

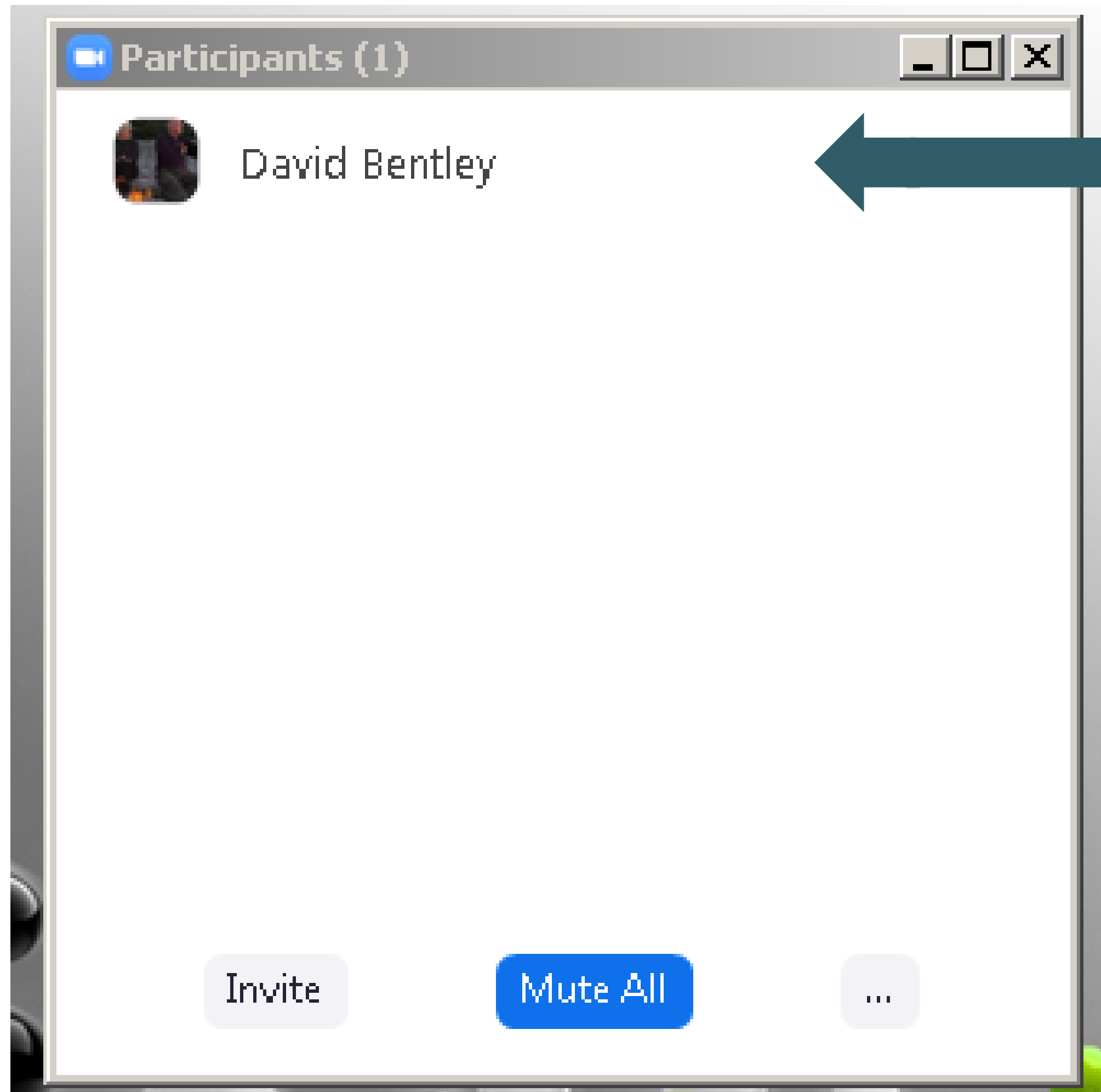


**KANATA
NORDIC**

Annual General Meeting

May 15th, 2023

ZOOM controls - the meeting is being recorded




Please use your First and Last name so we can record attendance in the Minutes.


- Click on your name
- click more
- click rename

ZOOM controls – Voting using Polls



 Polls — □ ×

Motion #1

Poll | 1 question [Edit Poll](#) 

1. Motion to accept the Agenda for the 2021-22 AGM (Single Choice) *

☐ Yes, I vote to accept the motion

☐ No, I vote to oppose the motion

Questions?



- Please hold your question to the end of each Coordinator's report or ask your question in the “chat” function of zoom.



2022-2023 Kanata Nordic AGM Agenda

1. Welcome / Record attendees
2. Adoption of Agenda / New business
3. Review of AGM minutes of June 2022
4. President's Report
5. Membership Report
6. Treasurer's Report
7. Learn-to-Ski Report
8. Teen Skate Report
9. Racing Report
10. Community Programs and Rentals Report
11. Facilities
12. Trails Report
13. OWWT Report
14. 2023 Membership Survey
15. Motion to accept all reports as presented or amended
16. Motions (KN club bylaws currently require a membership vote for expense items greater than \$5,000)
 1. Budget to purchase powersport grooming equipment
 2. Budget to purchase powersport grooming equipment
 3. Update Constitution and Bylaws
17. Election of 2023-24 Executive
18. Adjournment



Motion to Accept the Agenda

Motion to accept the Agenda for the 2022-23 AGM: _____

Seconded: _____



Review of the 2021-22 AGM Minutes

<https://www.kanatanordic.ca/wp-content/uploads/2022-AGM-Minutes-KNSC-revised.pdf>

Motion to accept the Minutes for the 2021-22 AGM: _____

Seconded: _____

President's Report: Nigel Wallis

2022-23 was a transitional year for Kanata Nordic

- Great skiing, grooming, trails and events!
- New opportunities and new challenges.
 - Covid boom in members stalled; we're bigger than 2019, but membership shrank this winter.
 - Some experiments worked (Administrator! Events! NightRabbits); some didn't (401 Cabin)
 - Strong financial position
 - Challenging time with volunteering
 - Site access issues were frustrating (LRT, MoL)



2022-23 Year in Review: Summer 2022

- Dryland training for the U12, 14, U16, and U18
- New executive was planning & partnering (meetings with WCP, NCC, XCSO & NC).
- Brought on our new club administrator – Ardeth – to help with Zone4, emails, communications and administration



2022-23 Year in Review: Autumn

- Racing continued, Teen Skate dryland and Fit for Skiing program (Kathy Fischer) started!
- Ski swap in-store through partnership with Kunststadt Sports
- Member discounts through Fresh Air Experience
- Fall trail prep for the biggest trail network we've ever had
- Registration launched
- New KN ski wear (Jakroo) launched
- New KN spirit wear (Tuckgear) launched
- First Fall FunRun!



2022-23 Year in Review: Winter

- Learn to Ski programs! Rabbits & Adults
- Adult Touring program
- Biggest and Best year for Racing ever!
- Relaunched Club Race: Corkstown Classic



- Consistently snowy but warm winter made for fantastic skiing and snowshoeing
- Expanded our community programs



2022-23 Year in Review: Spring



President Report: Thank You to Our Partners



Wesley Clover Parks



City of Ottawa



National Capital Commission



Urban Winter Trails Alliance



Cross Country
Ski Ontario

XC SO



Nordiq Canada



President Report: Thank You to Our Sponsors

Kanata Nordic Sponsors

Trailblazer Sponsor:

- Fresh Air Experience

Kanata Nordic Racing Team Sponsor:

- Kunststadt Sports

Ottawa West Winter Trail Sponsors

OWWT Silver:

- Crystal Beach Lakeview Community Association
- Blu Wave
- Z's Bike Fix

GoFundMe Draw Gift Certificates

- Kichesippi Beer Company
- Beetbox Farm

Rest in Peace - Jeff Pappin



Jeff started paddling whitewater when he was just 16 and the Ottawa River was his home river. "World class", he always said. He safety boated for Wilderness Tours during the summers he was in university.

He told stories of nights where the full moon would be out, and he and his friends would paddle the main channel together at night, with the light of the moon guiding their way.

He introduced his daughter, Merrill to the paddling world when she was 19. Together they had many epic seasons of paddling on various rivers including the Madawaska, Petawawa, Le Petite Nation, the Rouge and the Ottawa.

Jeff was an adventurous soul, always looking for the next way he could bring people together to enjoy the great outdoors. He loved teaching, cherished his family, and always valued safety as his top priority.

He never needed to prove himself on the river and never took risks he couldn't manage because he knew he had too much to live for.

MACKfest was an annual event for him that he has been to many times in the past. This year he attended with his beloved son-in-law, Mark. They shared a beautiful evening together on Friday, enjoying the moonlight under the stars.

Jeffrey Pappin tragically lost his life while paddling Beaver Creek on April 15, 2023. His family has set up the Jeff Pappin Memorial Fund in his honour through Whitewater Ontario.

These funds will be used to honour Jeff's legacy to keep boaters safe on the river, and get young people out enjoying the sport he loved most.

How To Donate:

The Jeff Pappin Memorial Fund is held in trust by Whitewater Ontario. Under the guidance of the Pappin Family, funds will be used to focus on training young paddlers and getting them out on the river.

E-Transfers can be sent to:
info@whitewaterontario.ca

or

Cheques can be mailed to:
Whitewater Ontario
411 Carnegie Beach Rd
Port Perry, ON
L9L 1B6

Please be sure to note
"Jeff Pappin Memorial Fund"
on all donations

Thank You



“Volunteers do not necessarily have the time;
they just have the heart.” — Elizabeth Andrew



Sunida



Merrill



Volunteer Coordinator Report: Keomany Ker

Fall FunRun



Trail Work



Facilities Work



Corkstown Classic



Volunteer Appreciation and Easter Egg Hunt

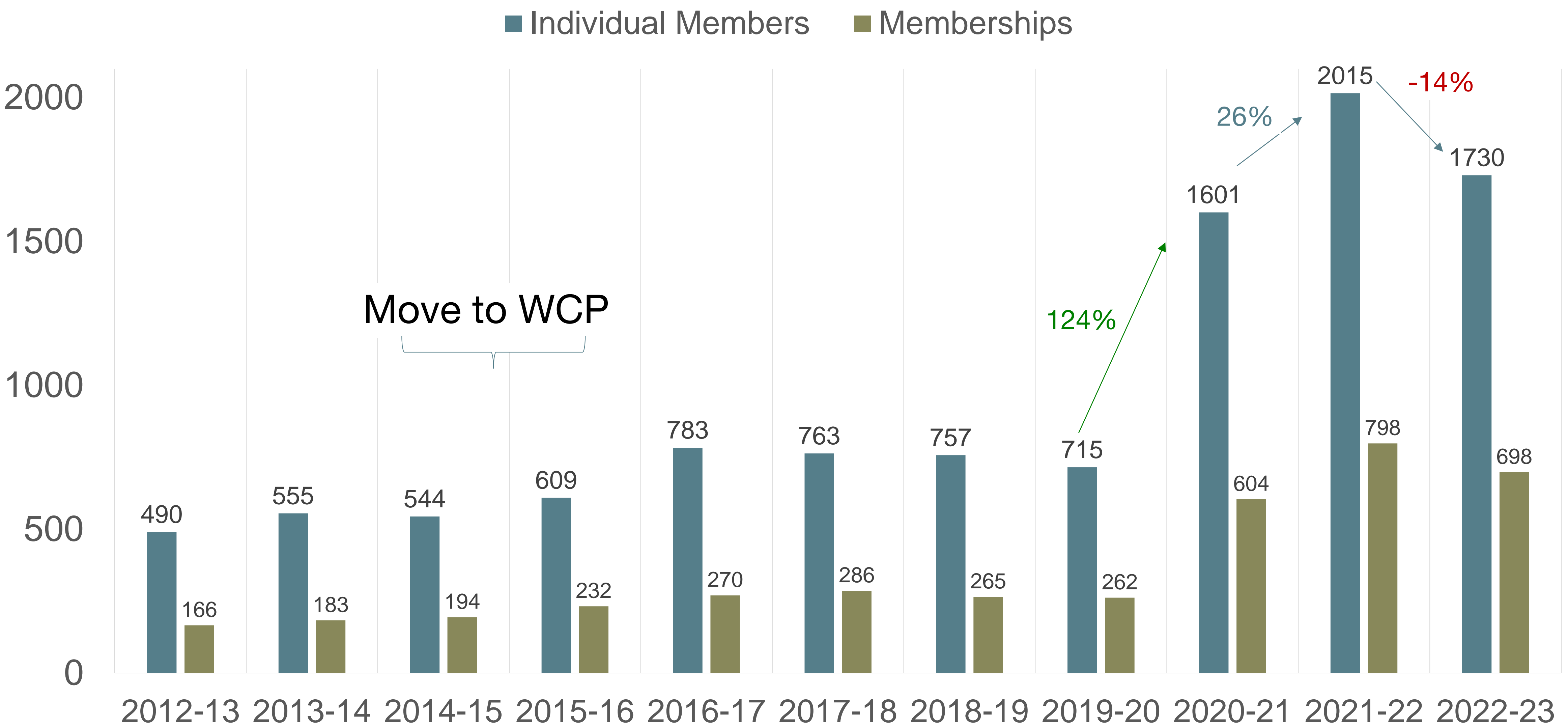


Thank you to everyone who helped in their own way!

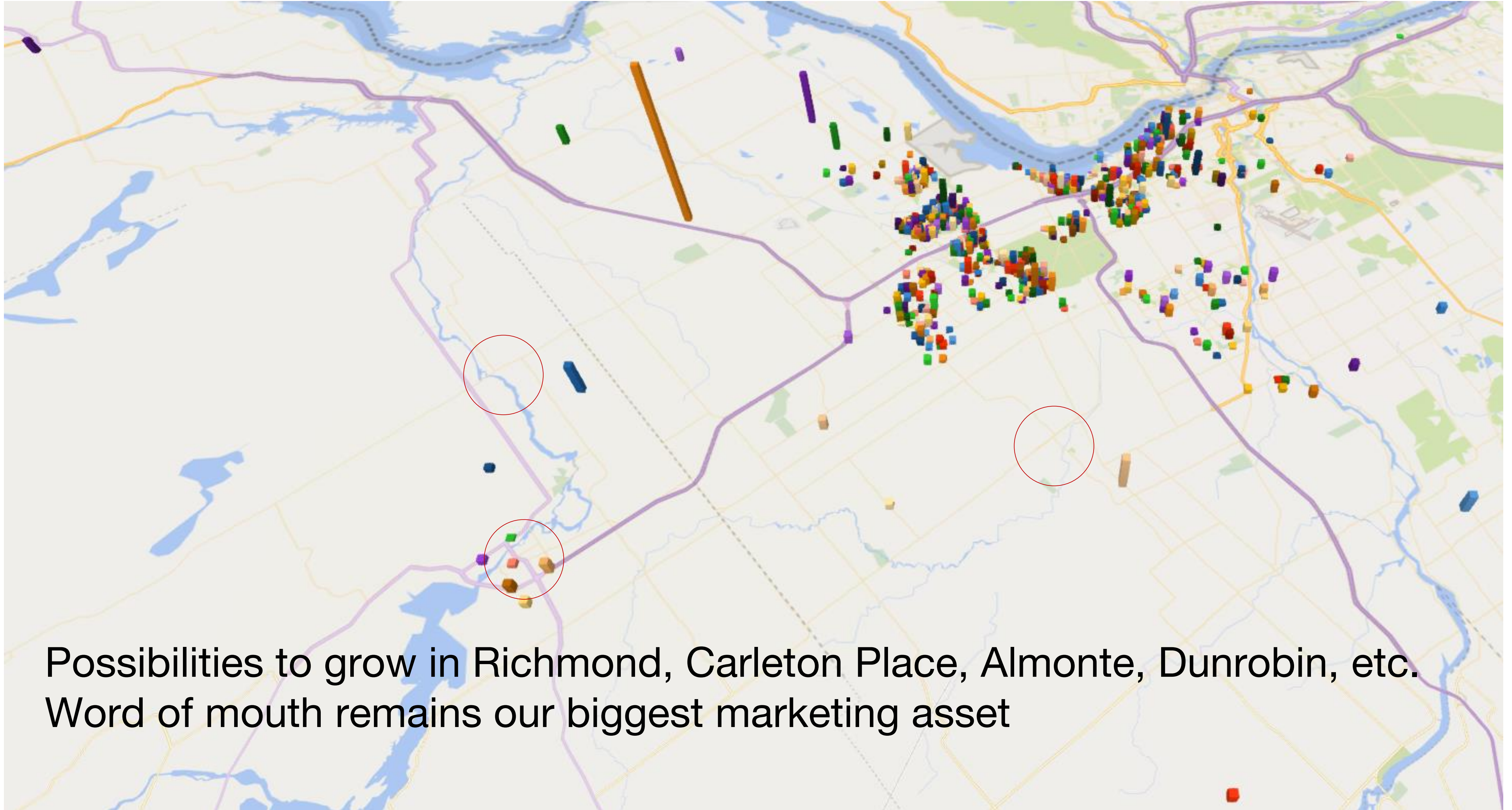
Membership Coordinator Report: Sunida Hurst



Membership Report: Kanata Nordic Community Over Time



Where Do Our Members Come From?

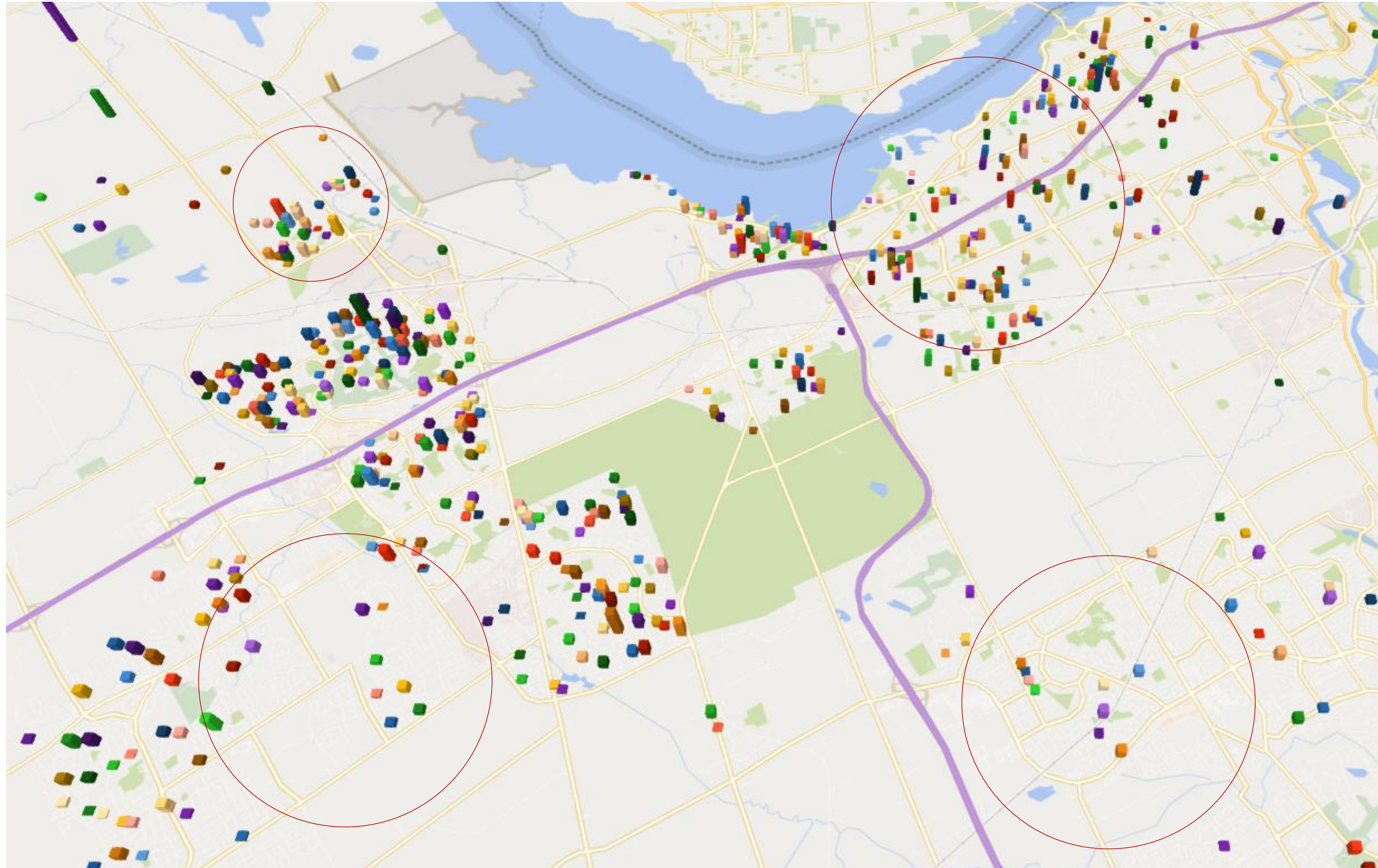


Possibilities to grow in Richmond, Carleton Place, Almonte, Dunrobin, etc.
Word of mouth remains our biggest marketing asset

Focusing on Ottawa-area

Possibilities to grow in Fernbank, Morgan's Grant, Stittsville, Nepean, Westboro, Barrhaven, etc.

Word of mouth remains our biggest marketing asset, so tell your friends and co-workers about us!



Membership Report: New initiative

New for 2022-2023, KNSC member passes could be checked out at the Ottawa Public Library on a short-term basis.

While it started late, this season KNSC passes were checked out 164 times.





Treasurer Report: Marsha Kelly

Statement of Financial Position

STATEMENT OF FINANCIAL POSITION (000's)			
	Actual	Actual	Projected
	FY22	FY23	FY24
ASSETS			
Cash	180.5	284.4	300
Equipment	147	134.4	200
Receivables	2.3	13.9	0
TOTAL	329.8	432.7	500
LIABILITIES			
Payables	3.6	0.0	0
TOTAL	3.6	0.0	0
NET ASSETS	333.4	432.7	500

Why the large Increase in Net Assets?

- Programs increased by 14K
- Federal Grant \$56K
- Racing Program/ Biathlon Revenues \$10K

Statement of Operations

STATEMENT OF OPERATIONS (000's)			
	Actual	Actual	Projected
	FY22	FY23	FY24
REVENUE			
Membership	107.0	96.0	95
Programs	62.0	76.0	75
Grants/ Sponsors/ Donations	42.3	92.0	75
Trail User Fees	13.6	2.0	2
Corkstown Classic Race	0.0	5.0	5
Racing Program	2.0	12.0	8
Rental Shop	3.8	3.6	4
Other	1.2	4.0	4
Total	232	290.6	268
EXPENSES	127	192.0	175
PROFIT	105	99	93

Revenues and Expenses

Revenues	FY23	% of Income	Expenses	FY23	% of Income
<i>In 000's</i>			<i>In 000's</i>		
Membership	96.0	33%	Coaching Fees and education fees	39.5	21%
Programs	76.0	26%	Depreciation	21.0	11%
Grants/ Sponsors/ Donations	92.0	32%	Facility Costs (Signage, Outhouse etc)	26.0	14%
Trail User Fees	2.0	1%	Wesley Clover Parks License & Fees	10.2	5%
Corkstown Classic Race	5.0	2%	Admin Role	10.0	5%
Racing Program	12.0	4%	Racing Program Costs	19.1	10%
Rental Shop	3.6	1%	Program Costs	6.6	3%
Other	4.0	1%	Trail Maintenance/ Fuel	19.3	10%
Total	290.6		Rental expenses	10.0	5%
			Corkstown Classic	5.7	3%
			Equipment Maintenance and Insurance	9.5	5%
			OWWT Costs	1.6	1%
			General & Administration	5.5	3%
			Special Events (Egg Hunt, Volunteer App)	8.0	4%
			Total	192.0	



Learn-to-Ski Report: Maureen Smith



Learn-to-Ski Report: Maureen Smith

Big Year for Learn-To-Ski

53 Bunny Rabbits (*down* from 78 in 20-21)

141 Jackrabbits (*up* from 112)

27 Dynarabbits (*down* from 39)

97 Adults in programs (*up* from 81)



Learn-to-Ski Report: Up's and Down's

Good news

- Lots of new kids, new leaders and new assistants
- Only one class cancelled for weather/snow!
- Launched new Wednesday NightRabbit class for JR3/4
- Many of our new participants were new families to the sport and really enjoyed the experience
- Our Fun Day with donuts was a big hit with the skiers
- Lots of happy faces on the trails

Challenges:

- Recruiting enough volunteer leaders and assistants to run the classes remains a real challenge. KN could have run more Bunny, Jackrabbit, Dynarabbit and adult LTS with more leaders (~75 kids and 75 adults on wait lists).
- Magic of Lights remains an ongoing problem in the first two weeks; shifted classes to 401
- Space is a constraint (parking, trails) & we may need to consider operating extra classes at new times (Weekday evening? Weekend morning).
- May want to consider one-time adult clinics as well as or instead of the 10-week programs.
- May consider extending lessons back to two hours, even without the in-cabin hot chocolate of the past
- Issues with it being more difficult to re-jig classes for ability levels this winter than in past

Learn-to-Ski Report: Future

Thoughts for the future:

We need volunteers!

- Recruit volunteers earlier
- Need on-site familiarization session in the fall before classes for leaders and/or families
- Will offer coaching classes (e.g., CC, L2T) on-site at Kanata Nordic in the fall/early winter before classes; Nakkertrak for December *Coach the Coaches*; bringing back the January night time *Coach the Coaches* sessions

Adults

- Adult classes went well – but ongoing high demand for private, semi-private and family lessons
- Potentially consider early season Rust Remover “Intro to Skiing” and “Skate 101” one-time clinics



Teen Skate Report: Heather Boswell

Teen Skate Report: Heather Boswell

Teen Skate is the non-competitive skate-only program for youth aged 11-16. Our training season began in October with Saturday morning hikes (6-8km) in and around the region including Gatineau Park.

The format of our on-snow Teen Skate program – 3 levels of up to 8 students each (Sat and Sun lessons) – enables us to focus on the progression of techniques within each group, and to ski on our trail skis as more unified groups.

Wednesday PM lessons at WCP included all 3 levels for a lesson and trail ski

Teen Skate 1 - beginners and progression from JR4
- 8 students, Saturday morning at WCP, beginning Jan 7 for 10 weeks

Teen Skate 2 - intermediate level
- 8 students – 4 returning, 4 new to Club or program – Saturday mornings at WCP or Gatineau Park, beginning Jan. 7 for 10 weeks

Teen Skate 3 - Advanced level
- 5 students – all returning – Sunday mornings at WCP or Gatineau Park, beginning Jan. 8 for 10 weeks



Teen Skate Report: Heather Boswell

The level of student commitment and skill improves every year.

Looking forward

- Teen Skate continues to attract a mix of new skiers and returning members. We hope to extend our participation in next year's Fun Races
- Attendance for hikes was noticeably lower this year, we may reduce the number of fall hikes next season.
- **Additional coaches would enable us to expand the program**, especially at the TS1 and TS2 levels. Please reach out if you're interested in helping! knteenski@gmail.com



Racing Report: Andy Weekes & Megan McAllister



Racing Report Update

- Another successful season for the racing team
- 52 athletes from U10 → U18 (including 1 university affiliate)
- Paid coaching staff:
 - Head coach Mike Vieira
 - Assistant coaches Aidan Kirkham, Anna Vigneron & Tristan Laliberte
- Rely heavily on parent/adult volunteers to help with coaching
- Practices Tuesday and Thursday evenings and Saturday mornings
- Spring/summer and fall/winter training
- Continued excellent retention
 - 1 athlete transferred to Nakkertok mid season
- After a short break, spring training has already started!!!



Racing Report Update

KN athletes participated in a wide range of races:

- Regional e.g. Skinouk, Chelsea Sprints, Corkstown Classic, Cookie Race, Cookie Beiner
- O-Cup/Q-Cup in Ontario and Quebec e.g., CCC, Easterns
- OFSAA's, Ontario Winter Games, Canada Winter Games,
- Nationals
- Ontario Youth Championships

A selection of highlights:

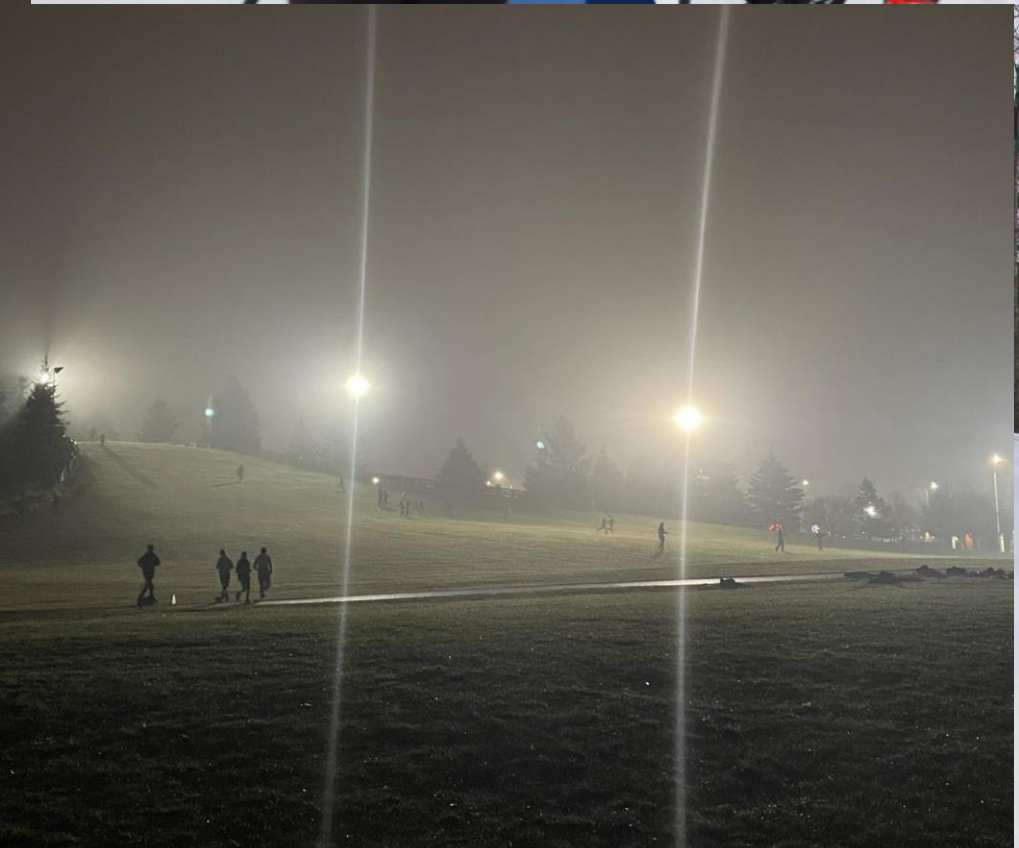
- 22 athletes at OYCs
- Podiums at OFSAA and other races
- 1st place for Helen McCulligh at Mont Ste Anne



Racing Report Update and Plans

- Introducing the Corkstown Classic Race
- Held February 12, 2023 @ 401 site
- Regional race with close to 250 racers
 - 1 day classic technique event
 - U10 → Open including 1 para nordic athlete
 - Various distances incorporating 1.5 and 3.5 km loops
 - Many ski clubs including 2 from BC
- Lots of smiles and we had fantastic weather
- Many awesome volunteers helped make this a success!
- Plan to run again next season with a similar format





Community Programs and Rentals Coordinator Report: Marlene Alt



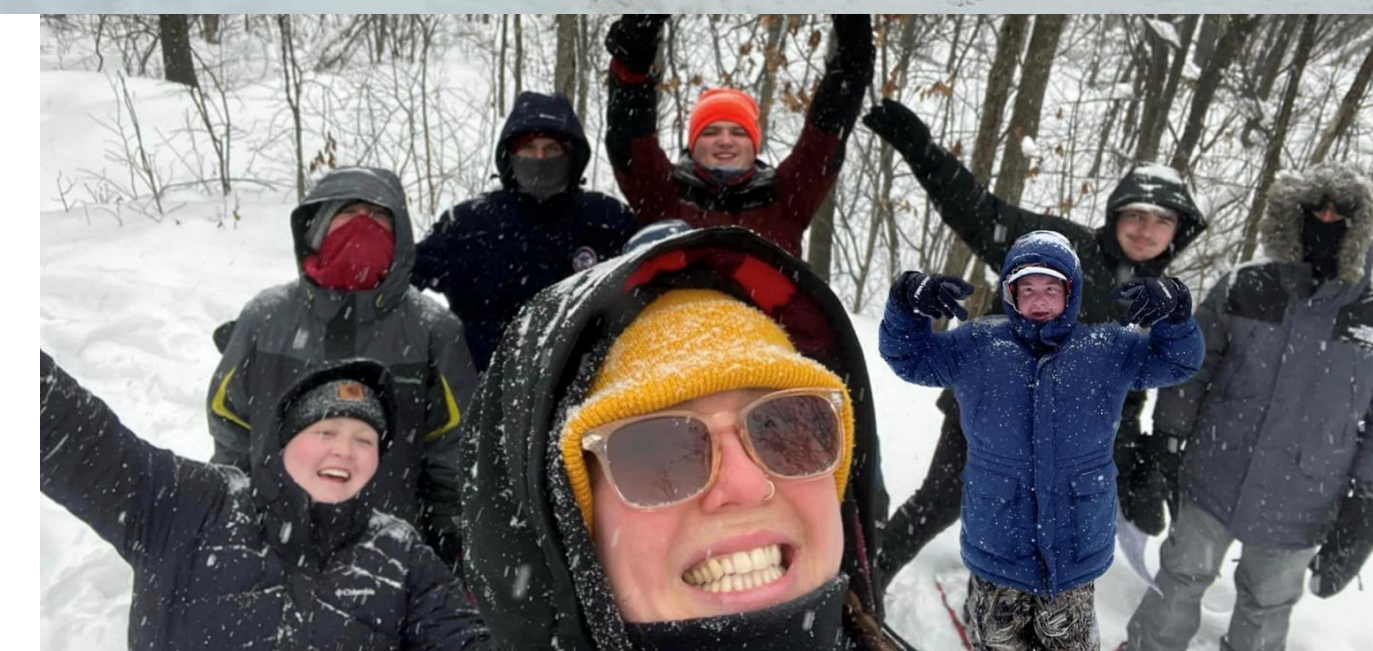
Rentals: Marlene Alt



- Weekends, mid Jan – March (post MoL)
- 4 hours Sat & Sun / 8 volunteers
- Revenue neutral

- Budget: \$3,500 / Actual: ~\$4,400
- 135 transactions = 300+ renters
- Future: 3 hours. mid-week by appt, lessons

‘We all Belong on the Trails’: Marlene Alt



- \$6,230 Nordiq Canada grant / 12 volunteers / 150 participants
- Black Ottawa Connect, Brighter Horizons, Ottawa Community Immigration Services, Ottawa Free Fitness; [Women of Colour Remake Wellness](#), Women in the Wild (Carlington CHC)

Facilities Coordinator Report

Facilities Report: 401 & 411 Base

- Installed the 401 garage for storing Kubota and equipment maintenance
- Installed second container at 411 base



Facilities Report: ATCO Update

In the 2022-23 season, we rented an ATCO trailer and diesel generator to be placed at the 401 equestrian trail head.

Original Goals:

Meeting place and warming shelter for KN members, programs and events

Relocate the Community and Rental program to flatter area with more parking, enabling more day pass sales and higher utilization of the rentals on weekends

What Happened?

Facilities coordinator did a great job sourcing multiple possible rental options

Pre-delivery coordination with WCP was very insufficient; they needed more details on what and when was involved (e.g. electrician licensing, diesel capture pad, delivery timing, etc.). This caused issues to the working relationship between KN and WCP.

Cabin was largely unused aside from the Corkstown Classic event.

What Now?

The ATCO trailer and generator this year did not accomplish many of its objectives (with no aspersions on Facilities for sourcing, arranging, powering and removing the trailer - a lot of hard work) and cost >\$10,000.

There is still a gap at the 401 Equestrian trailhead in terms of amenities. The current small cabin is solely useful for storing items. The parking lots are wind blown and not conducive to gathering, conversations, snacks, or warming up. This makes holding lessons, programs and events at 401 less popular than 411.

If we run events (e.g. FunRun, club loppets, Corkstown Classic), then it's helpful to have a climate-controlled, indoor option for organizers and participants.

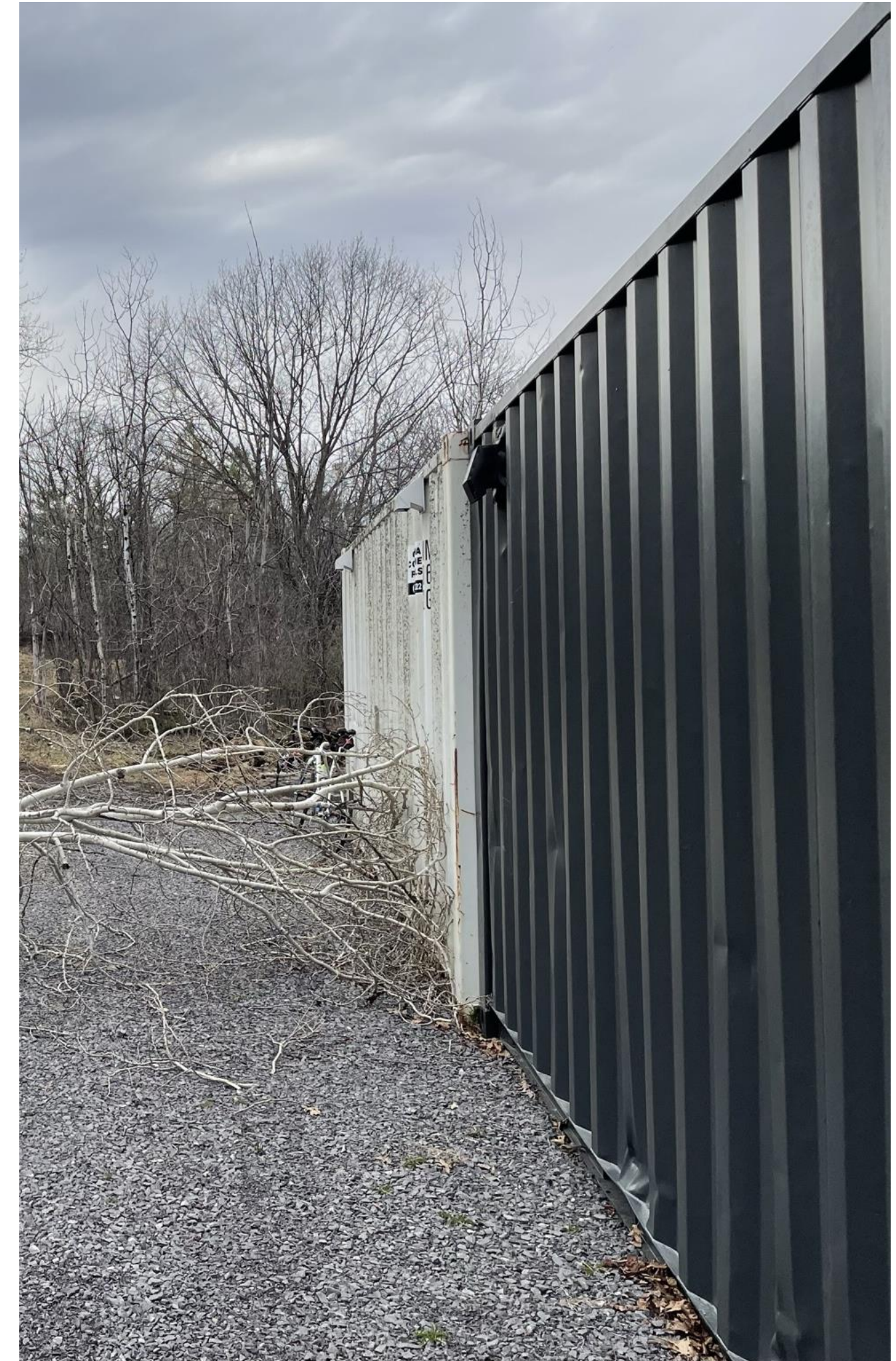
401 trailhead has no electrical power, nor short-term likelihood of having power. Generators require volunteers to bring fuel, to start & to turn off.

WCP has previously indicated that pulling power from the nearby workshop would require a time-consuming NCC FLUDTA and that WCP's preference is trenching (\$\$\$\$) instead of overhead wiring (\$).

If KNSC considers another option in future, we need to do a more concrete assessment of users, have more detailed deployment plan including assessment of volunteer capacity including "Who opens?" "Who turns on lights and heat?" "Who cleans" before investing resources (time and money).

Facilities Report: Future Plans

- Install a granular pad and tent shelter for the 401 compound to house trailers that we use to transport the powersport equipment and during trail work. Budget under \$10,000
- Construct sheltered area to store signage
- Install plastic shelving
- Plan fuel containment installations at 401, 411
- Solve drainage issue at the 411 compound



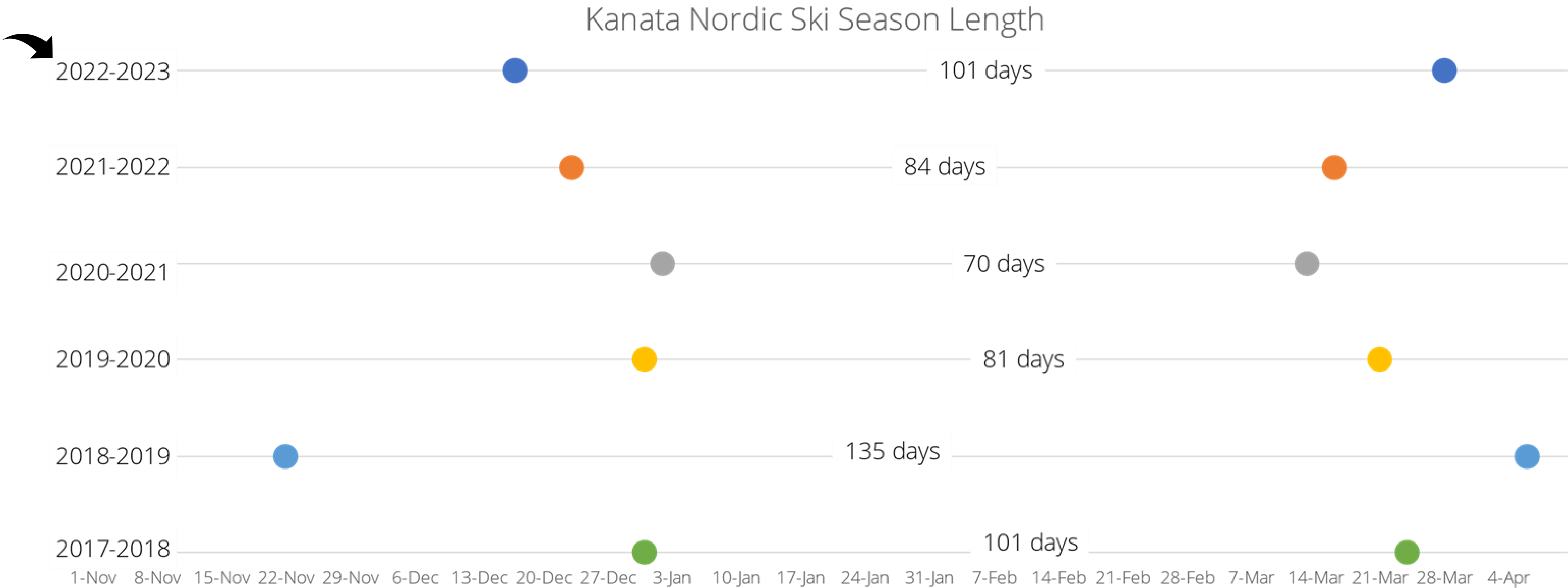
Trails Coordinator Report: Gene Vigneron





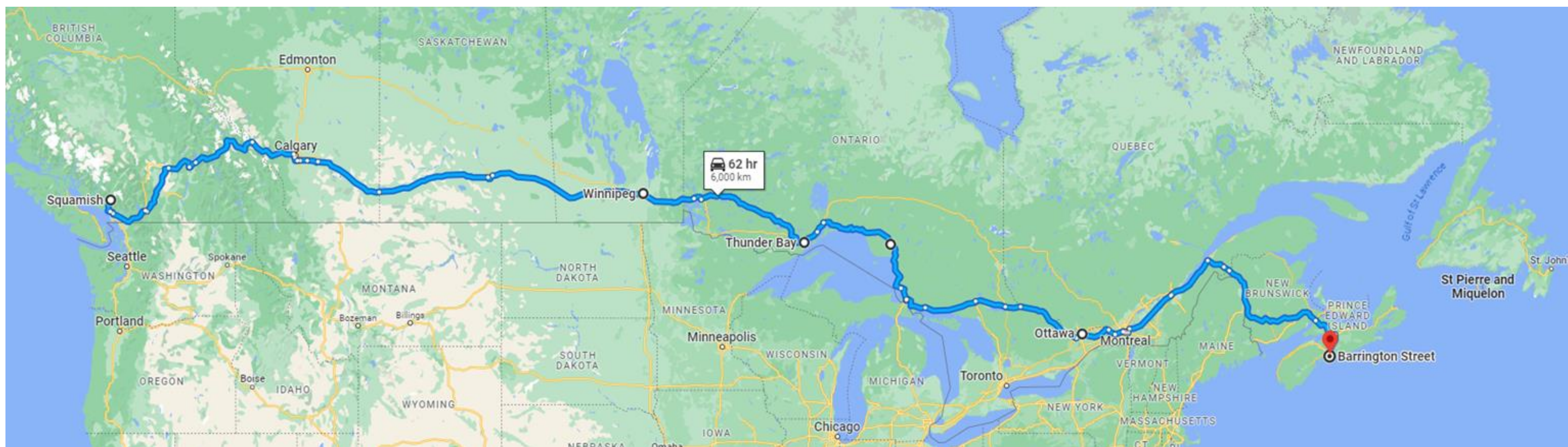
Kanata Nordic Length of Season

Grooming from December 17-March 28 for 101 days of groomed trails



Kanata Nordic Grooming Statistics

- Grooming occurred at least 4 x per week and more during/after snowfall events.
- 2022/23 volunteer grooming distance total of 6,000 km (versus 4,654 km 2020/'21 & 3,917 in 2019/'20)



Trails Report: Equipment



- Powersport equipment:
 - Two BRP Outlander XT1000
 - Two Skidoo Skandic snowmobiles
- Groomers:
 - Two Ginzugroomers
 - Tidd Tech G2
 - Two rollers
 - Mogul Master
- Kubota Tractor / Mueller groomer



Grooming Equipment



Kubota & Mueller Groomer Continue To Prove Themselves



Trails Report: Plans for 2023-'24

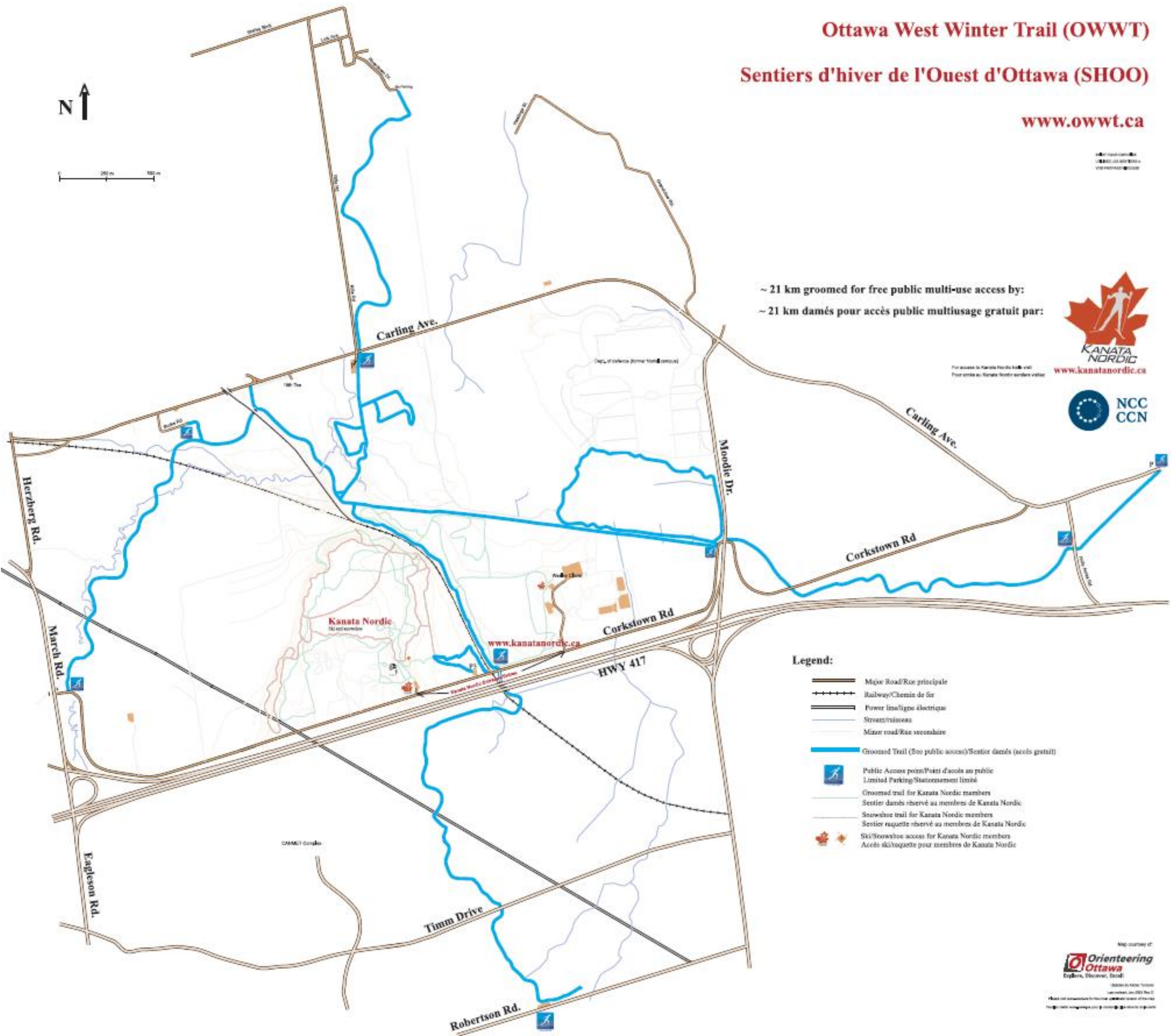


- Continue to prepare and groom our existing trail network, and fine tune the deployment of our grooming fleet to optimize the trail system.
- We plan to refresh 2 of our older powersport machines this summer season to lessen the maintenance burden on our equipment team.
- We will continue to encourage recruitment of additional team members with specialized skills/knowledge in order to improve the service that the Trails Dept can provide to the club.



Ottawa West Winter Trail
Roger Colbeck

Ottawa West Winter Trail (OWWT/SHOO) 2022-'23 Update



- Pilot OWWT trails from 2021-22 were converted this year to permanent OWWT trails
- This includes the trails north of Carling and south of Corkstown to Bells Corners
- Now 21.1 km



Ottawa West Winter Trail Update

- Quality of flat asphalt/stone-dust base trails quite good early in the season. This gives members a place to ski before the other trails are ready
- Longer ski trips are possible by combining the OWWT with the Club Trails
- The extra cost of maintaining and grooming the OWWT is covered by the UWTA (City of Ottawa + NCC) grants, sponsors and public fund-raising. Such funds, as well as other grants also contribute to club capital purchases
- Applied for and received 2 grants for 2023-2024
- Distance of trail network (21km) and road crossings required a larger grooming team, than last year, and some equipment modifications
- Bridge had been repaired pre-season by the NCC, allowing us to groom to March Rd
- Great usage of the trail including more visits to the new north and south sections
- Had a reasonably successful late season social event which helped drive funding
- Excellent progress on increased social media presence, with more volunteer contributors, and incorporation of French language or bilingual posts

Ottawa West Winter Trail Update

- Issues:
 - Drainage Issues on the TCT
 - Some problematic trees on the DND Loop were not removed making it difficult to groom
 - Construction/service trucks on the trail over by Abbot, and tree pruning trucks on Rifle Spur
 - NCC has not provided bridge load rating. That coupled with the tight width make it difficult to take the Kubota Mueller west of the middle intersection
- Focus next year will be attacking above issues and to work on some of the goals that were not achieved this year:
 - Investigate parking options and toilets
 - Further improve branding, signage, sign up more sponsors, and hold more social events
 - Improve the DND Loop
 - Possibly to incorporate Trail 10 North of Carling
- More volunteers are needed to support the various OWWT activities – planning/coordination, trail prep, social media, translation, events, and fund-raising. In addition, an assistant OWWT Coordinator is needed.

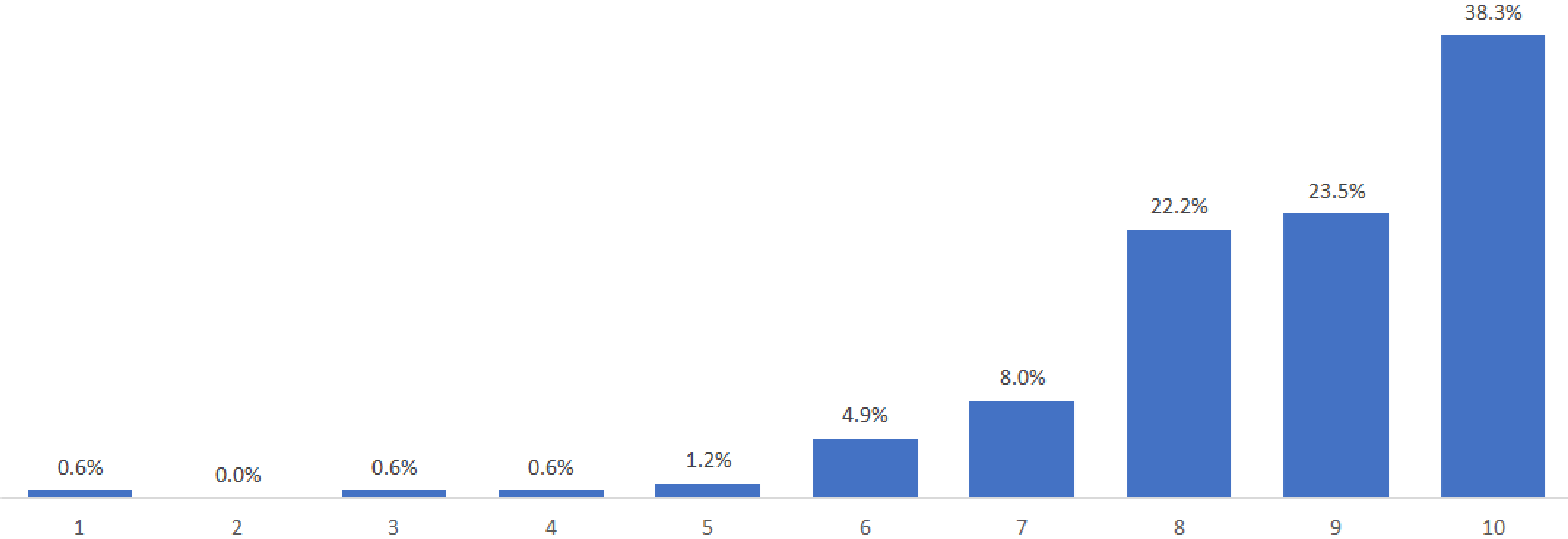


Kanata Nordic 2023 Member Survey



Members rated Kanata Nordic 8.7, down from 8.9 in '22

Rate Your Experience with KNSC This Winter



Feedback

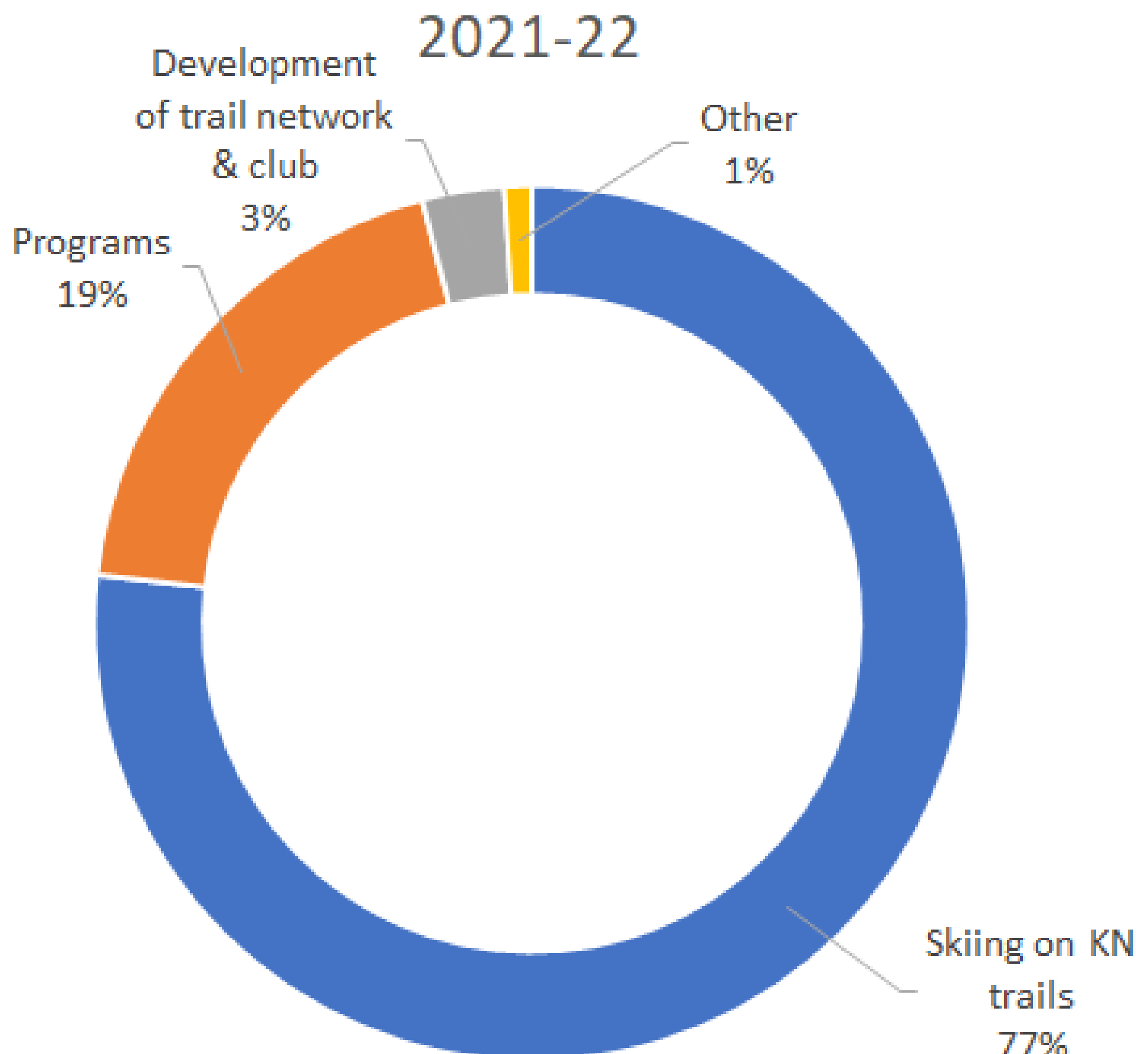
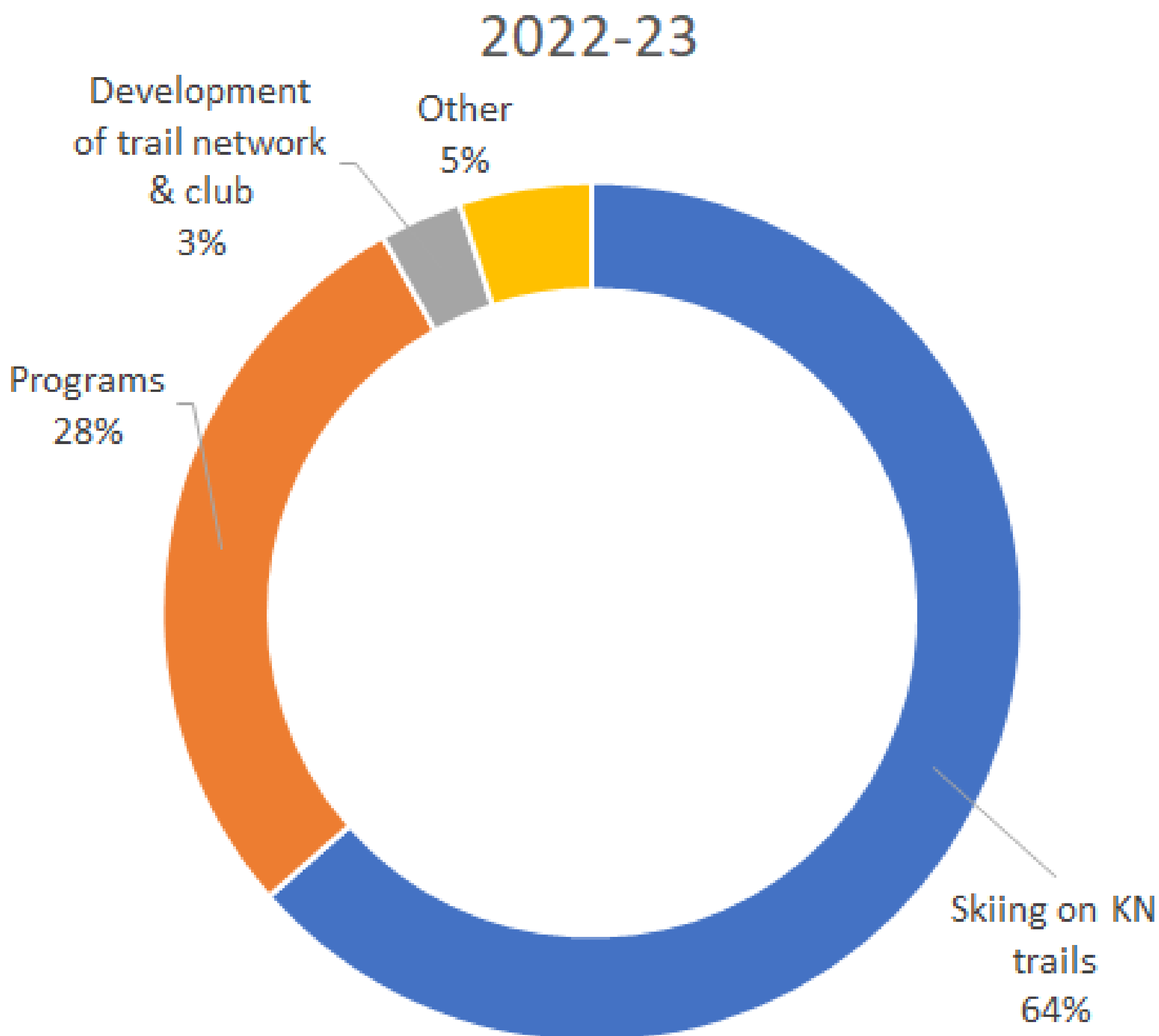
Good:

- Great skiing, great snowshoeing, great events, great grooming

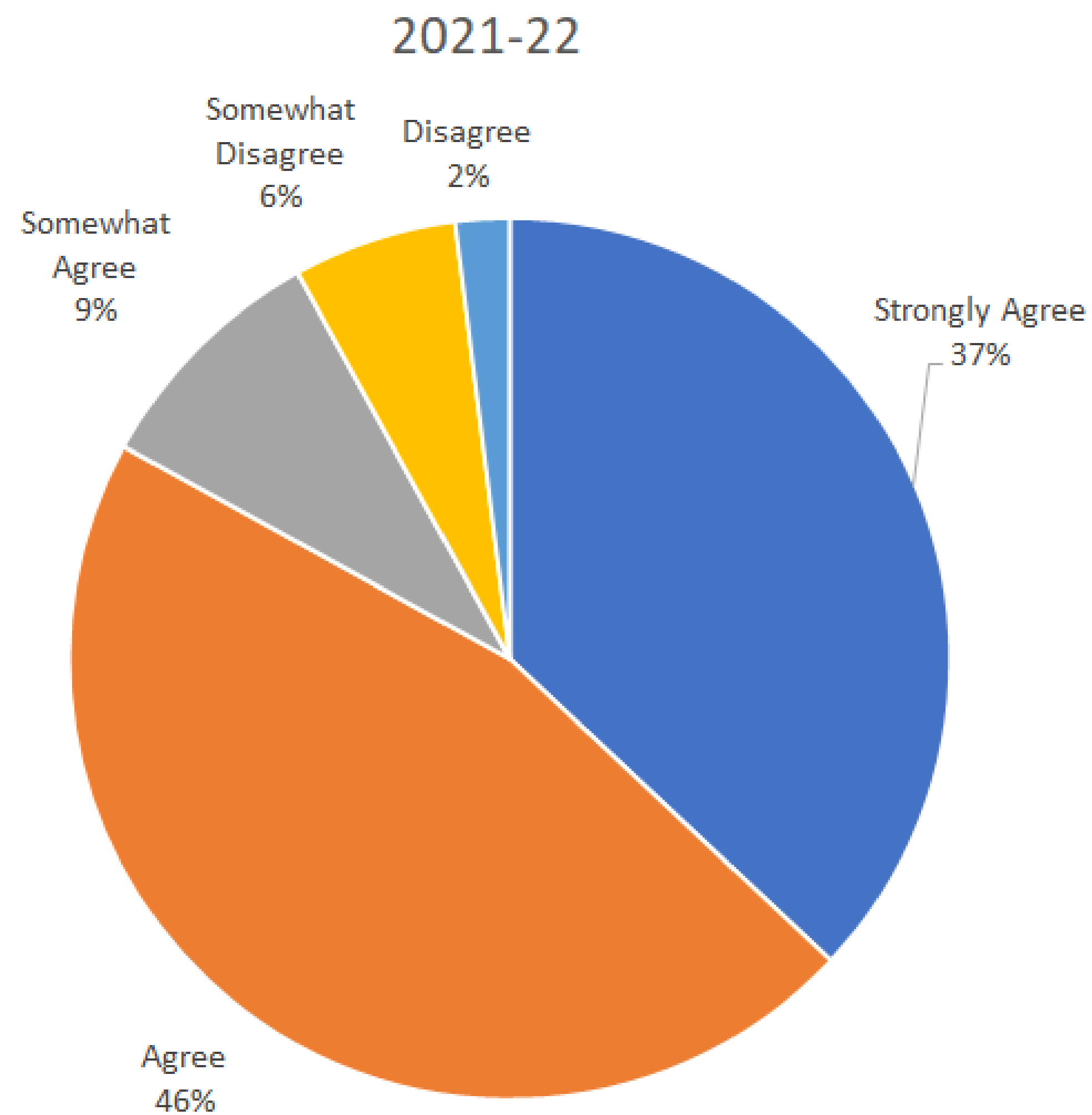
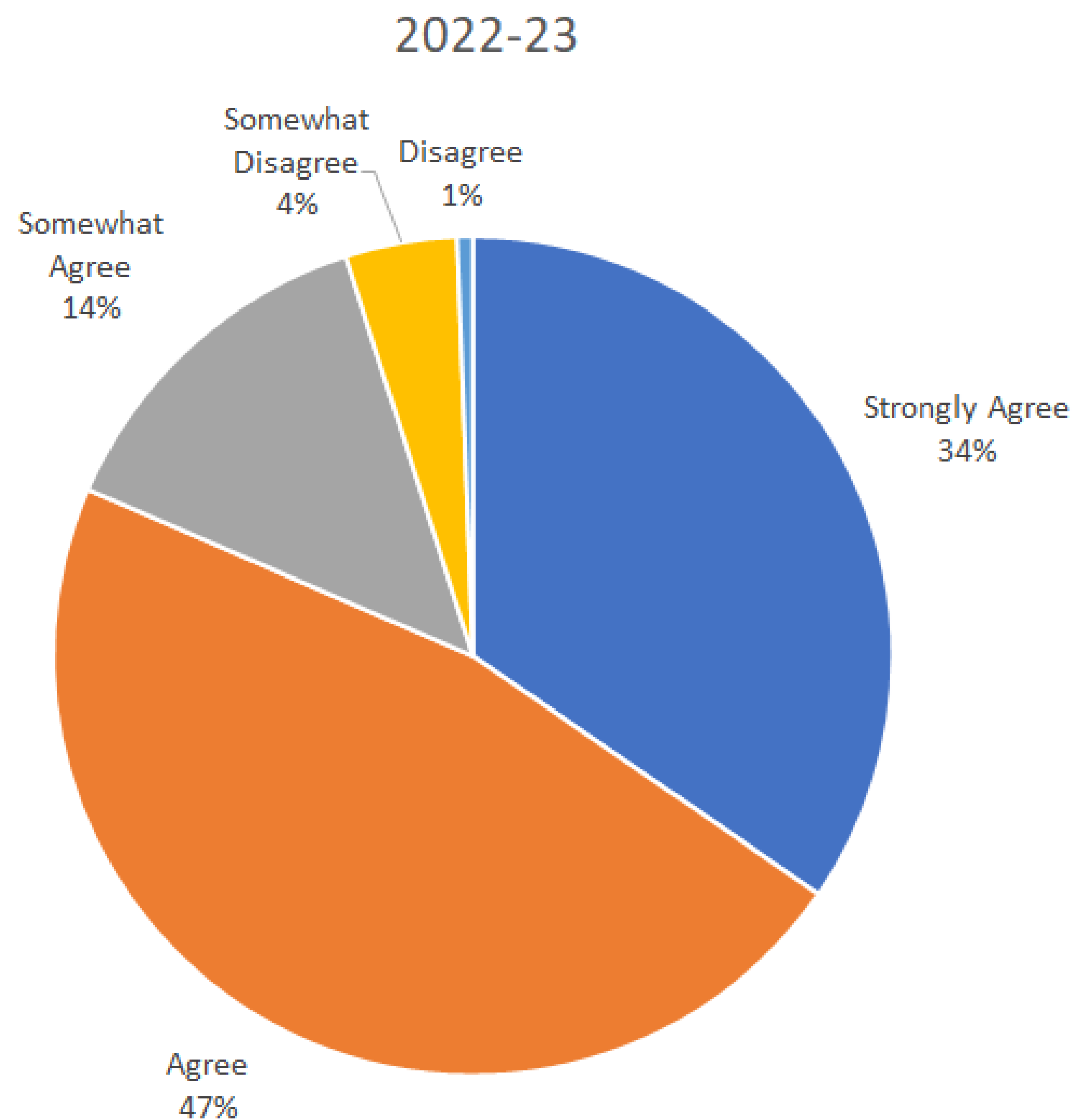
Need to Get Better:

- Frustration with the access to KNSC trails, both LRT construction & MOL.
- Preference for better porta-potty service!
- Request for improved communications re: grooming
- Open the cabin more often
- More events

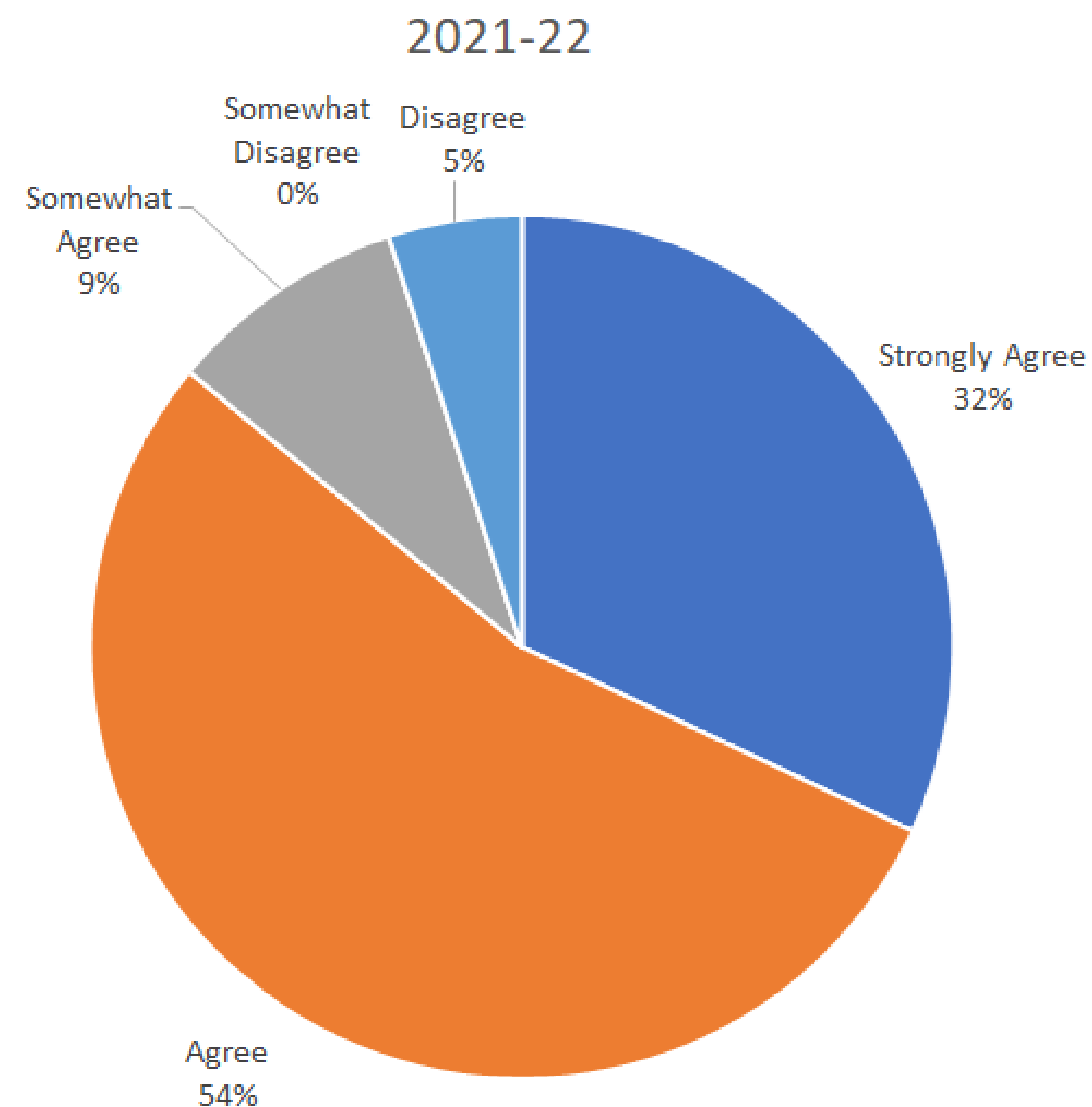
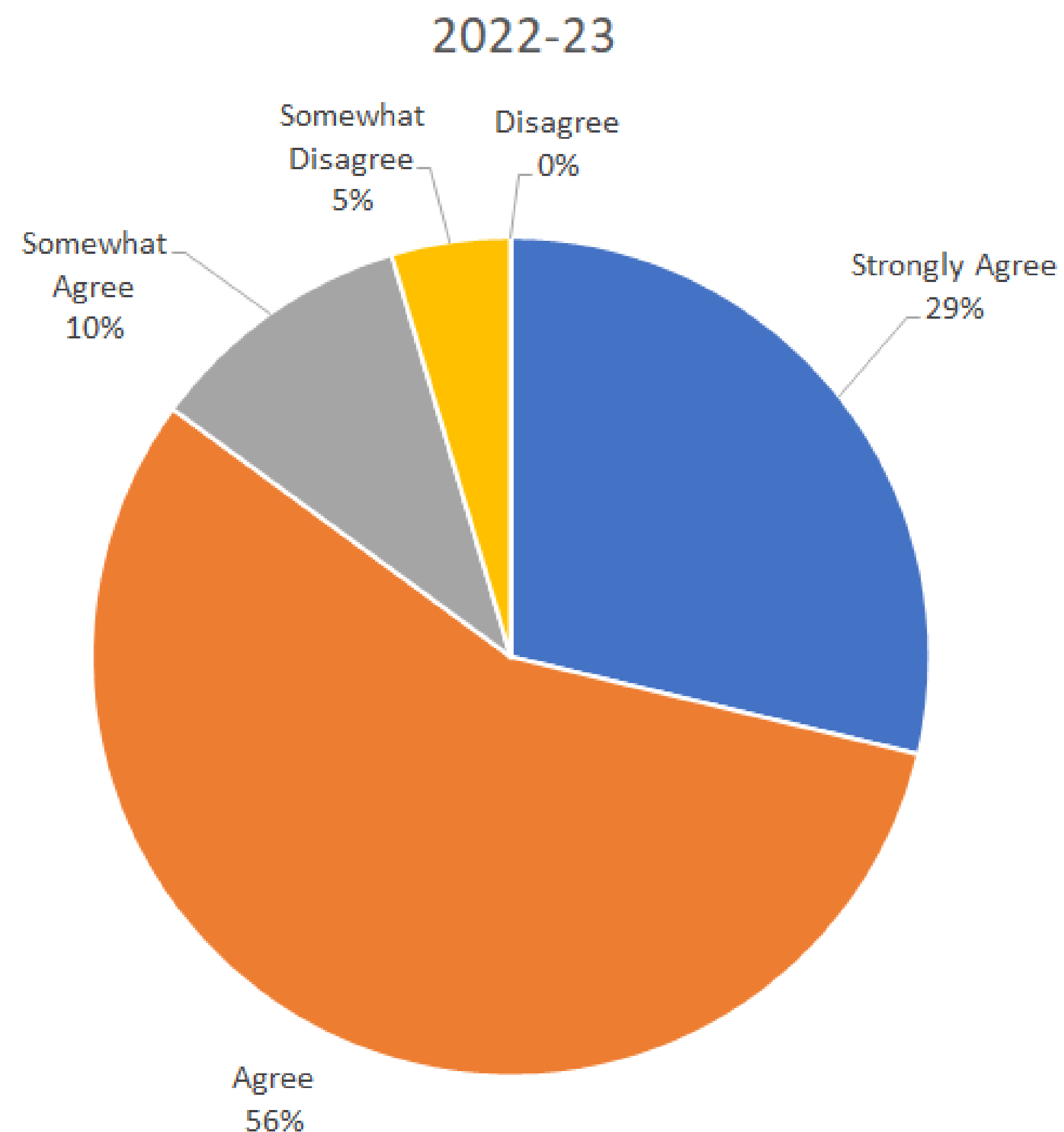
Why Do People Join KNSC?



Kanata Nordic Member Fees Are Felt To Be Fair



Kanata Nordic Program Fees Are Felt To Be Fair

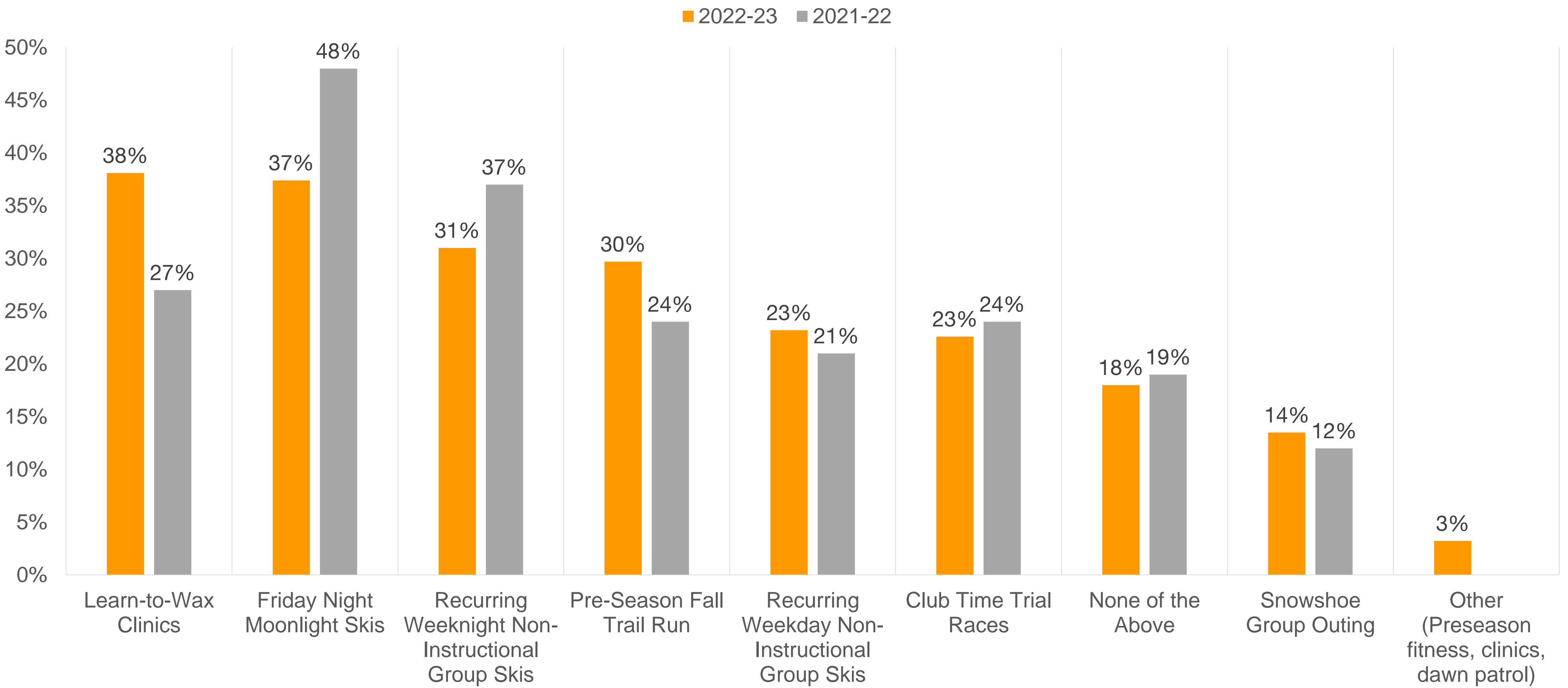


Kanata Nordic Fees Over Time

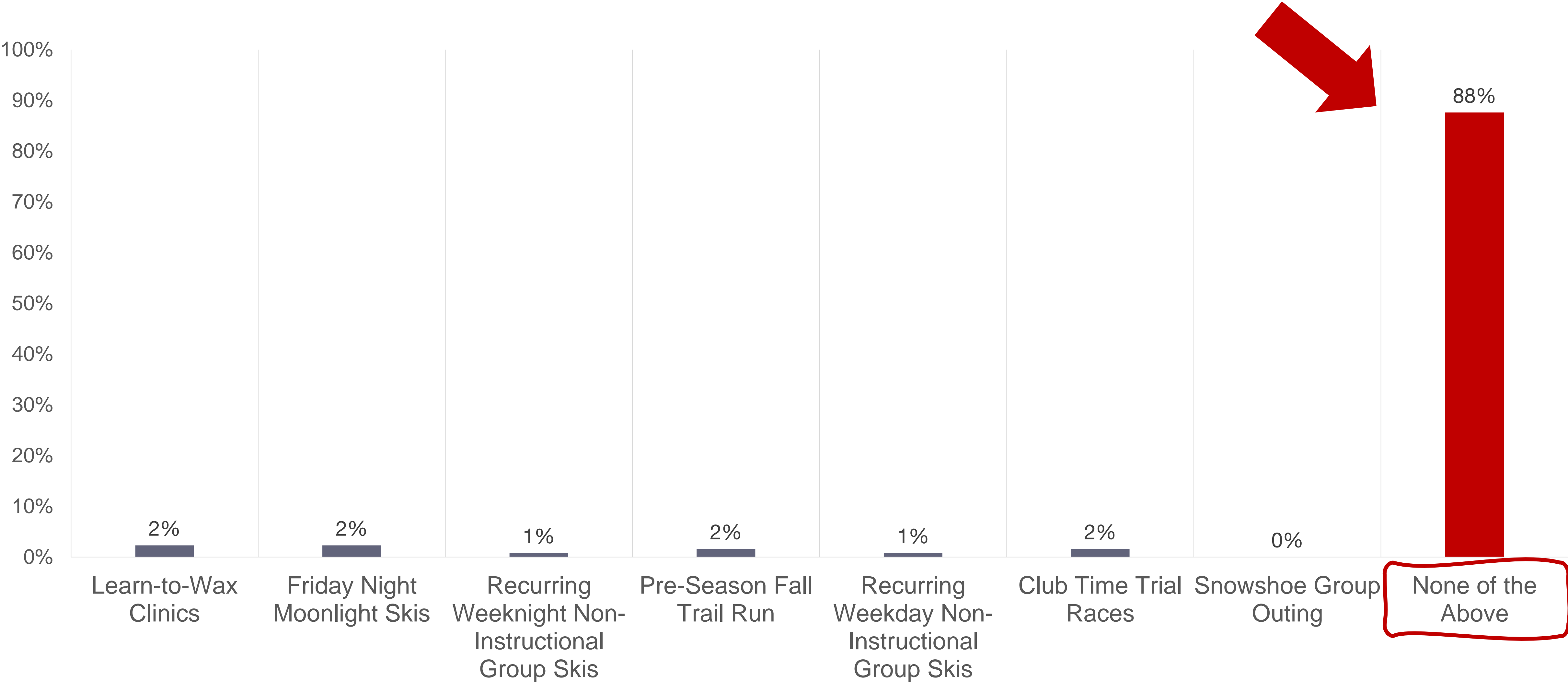
\$10 per person goes to XCSCO; \$12 goes to Nordiq Canada | From family of 5? KNESC Gets \$80...



Social Events Are Important To KN's Future – and Members Expressed Interest In Joining Those Events



But we cannot run Events & Programs without members helping ...



Facilities Volunteering as an Example





President: Nigel Wallis

- Questions
- Motion to accept all reports as presented or amended

2023 AGM Motion: Expenditure Over \$10,000 Acquisition of Powersport Grooming Equipment



Motion: Expenditure over \$10K

“The motion consists of an expenditure with a budget up to \$30,000 for the purchase of a powersport snowmachine (snowmobile or equivalent), to improve trail grooming capabilities and take the place of our older less reliable units of the powersport fleet. The decision regarding the make and model will be researched and a recommendation made by a committee reporting to the Trails coordinator. The final approval of the purchase will be made by the sitting Kanata Nordic Executive.”

Motion moved by Eugene Vigneron

2023 AGM Motion: Expenditure Over \$10,000

Acquisition of Powersport Grooming Equipment



Motion: Expenditure over \$10K

“The motion consists of an expenditure with a budget up to \$32,000 for the purchase of a powersport snowmachine (Tracked ATV or equivalent), to improve trail grooming capabilities and take the place of our older less reliable units of the powersport fleet. The make and model will be researched and a recommendation made by a committee reporting to the Trails coordinator. This purchase is to be funded by the Grant awarded to Kanata Nordic entitled “United Way Eastern Ontario - Community Services Recovery Fund” , in conjunction with Nordiq Canada, in Support of the Ottawa West Winter Trail (OWWT). The final approval of the purchase will be made by the sitting Kanata Nordic Executive.”

Motion moved by Eugene Vigneron

2023 AGM Motion: Motion to Amend the Kanata Nordic Cross Country Ski Club Constitution and Bylaws



**Kanata Cross Country Ski Club
Constitution**

ARTICLE I - NAME
The Club shall be known as the Kanata Cross Country Ski Club. Alternatively, it may be referred to using the shortened form: Kanata Nordic.

ARTICLE II - OBJECT
The object of the Club shall be to encourage and promote cross country skiing through instructional, recreational, training and competitive programs and the development and maintenance of cross country ski trails in the Kanata area of the City of Ottawa.

ARTICLE III - STRUCTURE
The Club shall be a not-for-profit organization based in the Kanata area of the City of Ottawa.

ARTICLE IV – MEMBERSHIP AND AFFILIATION
The Club shall be a member of Cross Country Ski Ontario, and thereby shall be affiliated with Nordiq Canada.

ARTICLE V - DISSOLUTION
In the event of dissolution of the Club it is specially provided that all its remaining assets after payment of liabilities shall be distributed to a club of like character in the National Capital District.

ARTICLE VI – EFFECTIVE DATE
This Constitution shall become effective upon affirmation by a two-thirds majority of the Adult Members present at a General Meeting.

ARTICLE VI - AMENDMENT OF THE CONSTITUTION
This Constitution may be amended by a two-thirds majority of the Adult Members present at a General Meeting or Special Meeting.
Any amendment shall be proposed at least two weeks in advance of such General or Special Meeting, and all members shall be notified of the proposed amendment in a notice of the meeting distributed at least 10 days but not more than 50 days before the General Meeting.

ARTICLE VII - BY-LAWS
The By-Laws of the Club shall be those attached to this Constitution until repealed, amended, or added to. The By-Laws may be repealed, amended, or added to at a Special or General Meeting by a simple majority of the Adult Members present.

ARTICLE VI – EFFECTIVE DATE
This Constitution shall become effective upon affirmation by a two-thirds majority of the Adult Members present at a General Meeting.

ARTICLE VI - AMENDMENT OF THE CONSTITUTION
This Constitution may be amended by a two-thirds majority of the Adult Members present at a General Meeting or Special Meeting.
Any amendment shall be proposed at least two weeks in advance of such General or Special Meeting, and all members shall be notified of the proposed amendment in a notice of the meeting distributed at least 10 days but not more than 50 days before the General Meeting



2023 AGM Motion: Constitution Changes

- Ontario Not-For-Profit Corporations Act (ONCA) passed into law October 19, 2021. Corporations have 3 years to become compliant with the law, which may require changes to bylaws, or a standard set of bylaws will apply until they are changed.
- KNSC is defined in the Act as a Public Benefit Corporation, since our government or non-member (donation) funding exceeds \$10K annually. This has been the case for several years now. As such, a financial review engagement (less than an audit) is required if revenue is between \$100K and \$500K, but it can be waived if revenue is less than \$100K. *Underway*
- ONCA allows members to receive copies of financial statements before an Annual Meeting if requested. They can also get copies of the articles, bylaws, minutes of meetings, resolutions, list of directors and officers on request and payment of a reasonable fee.



2023 AGM Motion: By-Law Changes

- Largely to clarify gaps in previous editions, compliance with ONCA or other operational reasons.
- Clarification that under-age (>18) members are ineligible to vote.
- Membership will extend each year until August 31st in order to provide Executive Committee members, summer programs and trail/facilities volunteers with insurance coverage.
- Establish conflict of interest guidelines for the Executive Committee
- Formally enable electronic voting measures at annual or special meetings
- Indemnification of Executive Committee (e.g. Directors and Officers Insurance provisions)



Executive Nominees for 2023-2024

President: Nigel Wallis

Vice President: Chris Lindsey

Treasurer: Marsha Kelly

Secretary: Amy Thomas

Membership Coordinator: *vacant*

Volunteer Coordinator: Keomany Ker

Trails Coordinator: Gene Vigneron

Rabbit Coordinator: Maureen Smith

Teen Skate Coordinator: Heather
Boswell

Racing Coordinator: Andy Weekes

Communications Coordinators: Chris
Topham & Amanda McLean

Facilities Coordinator: *vacant*

OWWT Coordinator: Roger Colbeck

Events Coordinator: *vacant*



Vacant Positions for 2023-2024

Executive Board

- a. Events Coordinator(s): **vacant**
- b. Facilities Coordinator: **vacant**
- c. Membership Coordinator: **vacant**

Non-Executive Board

- a. Community Programming and Rental: Marlene Alt
- b. Fundraising (Sponsorships & Grant Proposals): Chris Bartlett
- c. Ottawa West Winter Trail assistant coordinator: **vacant**
- d. Website: **accepting more applicants**
- e. Para-Nordic: **vacant**
- f. Fall FunRun Lead: **vacant**
- g. Winter FunRaces Lead: **vacant**
- h. Volunteer Appreciation/Egg Hunt Lead: Sunida Hurst
- i. Friday Night Socials: Leigh Brethour

Duties can be delegated by the coordinator to an administrator

If the position is vacant, that the duties can be fulfilled by an administrator role where possible.



Motion to Elect the Slate of Candidates

Motion to accept all candidates as proposed

Looking Forward to Next Season!



Motion to Adjourn

Motion to adjourn the 2022-23 Annual General Meeting: _____

Seconded: _____

Annual General Meeting

May 15th, 2023



**KANATA
NORDIC**



**Kanata
Nordic
Ski
Club**