to be a single voice for all multi-use winter pathways in the city to approach both the NCC and the City for funding.*
- *The trails must be free to use so for Kanata Nordic that means the Trans Canada trail which bisects Wesley Clover Parks and Watts Creek Pathway. The other founding members are the SJAM Winter Trail, Ski Heritage East, Britannia Winter Trail, Orleans Ski Club and Rideau Winter Trail. Marlene Alt is our current representative on the Alliance.*

Treasurer Report: Marsha Kelly



STATEMENT OF FINANCIAL POSITION	March	
	Actual	Projected
	FY20	FY21
ASSETS		
Cash	84	90
Equipment	73	85
Receivables	2.5	3
TOTAL	159.5	178
LIABILITIES		
Payables	0	0
Deferred Income		0
TOTAL	0	0
NET ASSETS	159.5	178
	159.5	178

STATEMENT OF OPERATIONS	March	
	Actual	Projected
	FY20	FY21
REVENUE		
Membership	32.0	32
Programs	33.0	30
Trail User Fees	13.4	15
Grants/ Sponsors	13.6	10
OCF rental Revenue	3.7	4
Other Special events	11.4	2
Total	107	93
EXPENSES	87	90
NET ASSETS AT THE END OF THE PERIOD	20	3

Treasurer Report: Marsha Kelly



Revenues			Expenses		
<i>In 000's</i>			<i>In 000's</i>		
FY20			FY20		
% of Income			% of Income		
Membership	32.0	30%	Coaching Fees and education fees	27.1	31%
Programs	33.0	31%	Depreciation	12.8	15%
Grants/ Sponsors	13.6	13%	Equipment Maintenance and Insurance	10.5	12%
Trail User Fees	13.4	13%	Pretzel Race	9.5	11%
Pretzel	10.1	9%	Facility Lease	6.6	8%
Ski Swap	1.2	1%	Jack/Bunny Rabbits Program Costs	4.3	5%
OCF rental revenue	3.7	3%	Racing Program Costs	3.7	4%
Total	107.0		Other General and Admin	3.3	4%
			Trail Maintenance/ Fuel	3.2	4%
			Facility Costs (Signage, Outhouse etc)	2.9	3%
			OCF Rental expenses	1.3	2%
			Other Special Event Costs	1	1%
			Other Program Costs	0.4	0%
			Total	86.6	

Treasurer Report: Marsha Kelly



Income/Loss by Segment					
At March 31 2020					
	General Membership	Programs	Special Events	OCF Rental Shop	Total
Revenue	59.0	33.0	11.3	3.7	107.0
Expense	39.3	35.5	10.5	1.3	86.6
Net Profit/(Loss)	19.7	(2.5)	0.8	2.4	20.4
Why the large Net Profit?					
- Membership and Program Revenues increased by 7K					
- Pretzel Race revenues increased by 6.5K					
- Trail User Fees were above budget by 2.5K					
- Increase in Funding from NCC- 2K					
-Higher rental revenues than budgeted by 2K					
- Did not build second cabin as originally budgeted for - (savings of 3.5K)					
Offset by higher facility license expenses and coaching education fees					

Treasurer Report: Marsha Kelly



Year Purchased	Description	Cost
2020	Cam AM Outlander and tracks	\$ 21,801
2018	2017 ATV purchase (OutlanderXT1000)	\$ 18,710
2015	Snowmobile - Skandic	\$ 15,726
2011	Snowmobile - Skandic	\$ 14,600
2019	Mogul Master	\$ 12,041
2015	Ginzu Groomer	\$ 9,260
2010	2 Storage Containers	\$ 7,725
2009	Tidd Tech G2 with Tracksetter, sep Rollar, Wiring Kit, all brokerage and customs	\$ 6,978
2012	Tidd-tech Groomer	\$ 6,747
2017	YTS Ginzugroomers - tracksetters and snowcombs	\$ 5,780
2009	ATV trailer, " Triton" model "ATV128-2" (est cost \$3700)	\$ 3,700



Treasurer Report: Marsha Kelly

- Questions
- Motion to Accept Treasurers Report



Membership Coordinator Report: Sunida Hurst

- Offer various programs for young children, youth, adults and racers
- Offer day pass and seasonal pass
- Total membership 720 for 2019-2020
 - 136 are family membership (how many are in the programs? How many are not?)
 - 51 couple memberships
 - 75 individual membership
- 87 out of 262(~33%) of members are fee-in-lieu of volunteer work
- 184 out of 262 are a returning club member (70% of total membership)

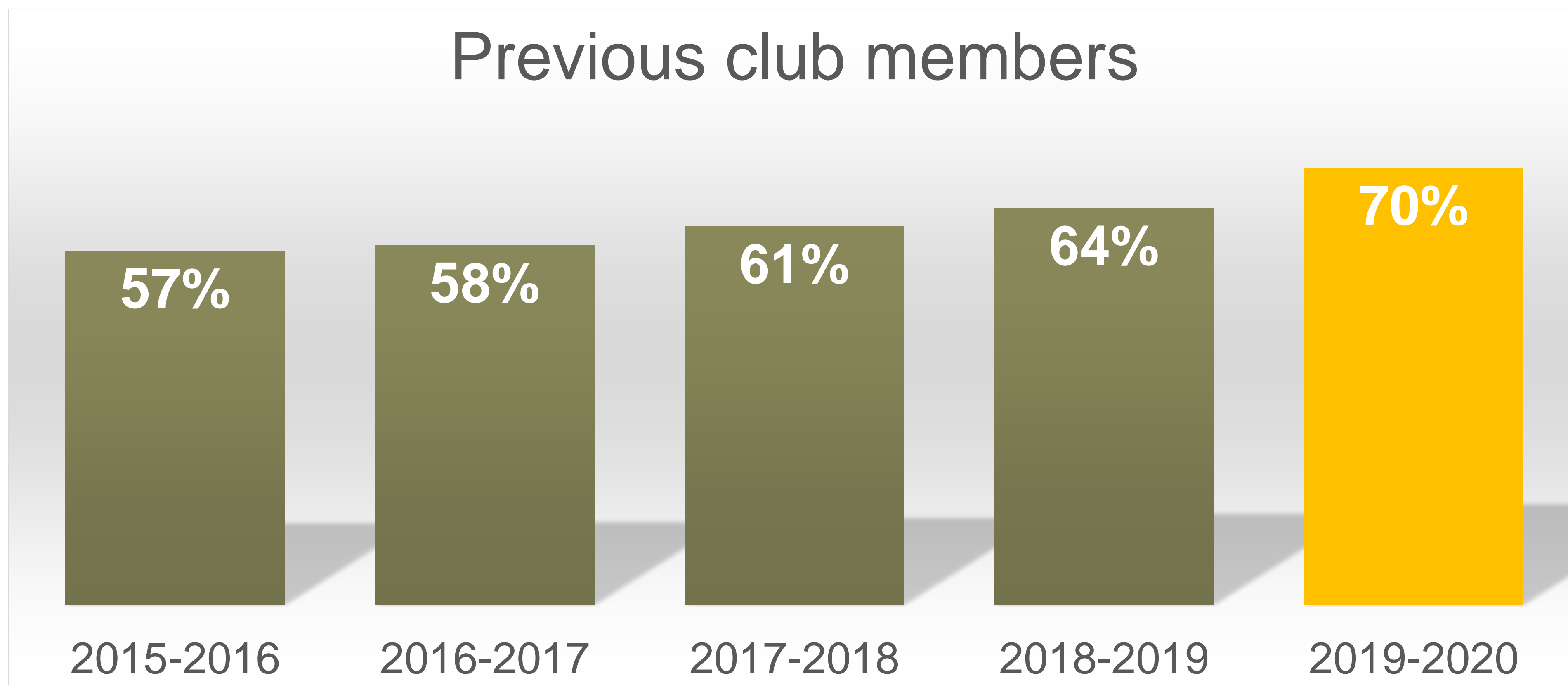
Membership Coordinator Report: Sunida Hurst

- Number of seasonal memberships over the past 5 years

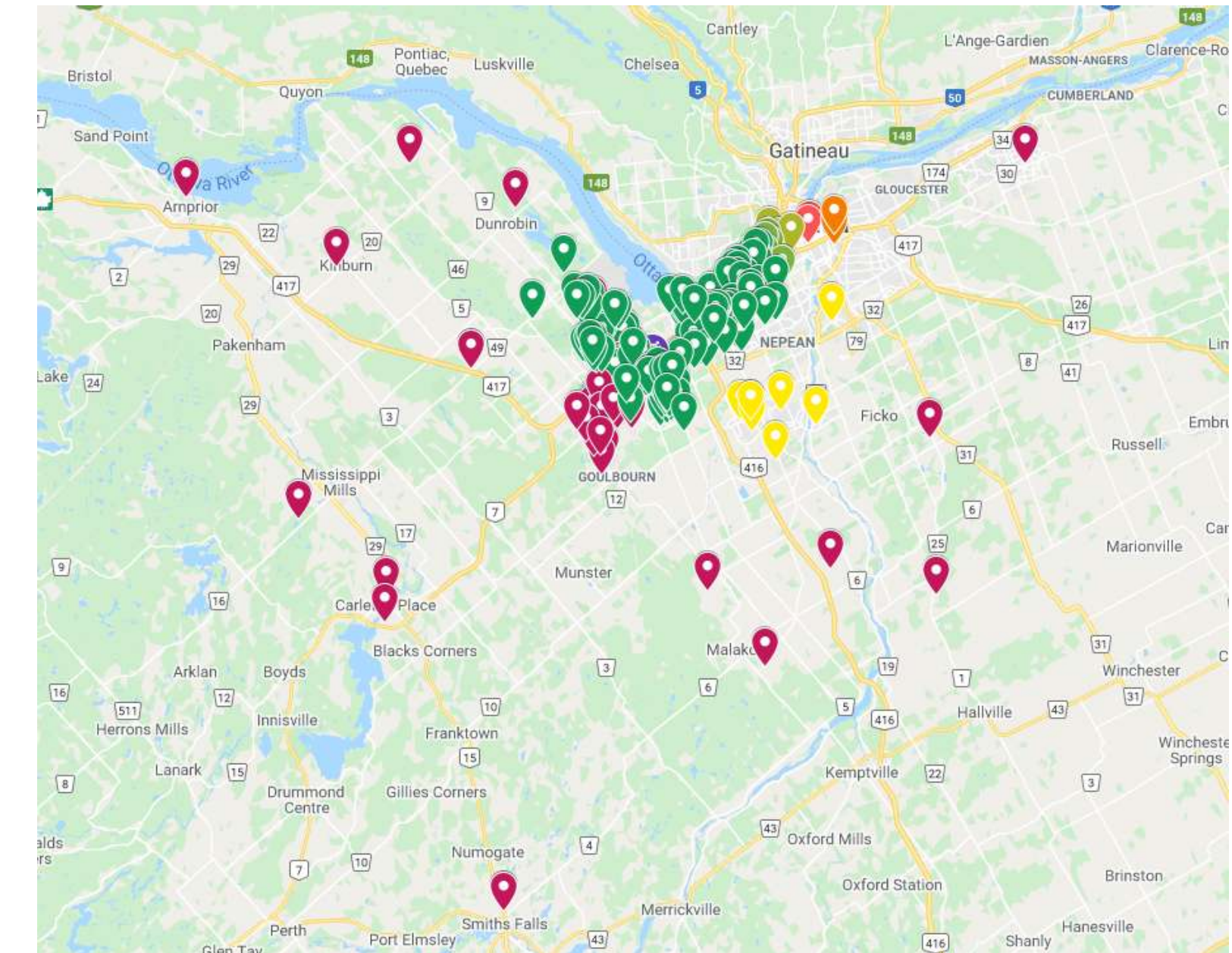
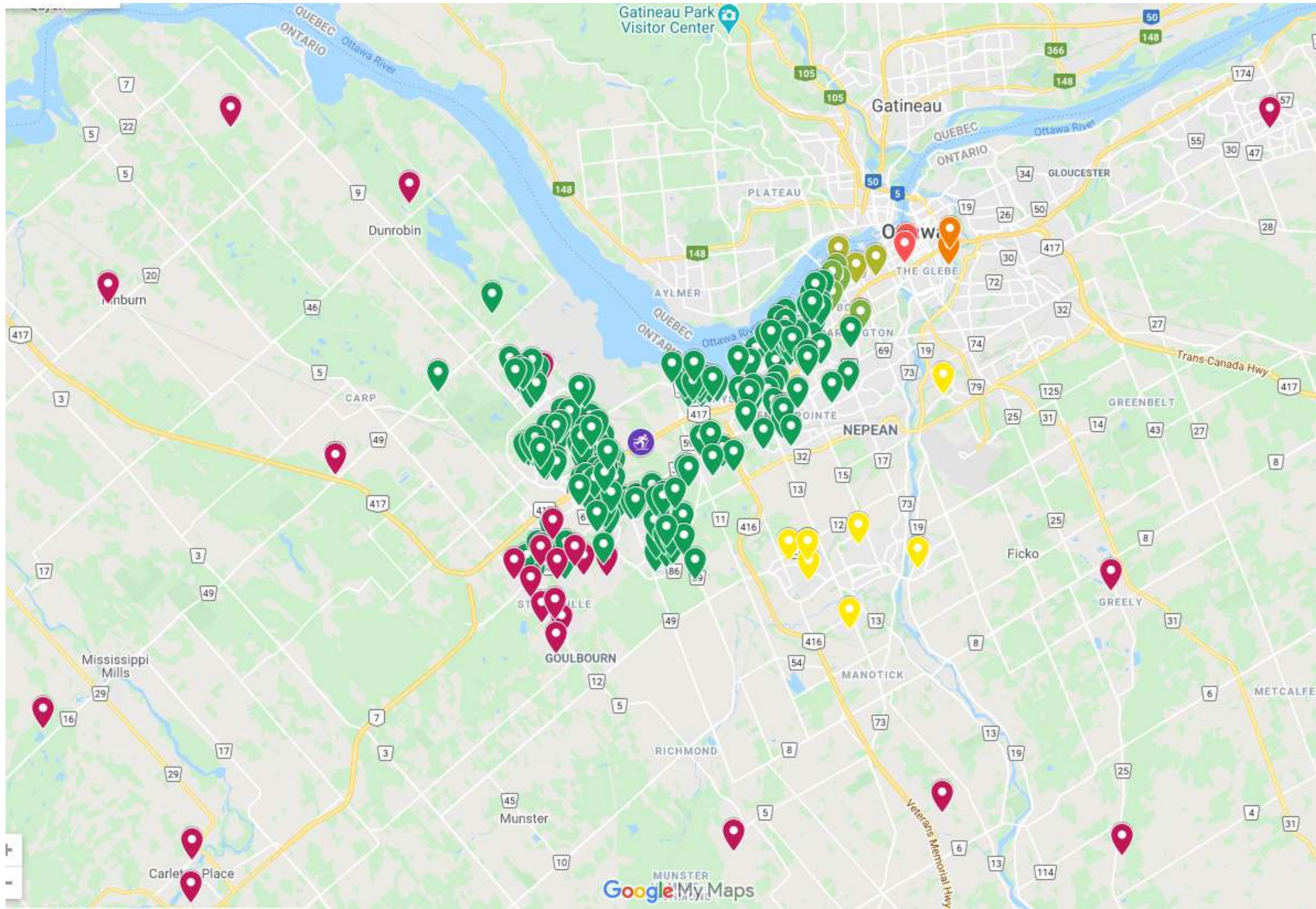


Membership Coordinator Report: Sunida Hurst

- Number of seasonal memberships over the past 5 years - Loyalty



Membership Coordinator Report: Sunida Hurst



Green – within 6 km from ski site

Pink – 6-30 km from the ski site



Trails Coordinator Report: Gene Vigneron

The trails department had a successful year in 2019/20 with the help of the Trails Team Volunteers. Many thanks!!



Kanata Nordic Trail System

- . Trail Grooming details
- . Courses: High school time trials and Kanata sprint course
- . Snowshoe loop
- . Watts Creek pathway
- . Trail volunteers

Equipment



New 2019 BRP Outlander XT1000





Thanks To Our Trails Partners

- . Wesley Clover Parks
- . National Capital Commission
- . City of Ottawa



Trails - Future Goals

- . Plan to prepare and groom entire site despite COVID 19
- . Watts Creek Trail - Plan to continue grooming, frequency as per resources available
- . Recruitment - Kanata Nordic Trail network and Watts Creek Trail

We look forward to another year of great skiing at Kanata Nordic in 2020/2021! ²/₀



Facilities Coordinator Report: John Clarke

- On the **PLUS** side
 - New trailhead location and larger cabin at 401 (Equestrian area)
 - New signage to protect skiers at 401 and to direct skiers to chalet and trails at 411 (Camping area)
 - Found off-site storage for rental equipment and some program materials
 - Lots of non-members using trails and chalet
 - Equipment rentals a success – details to follow



Facilities Coordinator Report: 2

- On the **NEGATIVE** side
 - WCP charging additional \$5500 for plowing and sanding
 - Large permanent chalet at 401 investigated but deemed too expensive
 - Cleanup was slower, with few people, due to pandemic
 - Safety issues with Magic of Lights will necessitate changes starting next year

Facilities Coordinator Report: 3

- Rental Shop for skis and snowshoes
- Purchased more equipment in smaller sizes
- Run by combination of paid and volunteer staff
- Brought in small profit, to be reinvested in equipment
- Served as information centre for lessons, membership





Jackrabbit Coordinator Report: Maureen Smith

- good season weather and conditions wise. We only had to cancel one class on the Saturday Program, total 120 students
- Learn to Ski for children on Saturday. Full BR, JR and DynaRabbits on Saturday, 11 classes
- Sunday expanded to 3 classes, BR and JR1, 1 returning and 4 brand new to the club adults volunteer
- Sunday program did not have a “Club Ambassador / Cabin Keeper”, consensus it was felt that this would be very beneficial to the program



Jackrabbit Coordinator Report: Maureen Smith

- Events for this year
- Leader Orientation session in early December
- Hosted a Meet and Greet with the students, parent and leaders in December
- Skills Development Clinic for the 3rd year, lead by our club coach Mike Viera
- Our Fun Day was very successful and enjoyed by everyone. We, for the 2nd year went with a Pizza Party. We had skiing, games, music, pizza, cupcakes and an outdoor bonfire



Jackrabbit Coordinator Report: Maureen Smith

- going forward the Sunday program needs a separate fun day. Joining the two together on a Saturday does not work well as many of the Sunday folks are unable to attend
- **Parking**
 - Our parking arrangements , for the 3rd year was led by Dan Nitta Mackay. A thank you to John Clarke, the club facilities director, for his expertise and assistance. The season went very well in this regard.
- **Hot Chocolate Team**
 - This year, the folks who volunteer did a great job, under the lead of Kristine Breton. The hands on volunteers were great and jumped in to help in a pinch.

Racing Coordinator Report: Heather McCulligh



A season of teamwork!





Racing Program – By The Numbers

- ✓ 28 fall/winter athletes; 12 summer athletes, 3 in new “enhanced” program
- ✓ Biathlon (air rifle) sub-group of 8
- ✓ Ages 9-17, balanced across training groups
- ✓ 1 head coach, 4 assistant coaches, 6 parent helpers
- ✓ Kanata Pretzel Race record attendance at 201
- ✓ ***A whole lot of fun and hard work was had!***

Making a Name for **Kanata Nordic!**



- ❖ Over 15 races attended this season
- ❖ Travel across Ontario and Quebec
- ❖ Numerous KN teens qualified for OFSSAA!
- ❖ 4 KN biathletes and 1 KN skier qualified for Ontario Winter Games!
- ❖ Podium finishes: OFSSAA, Ontario Winter Games, Ontario Youth Champs, Gatineau Loppet, and more



**Orillia
2020**

Ontario Winter Game
Jeux d'hiver de l'Onta



Youth Coordinator Report: Heather Boswell

(1 of 3)



Adventure Rabbits

- New program for 2019-2020, for the youth skier age 9-13 who had completed JR3
- Season started in October with Saturday morning hikes (approx 10km) in and around the region - including Teen Skate participants also - attendance rate of 90-100%.
- On-snow in January. Focus was on **classic technique** on both groomed and back country trails at WCP on Sunday mornings.
- 8 students
- Several students registered in AR because Teen Skate 1 was full.
- Students enjoyed being out in the woods but with little interest in learning and improving classic technique.
- AR will not be offered next year.



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- Non-competitive skate-only program for ages 11-16
 - Season started in October with Saturday morning hikes (approx 10km) in and around the region - including Adventure Rabbit participants also – attendance rate of 90-100%.
 - All youth had optional Wednesday evening ski – 80%+ attendance rate

Teen Skate 1 - beginners and progression from JR4

- 15 students, Saturday morning at WCP
- one class cancelled due to weather
- one post-program ski trip to Gatineau Park – 6 attended

Teen Skate 2 - intermediate/advanced

- 3 students, Sunday mornings at WCP or Gatineau Park
- one class cancelled due to weather
- five Gatineau Park ski trips (4 during regular season, 1 post-season)

Successes and looking forward (3 of 3)

Youth Report: Heather Boswell



- In Teen Skate 1 we had a good mix of JR4 and Dyna graduates, new skiers, and new to the Club skiers.
- There remains a broad span in skills, speed and endurance in TS1 throughout the season. Our trail skis require the group of 15 to be divided – often creating a group of 10 or 12 and a group of 3 or 5. Analysing and coaching 12 students on the narrow trails is less than ideal.
- Next season we are planning to restructure the Teen Skate program into 3 levels of 8 students each. TS1 and TS2 will both run on Saturday morning. TS3 (advanced) will run on Sunday morning. Six of our students from last season have advanced to TS3 (and have also been recommended to the racing program).



Masters Coordinator Report: Michael Solonynko



1 | Programs Ran

1. 10 Week Classic
2. 5 Week Classic
3. 10 Week Skating
4. 5 Week Skating
5. All Season Adult Touring

2 | Results

- Both Classic and the 10 Week Skating were fully subscribed (10 max each)
- 10 Week Classic retained all students throughout
- Rest had normal attrition

3 | Suggestion for the Future

Divide programs along skills, rather than program length

- Classic Beginners
- Classic Intermediate
- Skating Beginners
- Skating Intermediate



President: David Bentley

- Questions
- Motion to Accept Executive Reports.
- Thank you to retiring board members
 - Maureen Smith
 - Cory Garlock
- Election of 2020-2021 Board



Executive Nominees for 2020-2021

- a. President: David Bentley
- b. Vice President: Nigel Wallis
- c. Treasurer: Marsha Kelly
- d. Secretary: Andrew Weekes
- e. Membership Coordinator: Sunida Hurst
- f. Events Coordinator: Joanne Murray
- g. **Jackrabbit Coordinator: vacant**
- h. Trails Coordinator: Gene Vigneron
- i. **Promotions Coordinator: vacant**
- j. Racing Coordinator: Heather McCulligh
- k. Teen Skate Coordinator: Heather Boswell
- l. Masters Coordinator: Michael Solonynko
- m. **Volunteer Coordinator: vacant**
- n. Facilities Coordinator: John Clarke



Covid-19, effects on membership and programs

- Kanata Nordic Ski Club will adhere to the requirements and emergency orders implemented by the Government of Ontario. Because of the changing nature of this situation there may be delays and/or adjustments in the registration process and programming this coming ski season.
- Please review the information on the Cross Country Ontario website for up-to-date 'Return To Play' protocols. <https://xcskiontario.ca/news/>
- At this time, while we hope to offer the full array of lessons, services and events to the local cross country ski community this coming winter.

Covid-19, effects on membership and programs

<https://www.ontario.ca/page/framework-reopening-our-province-stage-2>

Outdoor recreational facilities

- Locker rooms, change rooms, showers and clubhouses will **remain closed**, except to the extent they provide access to a washroom or a portion of the facility that is used to provide first aid.
- Equipment rented, loaned or utilized for outdoor adventure elements (for example, ladders, ziplines, hand cables) must be **disinfected or quarantined** appropriately between uses. Activities where equipment cannot be sanitized are not permitted.
- Recreational activities or areas that do not allow for two-metre physical distancing between patrons are not permitted.
- Playgrounds, play structures and outdoor fitness equipment will remain closed.

Covid-19, effects on membership and programs

<https://xcskiontario.ca/wp-content/uploads/2020/06/COVID-19-Ontario-Re-Opening-Stage-2-Return-to-Play-Protocols-V-1.2-revision-2.pdf>

Coaching Zone:

The immediate vicinity around the area where the athletes engage with the coaches. Examples would be: a ski stadium, parking lot, running track or a section of running trail being used for intervals. Until otherwise advised, the maximum group size* must adhere to the current Government of Ontario Regulation 52/20 governing Organized Public Events & Certain Gatherings. This will be reviewed and updated as conditions change.

- **Maximum group size in the 'Coaching Zone' is 10 including athletes & coach(es)*.** Athletes in the 'Coaching Zone' must follow provincial guidelines for physical distancing and consider increasing spacing as speed increases and/or physical effort and breathing significantly increases.
- Athletes outside of the 'Coaching Zone' also must follow provincial guidelines regarding physical distancing and not forming into groups.
- Use of a mask is not necessary in the 'Coaching Zone' unless the training location doesn't allow for physical spacing of more than 2 metres

Covid-19, effects on membership

- Do we keep access to the cabins at all?
 - Remove tables so it's strictly emergency / warming site?
 - Can we or how do would we keep portable washroom sanitary?
- Do we need to post warning / covid-19 behaviour signs in parking lots and trail heads?
- What events can we hold, assume that the majority of them would be deferred for a year?
 - Ski Swap, Pretzel, Year End Party, Friday Socials, etc....
 - OR alternative formats: virtual, time trial, socially distanced

Covid-19, effects on programs

- Do we reduce the class size, max 8 students?
- Maximum 50 skiers on site at a time?
 - Can we do Saturday and Sunday, AM and PM classes to reduce parking congestion, trail crowding?
 - Need more coaches; can we hire coaches, train more parents?
- Do we focus on older classes like JR1 and up?
 - BR requires parent attend, so would classes of 5 skiers work?
 - Shorter lessons, no hot chocolate?
- Racer training, travel, races, etc. all need to be thought through.



**KANATA
NORDIC**

Annual General Meeting

June 29, 2020