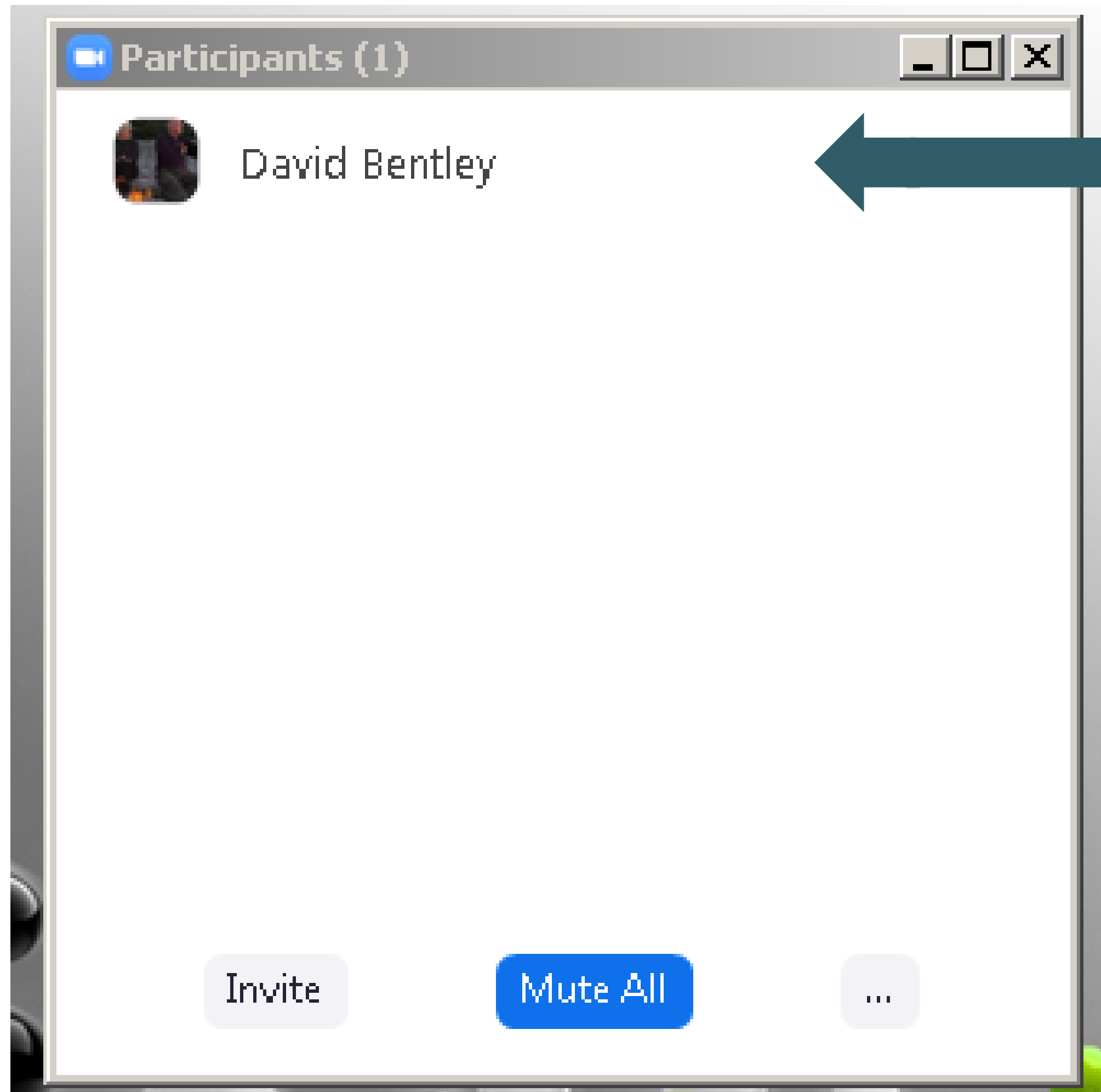




Annual General Meeting

May 13th, 2024

ZOOM controls - the meeting is being recorded



Please use your First and Last name so we can record attendance in the Minutes.

If necessary, please

- Click on your name
- Click more
- Click rename
- Enter your actual name

Questions?



- Please hold your question to the end of each Coordinator's report or ask your question in the “chat” function of zoom.



2023-2024 Kanata Nordic AGM Agenda

1. Welcome / Record attendees
2. Adoption of agenda / New business
3. Review of AGM minutes of May 2023
4. President's Report
5. Events Report
6. Treasurer's Report
7. Membership Report
8. Program (Learn-to-Ski & Teen Skate) Report
9. We All Belong and Rentals Report
10. OWWT Report
11. Trails Report
12. Motion to accept all reports as presented or amended
13. Motions
14. Budget to purchase powersport grooming equipment
15. Election of 2024-'25 Executive
16. Adjournment



Motion to Accept the Agenda

Motion to accept the Agenda for the 2023-24 AGM: _____

Seconded: _____

Motion Approved



Review of the 2022-23 AGM Minutes

Motion to accept the Minutes for the 2022-23 AGM: _____

Seconded: _____

Motion Approved



President's Report

Nigel Wallis



2023-2024 KNSC Executive

President: Nigel Wallis

Vice President: Chris Lindsey

Treasurer: Marsha Kelly

Secretary: Amy Thomas

Ex-Officio:

Past President: David Bentley

Community Programs and Rental

Operations: Marlene Alt

Club Administrator*: Ardeth Kirkham

Trails Coordinator: Gene Vigneron

Rabbit Coordinator: Maureen Smith

Teen Skate Coordinator: Heather Boswell

Racing Coordinator: Andy Weekes

Communications Coordinators: Chris
Topham & Amanda Maclean

Facilities Coordinator: Andre Tondreau

OWWT Coordinator: Roger Colbeck

Events Coordinator: Wendy Barron

President Report: Thank You to Our Partners



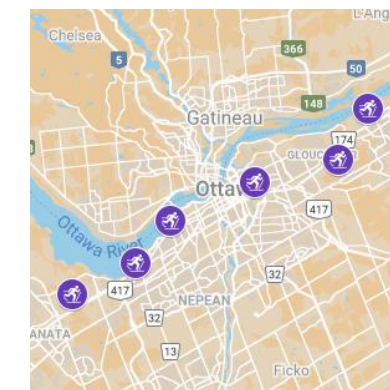
Wesley Clover Parks



City of Ottawa



National Capital Commission



Urban Winter Trails Alliance



Cross Country
Ski Ontario

XC SO



Nordiq Canada



President Report: Thank You to Our Sponsors

Kanata Nordic Sponsors

- **Trailblazer Sponsor:**
Fresh Air Experience
- **Kanata Nordic Racing Team Sponsor:** Kunststadt Sports

Ottawa West Winter Trail Sponsors

OWWT Gold:

- Teresa Kavanagh, Councillor for Bay Ward

OWWT Bronze

- Kichesippi Beer

Other

- Beetbox Farm



- 2023-24 Year in Review: Summer
- Dryland training for the 14, U16, and U18
- New executive was planning & partnering
 - New Nordiq Canada rules
 - SafeSport Insurance

2023-24 Year in Review: Autumn

- Registration underway
- Racing, Teen Skate dryland and Adult Fit for Skiing program started!
- SafeSport compliance admin...
- Member discounts through Fresh Air Experience & Kunststadt Kanata
- Fall Fun Run / Mudrun!
- Online KN ski wear store (Jakroo) launched
- New KN spirit wear (Entripy) launched

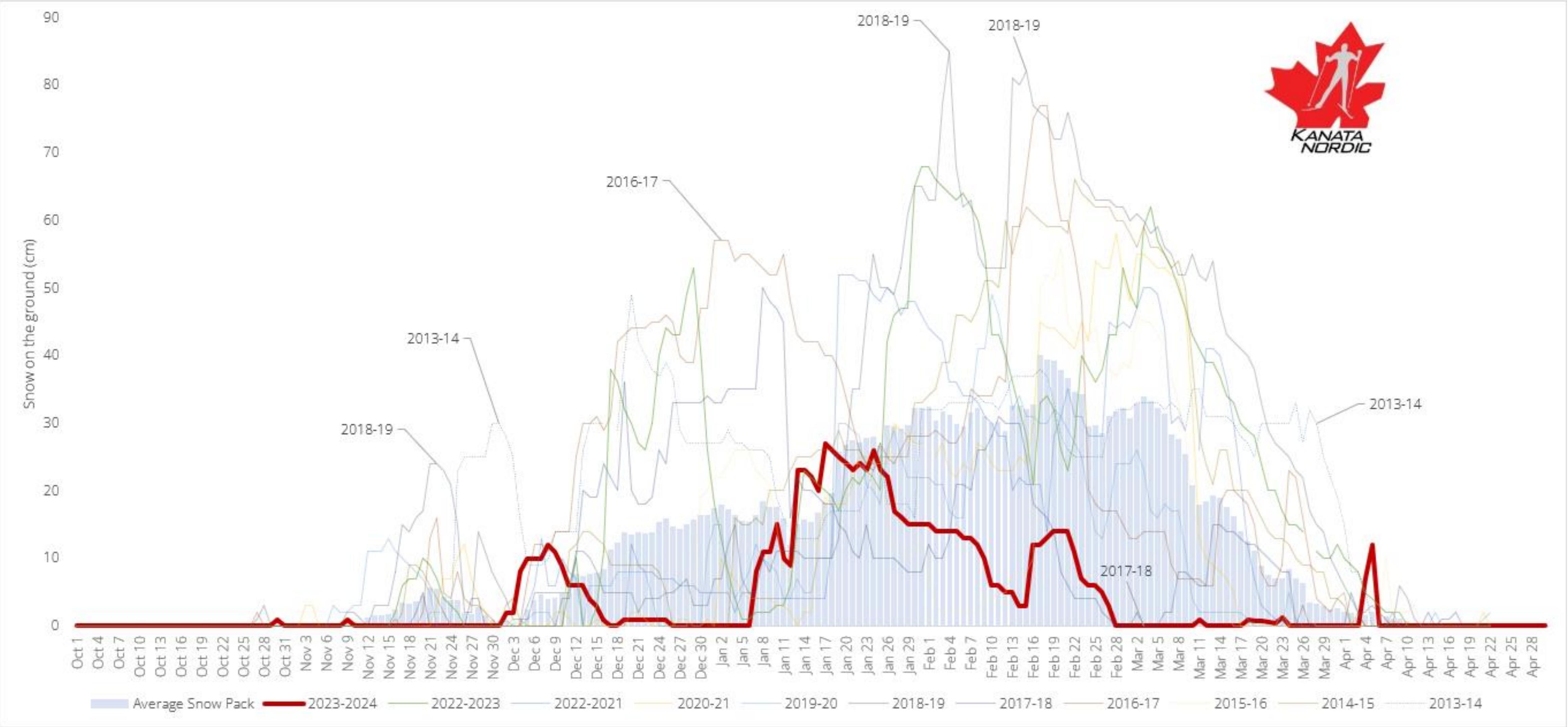


2023-24 Year in Review: Autumn

- Fall trail prep for the biggest trail network KNSC + OWWT has seen yet



2023-24 Year in Review: Worst Snow Pack in a Generation



2023-24 Year in Review: Winter



- New Infrastructure
- Rust Remover Clinics! Wax Clinics!
- Learn to Ski launches! Rabbits & Adults
- Community *We All Belong* programs in full force
- Biggest year for Racing ever!
- Corkstown Classic
- OWWT continues its popularity

2023-24 Year in Review: Spring





President's Report: Nigel Wallis

2023-24 was a mixed year for Kanata Nordic

- Rough year for weather but ongoing trail improvements, grooming capabilities and volunteer efforts meant we salvaged a lot more from *El Nino* than expected.
- Site access issues improved from last year (e.g. Corkstown LRT), but MOL's expansion require ongoing consideration at the campground early season
- The 401 tent was great – and is the start of infrastructure improvements at the Equestrian site that will continue.
- Lit trail pilots at 401 Glen and 411 1-6 were successful. Will expand next winter (when MOL departs)
- Growing our internal club events and programs is key to retaining and recruiting members – *Rust Removers*, *Clinics* & *Friday* nights worked; hopefully we can try *Loppets* & group ski's and more next season
- Volunteer recruitment continues to be an on-going issue



Club Events

Wendy Barron

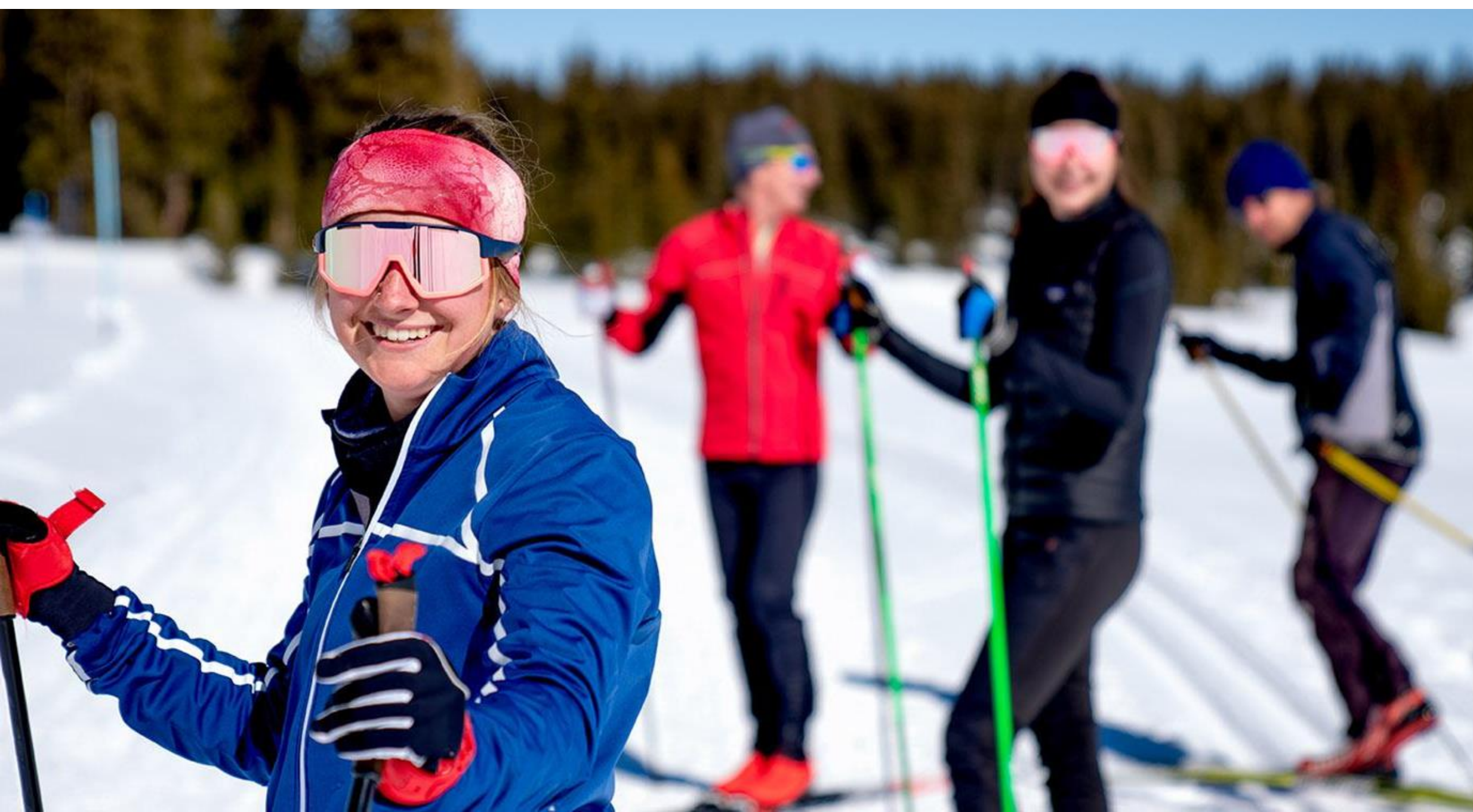
2024 Fall Fun Run



150 Participants | 2km & 5km Routes | Thank You Volunteers!

Rust Remover Clinics

- NEW this season and free for club members!
- Variety of clinics in both skate and classic styles
- Led by seasoned volunteer instructors



Waxing Demos

- Free for club members
- Beginner waxing techniques
- Intermediate waxing techniques



Club Loppet - Feb 11, 2024

- Club event was held after the competitive Corkstown Classic races
- Over 60 club members participated
- 3.5km Fun Loppet
- 500m Kids Scramble

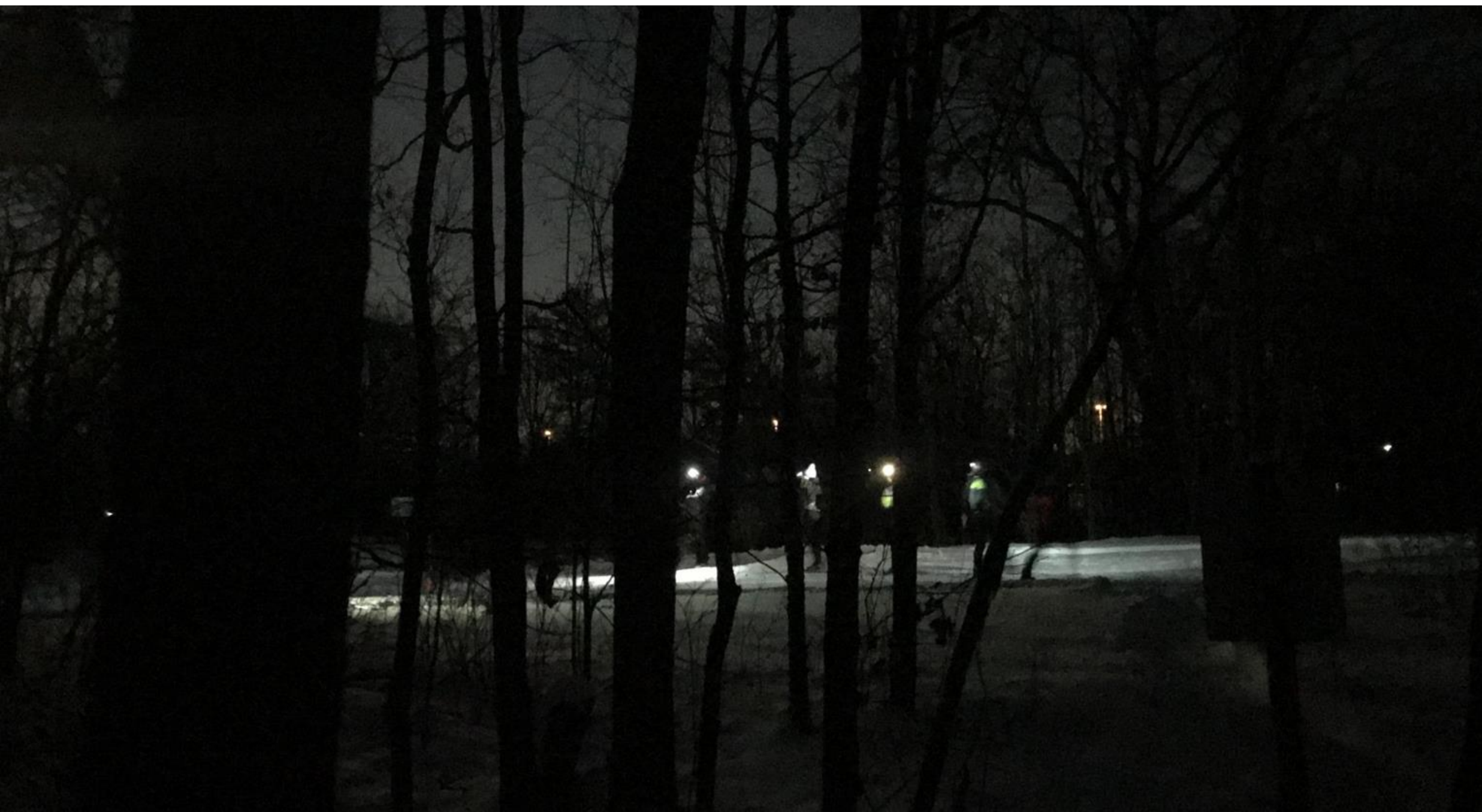
Thank you to all of the volunteers who helped make this event a success!

Stay tuned for more events like this next season.



Friday Night Ski & Socials

- Every Friday from mid Jan to March
- Member drop-in
- Food was shared
- Games and headlamps available
- Thank you to host volunteers



Volunteer Appreciation Day



- Over 100 members attended
- 44 participated in the Easter Egg Hunt
- Prizes were raffled off to members including a free membership for the 24/25 season!





***“Volunteers do not necessarily have the time;
they just have the heart.” — Elizabeth Andrew***



Facilities



Fall Fun Run



Ski Programs



Races / Loppets

How You Can Get Involved!

kanatanordicvolunteer@gmail.com



Club Ambassador



Rental Shop



Friday Night Socials



Lead a Clinic

Keomany Ker



Maureen Smith



Marlene Alt





Treasurer Report

Marsha Kelly

Statement of Financial Position



STATEMENT OF FINANCIAL POSITION (000's)			
	Actual	Actual	Projected
	FY23	FY24	FY25
ASSETS			
Cash	284	374	340
Equipment	134	140	165
Receivables	14	4.0	5
TOTAL	433	518	510
LIABILITIES			
Payables		8.0	0
TOTAL	0	8.0	0
NET ASSETS	433	510.0	510

Statement of Operations



STATEMENT OF OPERATIONS (000's)			
	Actual	Actual	Projected
	FY23	FY24	FY25
REVENUE			
Membership	96	80	80
Programs	76	81	83
Grants/ Sponsors/ Donations	92	82	30
Trail User Fees	2	3	3
Racing Program	12	12	12
Other	13	13	13
Total	291	271	221
EXPENSES	192	193	195
PROFIT	99	78	26

2023-'24 Expenses

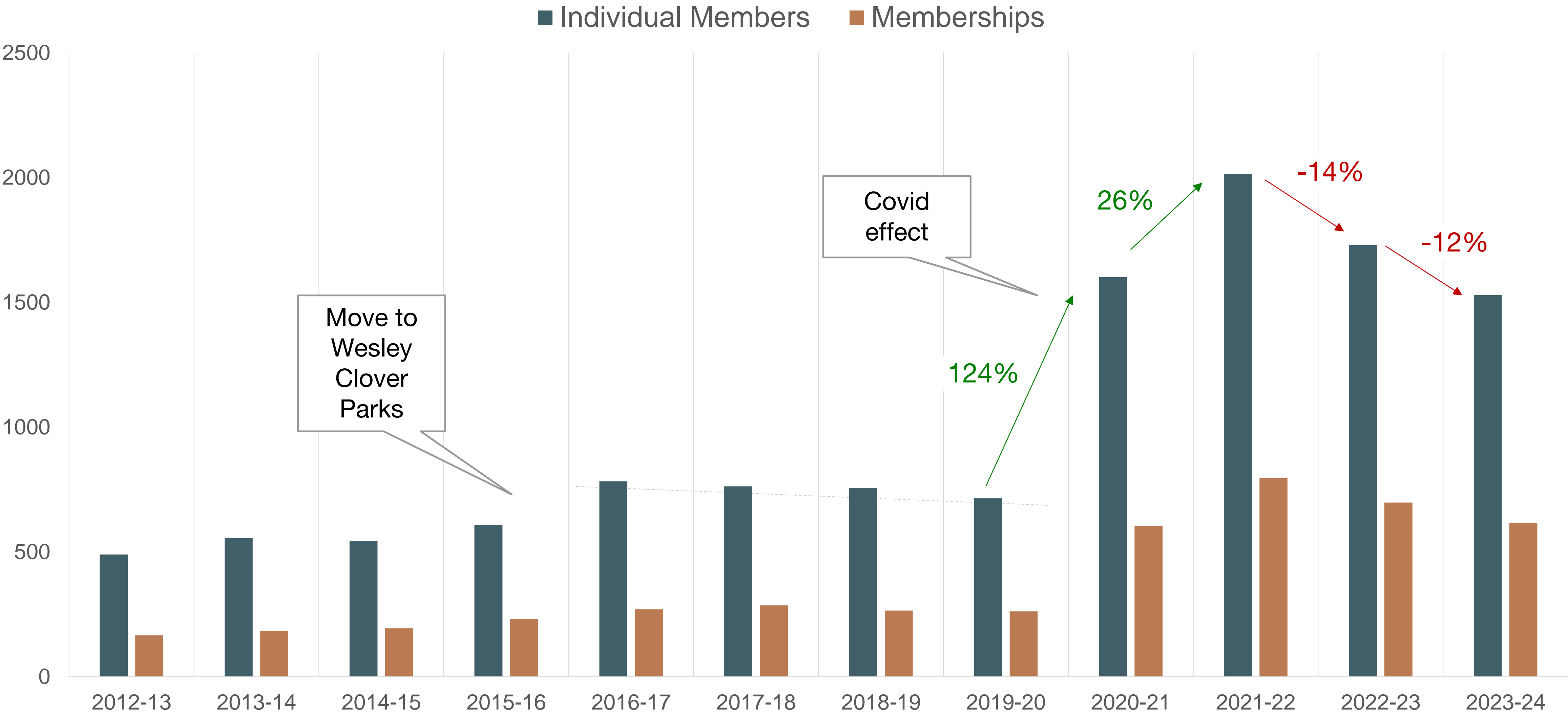


Expenses	FY24
	<i>In 000's</i>
Coaching Fees and education fees	47.0
Depreciation	23.0
Admin Role and Racing Coordinator	21.0
Facility Costs (Signage, Outhouse etc)	20.0
Trail Maintenance/ Fuel	15.0
Equipment Maintenance and Insurance	12.0
Wesley Clover Parks License & Fees	10.0
Racing Program Costs	8.0
Rental expenses	8.0
Other Program Costs	6.0
OWWT Costs	5.0
General & Administration	9.0
Special Events (Community Programs/Events)	9.0
Total	193.0

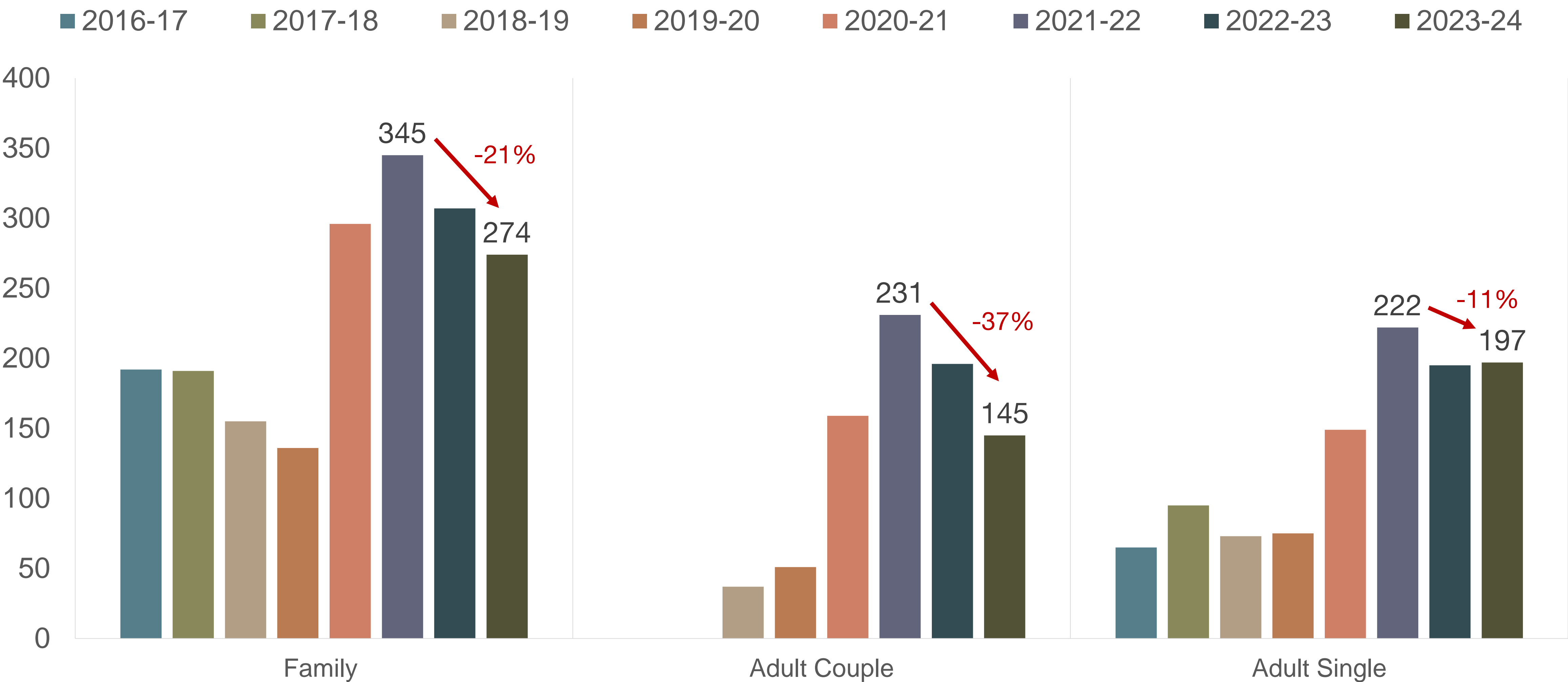


2023-'24 Membership Report

Membership Report: Kanata Nordic Community Over Time

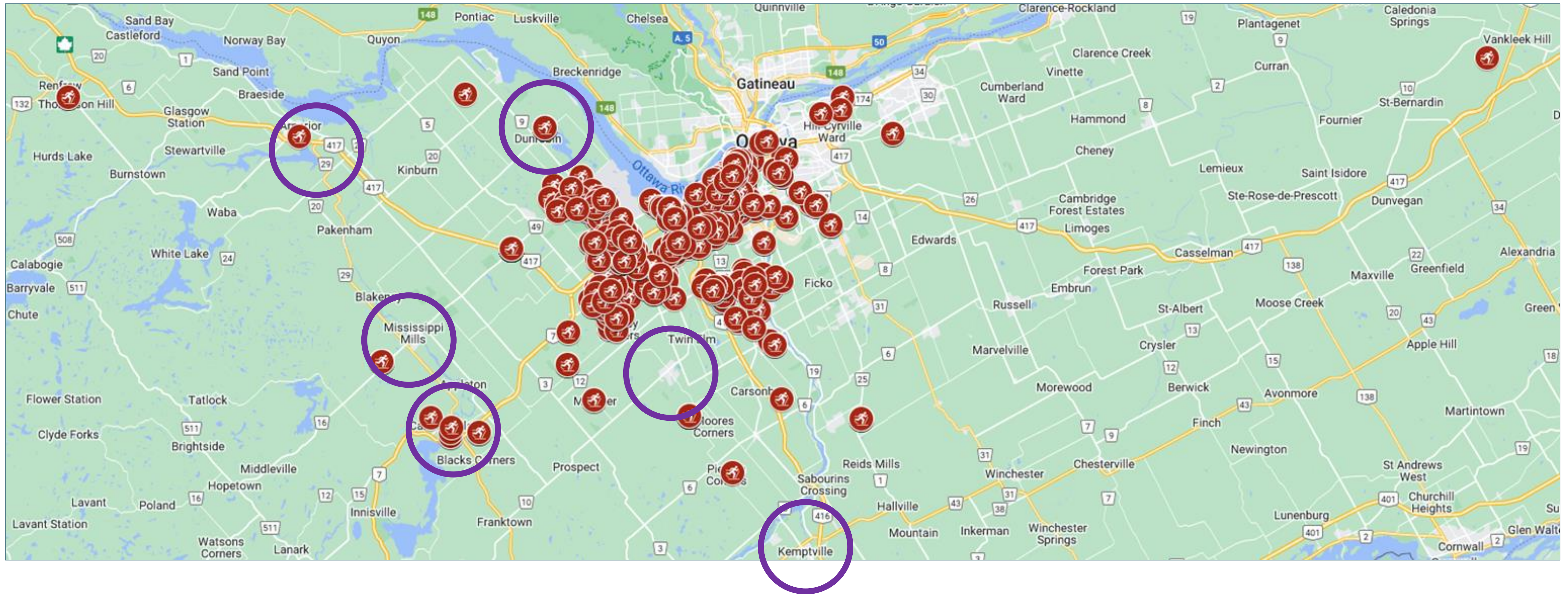


Membership Report: Memberships By Type



Where Do Kanata Nordic Members Come From?

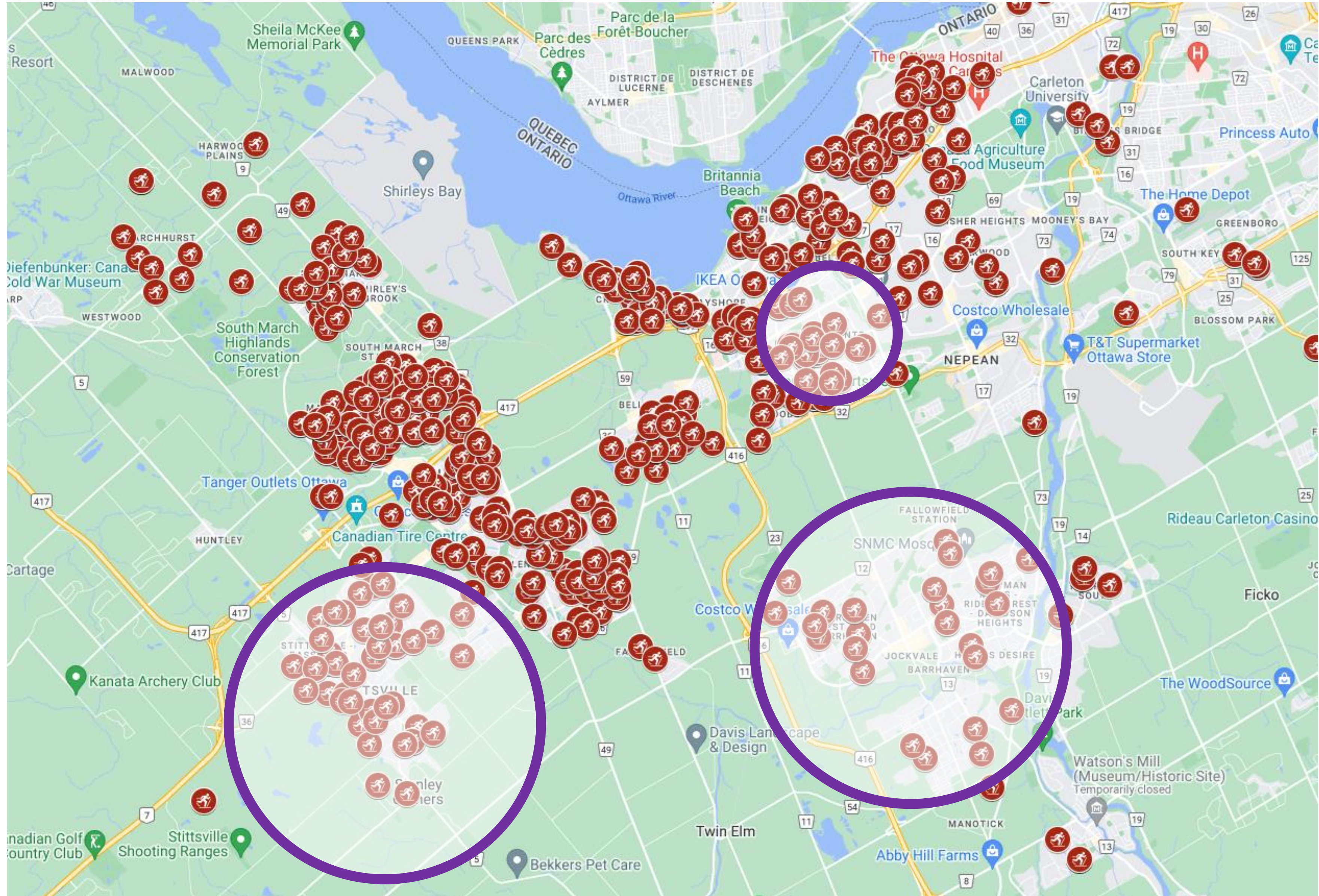
Possibilities to grow regionally in Richmond, Carleton Place, Almonte, Dunrobin, Kemptville, Arnprior. Word of mouth remains our biggest marketing asset but we will be making more marketing effort in Fall 2024 (attend Ski Show, Ski Swaps, social media, etc...)



Areas to Find New KNSC Members

Possibilities to grow in Fernbank, Barrhaven, Stittsville, Centreponte, Westboro, etc.

Members convincing their family, friends, neighbours, classmates and co-workers remains our biggest marketing asset





**Learn-to-Ski
Report:
Maureen Smith**

2023-'24 Learn-to-Ski Report

40 Bunny Rabbits (*down* from 53)

140 Jackrabbits (*down* from 141)

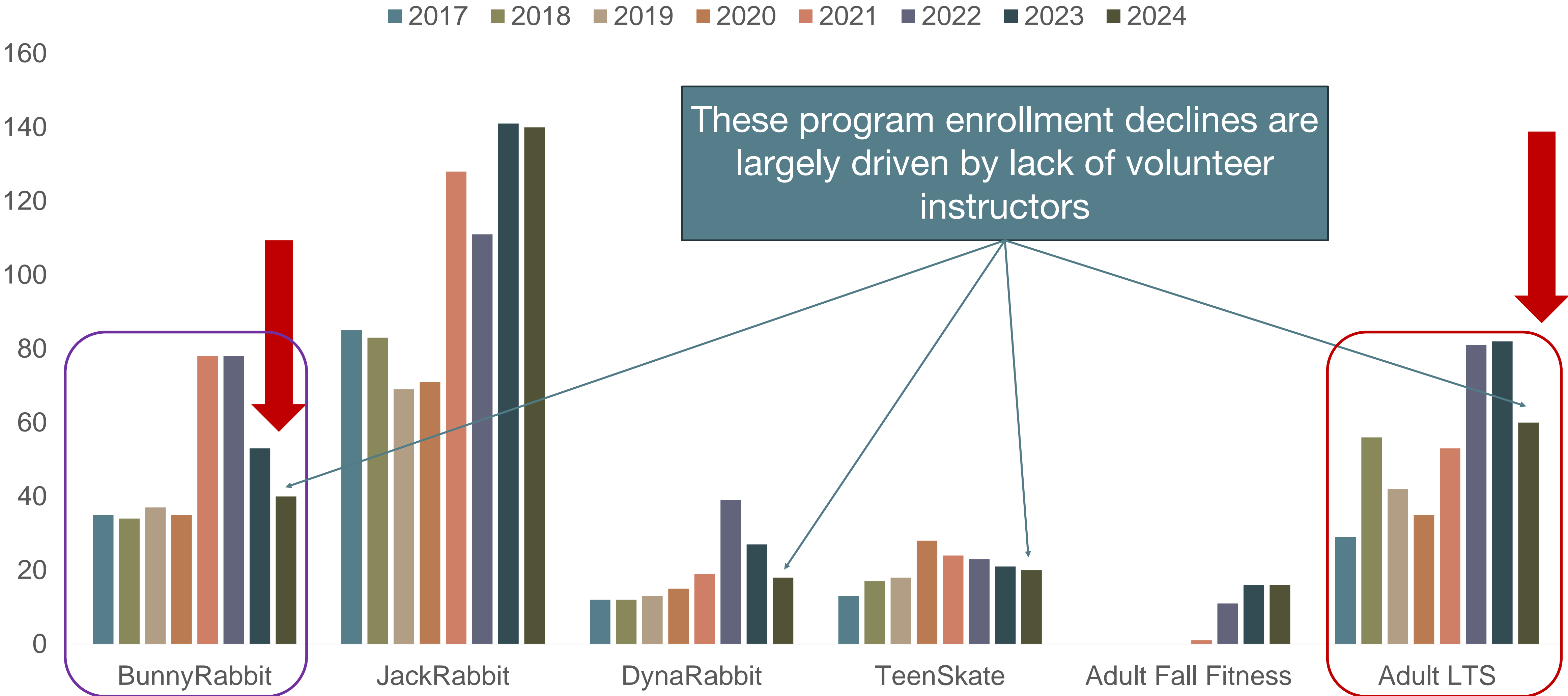
18 Dynarabbits (*down* from 27)

60 Adults in programs (*down* from 82)

LTS had to adjust to tricky conditions
(dryland) & moving between 401/411



Program Enrollment Over Time



Learn-to-Ski Report: Up's and Down's

Good news

- Lots of new kids, new leaders and new assistants
- Continued the Wednesday NightRabbit class for JR3/4
- Many of our new participants were new families to the sport and really enjoyed the experience
- Our Fun Day with donuts was a big hit with the skiers
- Lots of happy faces on the trails



Learn-to-Ski Report: Up's and Down's

Challenges:

- Recruiting enough volunteer leaders and assistants to run the classes remains a real challenge. KN could have run more Bunny, Jackrabbit, Dynarabbit and adult LTS with more leaders.
- Magic of Lights remains an ongoing problem in the first two weeks; shifted classes to 401
- Space is a constraint (parking, trails) & we may need to consider operating extra classes at new times (Weekday evening? Weekend morning).





Teen Skate

Heather Boswell

Teen Skate Report: Heather Boswell & David Bentley

Teen Skate is the non-competitive skate-only program for youth aged 11-16. Our training season began in November with Sunday morning hikes (6-8km) in and around the region including Gatineau Park. Wednesday PM lessons at WCP included both levels for a lesson and trail ski.

Teen Skate 1 - beginners and progression from JR4
- 12 students, Sunday AM at WCP, Jan 7th for 10 weeks

Teen Skate 2 - intermediate level
- 9 students – 6 returning, 3 new to Club or program. Sunday mornings at WCP or Gatineau Park, Jan. 7th for 10 weeks

Despite thin snow, conditions were excellent for skate skiing. Lesson 1 was a hike and lessons 2-9 were on snow (similar to a regular year).

New Last Winter- Could not offer Teen Skate 3 (advanced) due to lack of volunteer instructor.

TS1 had a new assistant, enabling enrolment to grow to 12 from 8



Teen Skate Report: Heather Boswell & David Bentley

Youth commitment and skill improve every year.

Looking forward

- Teen Skate continues to attract a mix of new skiers and returning members. We hope to continue our participation in next year's Fun Races.
- **Additional instructors/assistants would enable us to expand the program** at all levels.
- Please reach out if you're interested in helping! knteenski@gmail.com



LTS & TS Programs: Future

Thoughts for the future:

- Need on-site familiarization session in the fall before classes for leaders and families
- Recruit volunteers earlier
 - Need to offer coaching classes (e.g., CC, L2T) on-site at Kanata Nordic in the fall/early winter before classes; bringing back the *Coach the Coaches* sessions and possibly Nakkertrak for *Coach the Coaches*;
- Offer a DynaRabbit #2 class for returning Dyna's
- Early season Rust Remover “Intro to Skiing” and “Skate 101” one-time clinics were well-received and filled up very quickly. We will repeat and hopefully expand.
- Adult classes went well – but ongoing high demand for private, semi-private and family lessons
- We're missing a number of Program Offerings – e.g. late-entry skiing for teens, adult LTS, masters training, ‘women on skis’ – but at the moment, programs are the sum of what volunteers want to do. **If you would like to launch a new program at KNSC, please reach out to the board!**

Racing Report: Andy Weekes & Megan McAllister



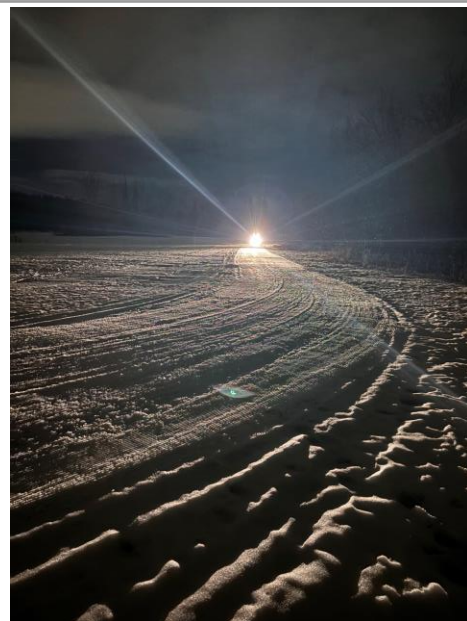


Kanata Nordic 2023-24 Racing Update

- Very successful season despite *challenging* snow conditions
- 60 athletes, head coach Mike Vieira, several part-time coaches, parent coaches
- Our athletes competed in many different races:
 - Ontario and Quebec Cups
 - Regional races (CC, Cookie, Skinouk, Chelsea Sprints)
 - Mont-Sainte-Anne
 - Candy Cane Cup and Nationals @ Nakkertok
 - Easterns in Sherbrooke
 - OFSAA and OUA nordic championships
 - Ontario Winter Games
 - Ontario Youth Championships in Sault Ste Marie (2nd place in team banner)
 - World Cup in Canmore and FIS International Spring Series in Sun Valley
- Racing team sponsor: Kunststadt Kanata



Corkstown Classic Race: February 11, 2024





Kanata Nordic Athletes representing Canada in 2023-24



‘We all Belong on the Trails’ Community Programs and Rental Shop Coordinator Report: Marlene Alt



Rental Shop: Marlene Alt



- offer skis (classic and skate) and snowshoes
- cabins D and C
- opens post MoL whenever trails are open
- 3 hours Sat & Sun
- 10 volunteers
- club ambassadors

‘We all Belong on the Trails’: Marlene Alt

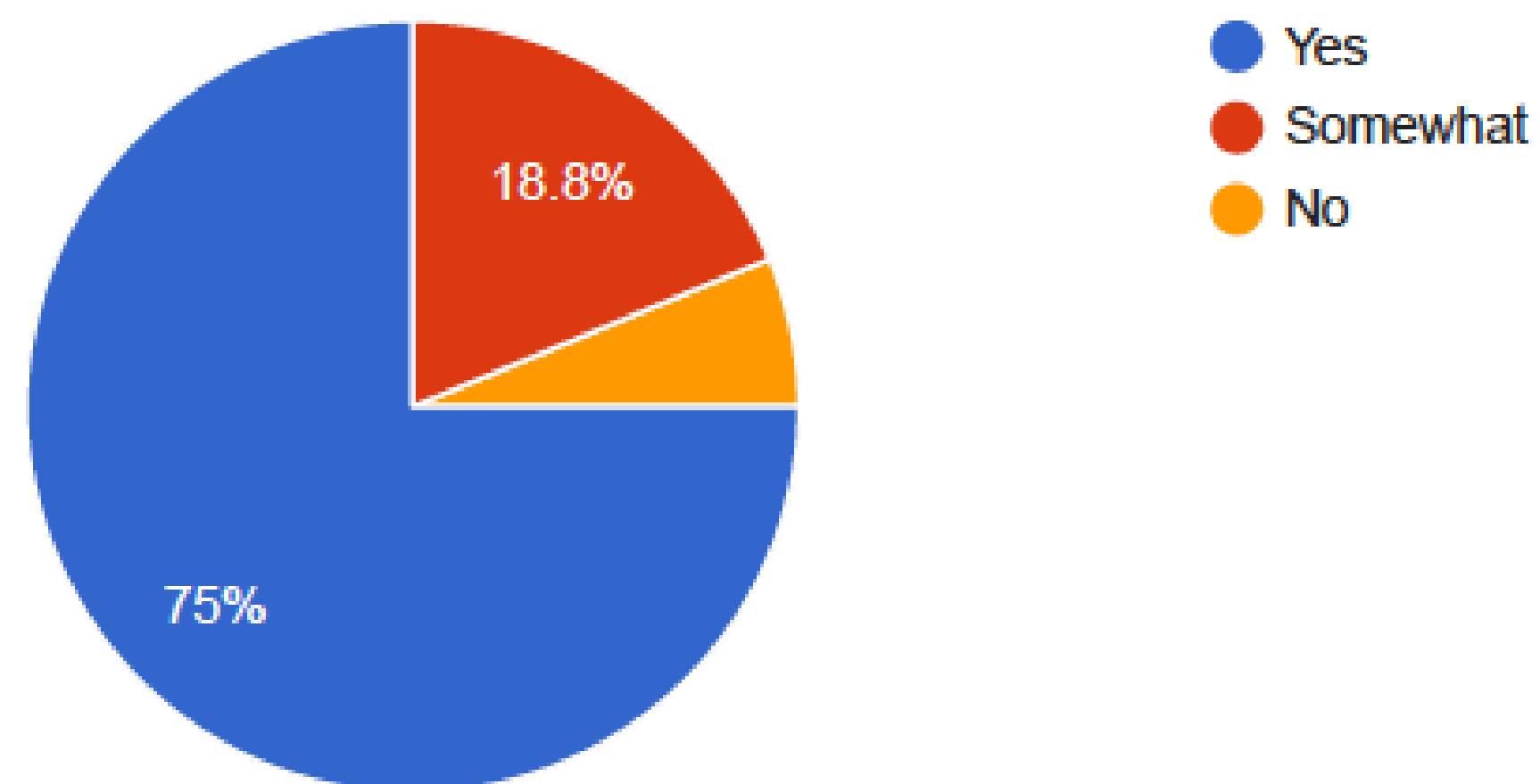
- ❖ 2-hour intro sessions, ski or snowshoe
- ❖ Black Ottawa Connect
- ❖ Ottawa Community Immigration Services
- ❖ ~~Women of Colour Remake Wellness~~
- ❖ Women in the Wild (Carlington CHC)
- ❖ ~~Catholic Immigration Services~~
- ❖ ~~Soldier On~~
- ❖ 7 volunteers, 1 paid / ~65 participants



‘We all Belong on the Trails’: Marlene Alt

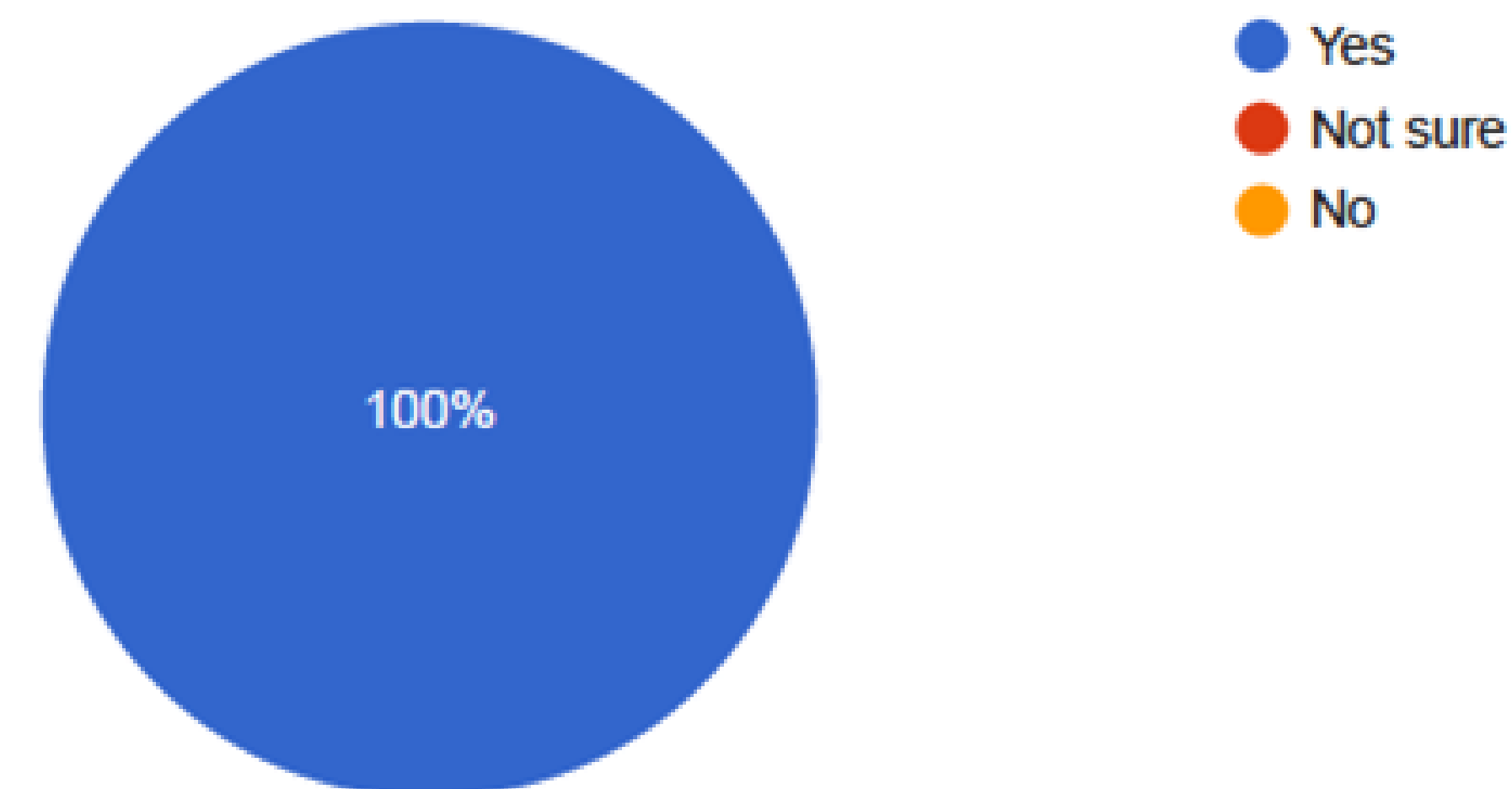
As a result of this program, has your sport participation increased?

16 responses



Would you participate in this program again?

15 responses



Budget: Marlene Alt

- revenue neutral
- budgeted \$3,500
- brought in ~\$2,400
 - rentals, school groups, diplomats
- \$9,400 grant - Nordiq Canada's Community Sport for All
- expanded ski fleet, firepit, blade flag, support for WAB programs, etc.
- carrying over ~\$2,700



Instructor Stream, Kelowna, BC: Marlene Alt



Looking ahead: Marlene Alt

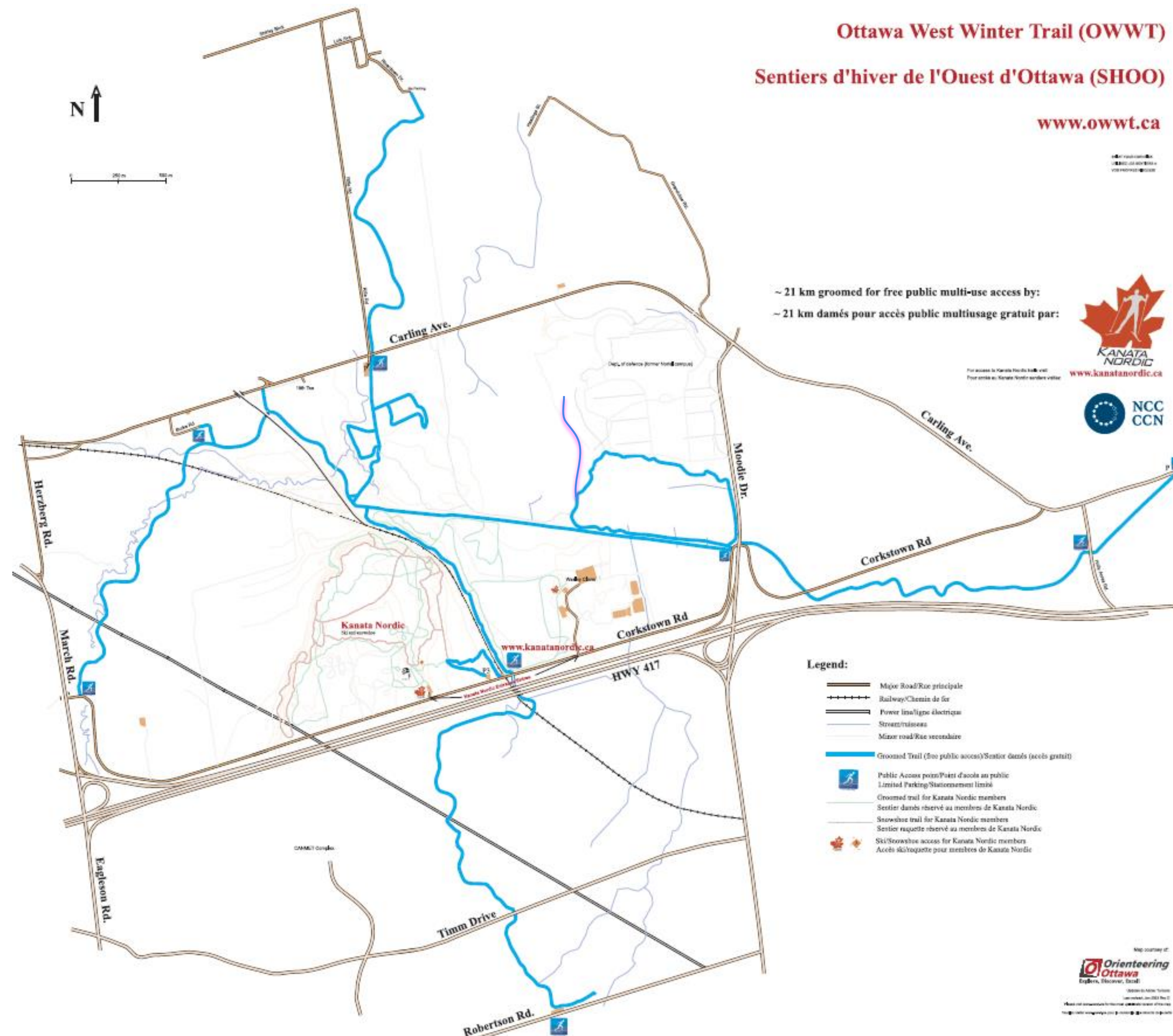
- Growth areas with revenue:
 - School programs
 - Weekday and evening rentals (generate demand)
- Growth areas for equity:
 - Loads of organizations (outreach)
 - Soldier On
- Structure for growth:
 - volunteer as main coordinator
 - paid WAB lead, volunteer outreach lead
 - in-person volunteers (rentals and programs)
- Relocate rental shop?





Ottawa West Winter Trail
Roger Colbeck

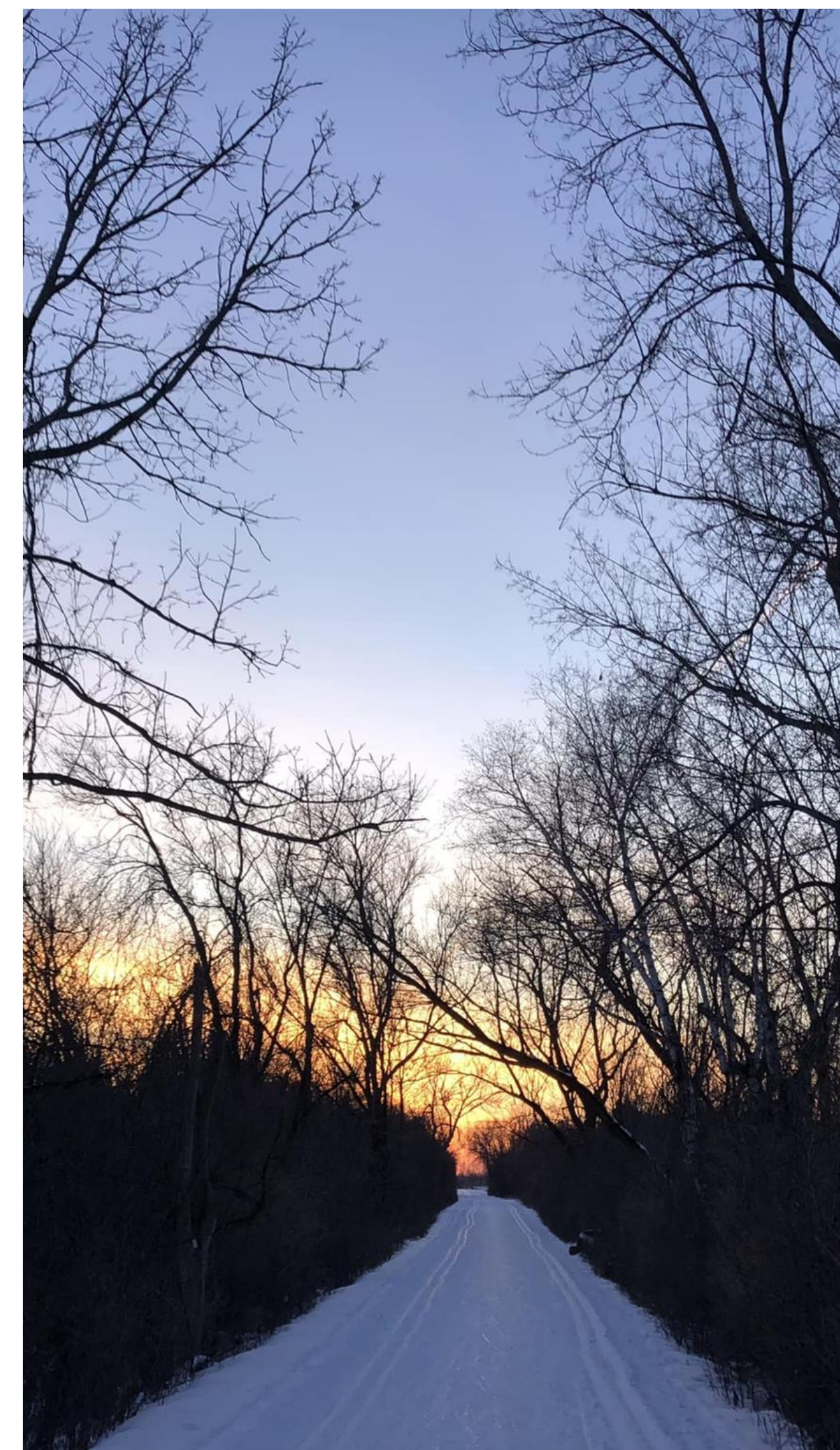
Ottawa West Winter Trail (OWWT/SHOO) 2023-'24 Update



- Continues to be a great expansion of the club trails, and financially self-supporting
- When all trails are open we have 21km of free community multi-use winter groomed trails!
- No major changes of the OWWT trail network this year, but trails north of Carling and south of Corkstown to Bells Corners were groomed more frequently and were quite popular
- Due to a bridge installation on the bike path east of Moodie LRT, we were unable to groom to Carling, but we had an arrangement with BWT to occasionally groom those sections. (Still the requirement to walk on Corkstown for 500m impacted the ability to ski all the way to BWT and Kichi Sibi.)

Ottawa West Winter Trail 2023-'24 Update

- Quality of flat asphalt/stone-dust base trails early in the season. This gives members a place to ski before the other trails are ready
- Longer ski trips are possible by combining the OWWT with Club Trails.
- The newer North/South legs up to the river and down to Bells Corners (Kichesippi Beer) received more attention this year
- The OWWT increases visibility in the neighbouring communities, introduces newer skiers to xc skiing and can provide a gateway to club membership
- The DND Loop was slightly increased in distance with the grooming up to the Wildlife Centre, although more frequent grooming of the DND area is required in future
- Distance of trail network requires a larger KN/OWWT grooming team and additional equipment
- The club purchased a Happy Trails Groomer with electrically activated wheels which was used successfully on the OWWT and functioned well for road-crossings



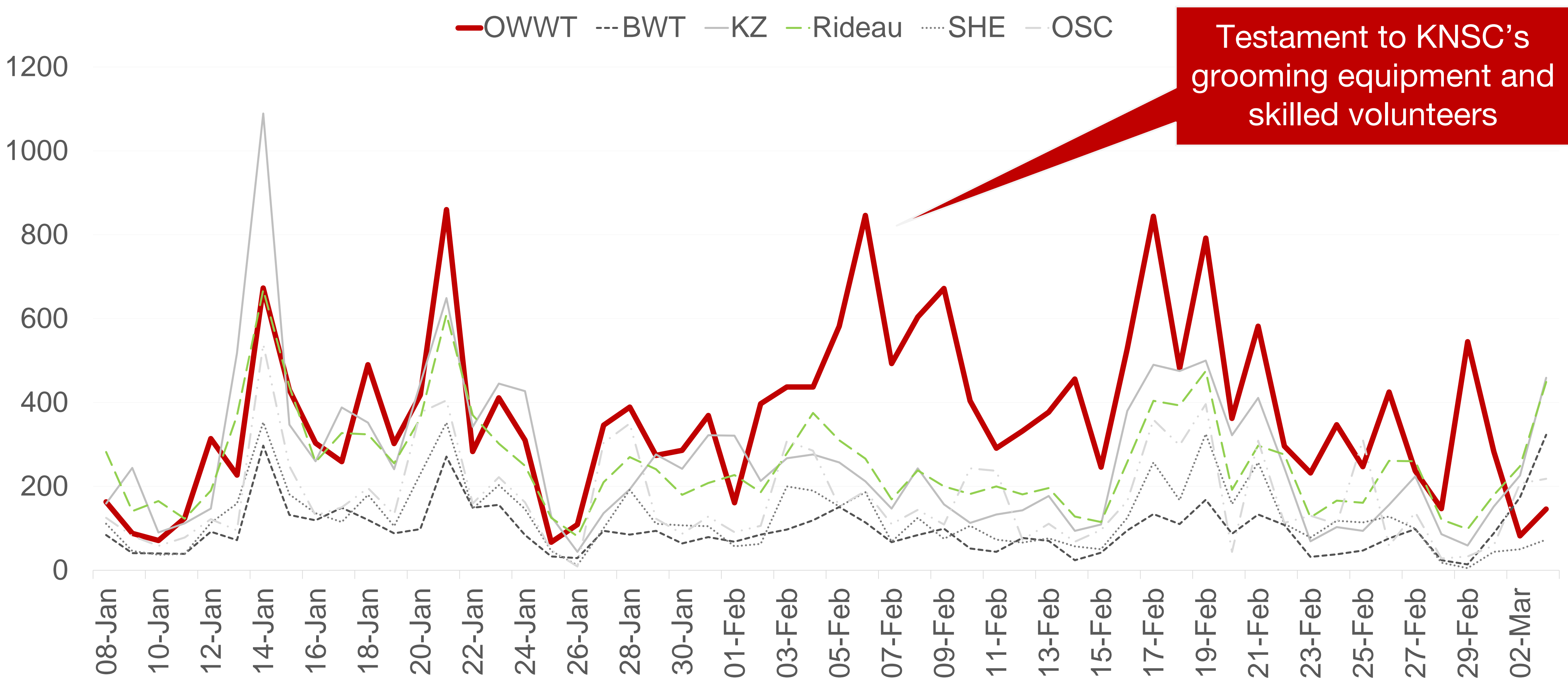


Ottawa West Winter Trail Update

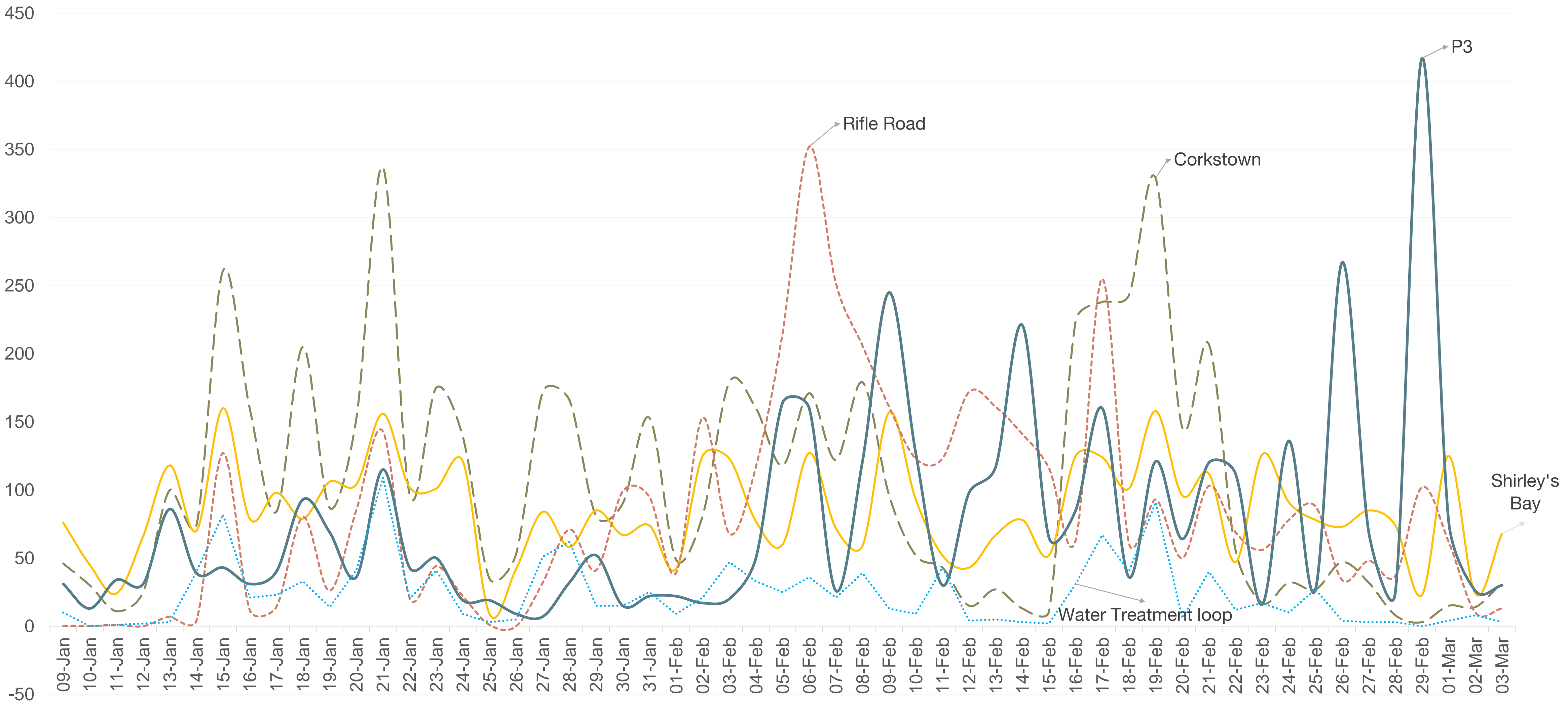
- Excellent support by new assistant coordinator, Tom Duxbury, and all the OWWT volunteers
- Volunteer teams created to shovel all major intersections, tunnels, etc..
- User condition reports on Social Media continue to be well received, in conjunction with the use of Nordic Pulse for grooming conditions on the OWWT
- OWWT was financially “profitable” and self-supporting, although it should be understood that there are significant costs involved in grooming an extra 21km of trails.
- Excellent funding this year from:
 - United Way Community Services Recovery Fund Grant (\$40K) & Trans Canada Trail Grant (\$1.2K)
 - UWTA (City of Ottawa, NCC) (\$18K)
 - Go Fund Me (\$7.8K) & Sponsors (\$2.5K)
- Funds used to cover grooming costs, equipment maintenance, and to purchase additional equipment needed to groom the OWWT.
- Focus next year will be to investigate parking options, hold some social events, further improve branding & signage, improve the DND Loop, possibly to incorporate Trail 10 North of Carling, and increase private sponsorship \$\$
- More volunteers are needed to support the various OWWT activities – planning/coordination, trail prep, social media, translation, events, and fund-raising



OWWT and Other UWTA Trail Usage



2024 OWWT Trail Usage by Location



Facilities Coordinator Report

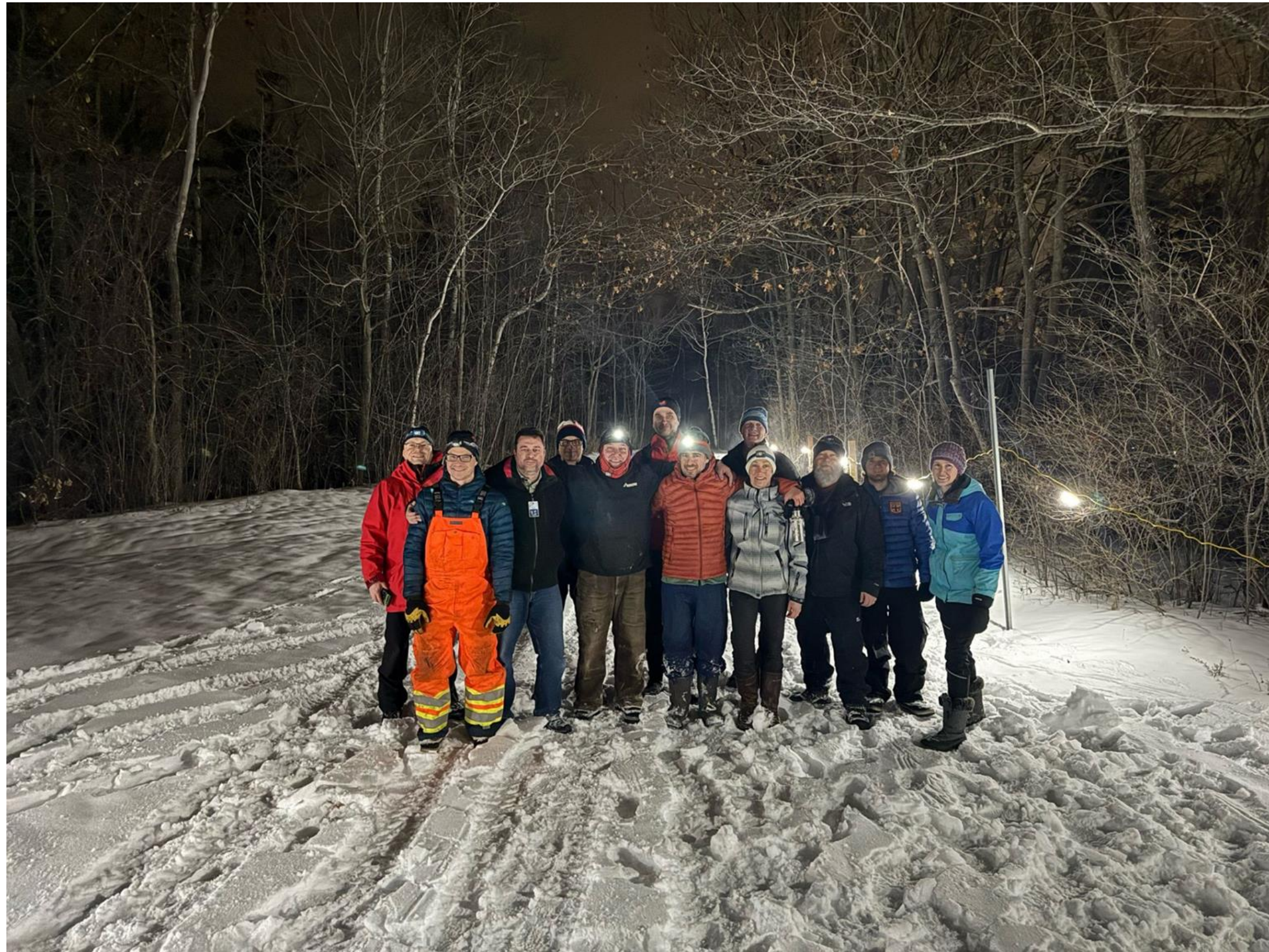
Facilities Report: 401 Base



Facilities Report: 401 Equestrian Experience (Tent)



Facilities Report: 411 Campground Experience



Trails Coordinator Report: Gene Vigneron

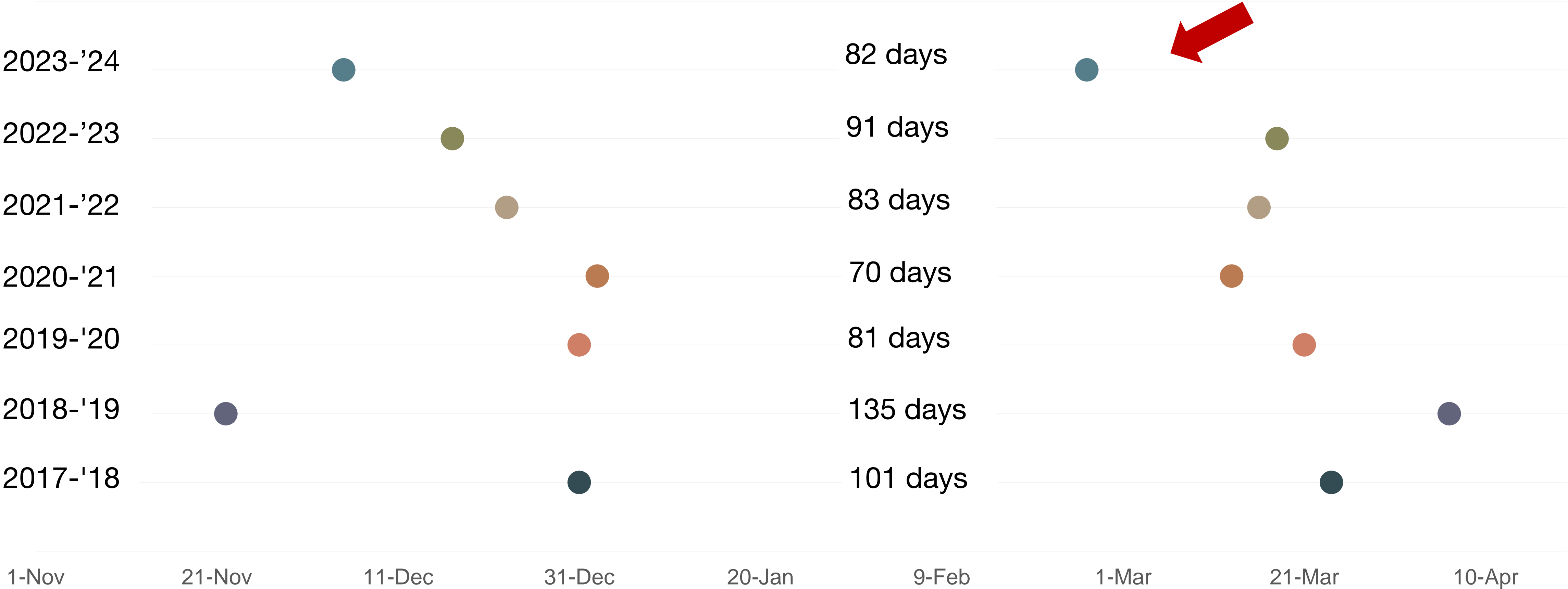




Kanata Nordic Length of Season

Unprecedented warm weather and lack of snow. First grooming Dec 5th, followed by a thaw, resuming early January

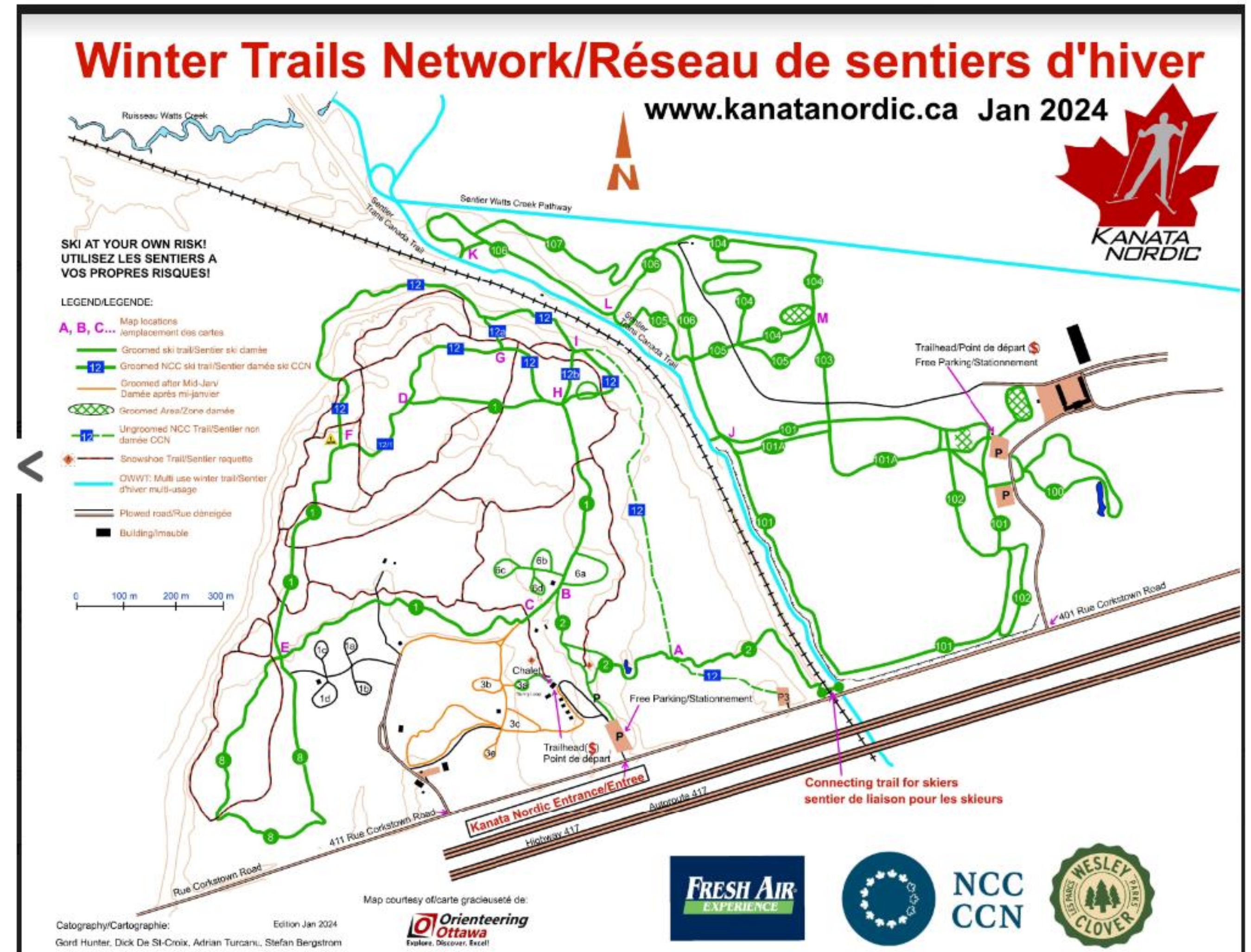
Final grooming Feb 25th. The site was closed Feb 27, a full month earlier than previous years.



Kanata Nordic Trail Grooming



- Grooming occurred at least 4 x per week and more during/after snowfall events
- 20 regular weekly groomers, each taking one or more shifts per week, and several fill-in groomers
- New trail 105 at Equestrian
- Existing trail network improvements / maintenance for safer grooming and trail quality (e.g. wood chips, culverts, etc.)
- Ongoing snowshoe network development



Trails Report: Equipment



New purchases

- *BRP Outlander XT 1000*, replacing old one
- New (to us) *Skidoo Skandic*
- New *Happy Trails* groomer with robust wheel kit for road crossings
- New super wide roller.

Current Fleet

- 2 BRP Outlander XT1000 and three Ski-doo Skandic snowmobiles,
- Kubota Mueller Tractor groomer in addition to our 5 grooming implements and three snow rollers



Trails Report: Future Plans

- We plan to purchase a hydraulic powered snow blade for the Kubota Groomer to increase capability of Kubota Grooming.
- Continue to prepare and groom our existing trail network
- Finetune the deployment of our grooming fleet to optimize the trail system.
- We will continue to encourage recruitment of additional team members with specialized skills/knowledge in order to improve the service that the Trails Dept can provide to the club.



President: Nigel Wallis



- Questions from KNSC members?
- Motion to accept all reports as presented or amended

2024 AGM Motion: Expenditure Over \$10,000

Acquisition of purpose-built 8-way trail grooming front blade for Kubota Tractor



Motion: Expenditure over \$10K

“The motion proposes an expenditure with a budget up to \$45,000 for the purchase of a purpose-built 8-way trail grooming front blade for our existing Kubota tractor in order to improve trail grooming capabilities in varied conditions, improve the Kubota’s grooming efficiency, and facilitate snow movement. The decision regarding the make and model will be researched and a recommendation made by a committee reporting to the Trails coordinator. The final approval of the purchase will be made by the sitting Kanata Nordic Executive.”

Motion moved by Eugene Vigneron

Motion Approved

2024 AGM Motion: Acquisition of front blade for Kubota Tractor

Why? KNSC is facing more complicated trail grooming conditions

Problems:

- Increasing frequency of challenging snow conditions (thaw/freeze cycles yielding icy crud hardpack)
- Increasing frequency of challenging snow conditions which require snow movement (thin snowpack after MoL departure; significant snow loss before a race or weekend event)
- Trail situations requiring increasing grooming operational time and cost (additional passes to mitigate off-camber and/or tight turns).

2024 AGM Motion: Acquisition of front blade for Kubota Tractor



2024 AGM Motion: Acquisition of front blade for Kubota Tractor



2024 AGM Motion: Acquisition of front blade for Kubota Tractor



2024 AGM Motion: Acquisition of front blade for Kubota Tractor

What? Replace current 4-way snow pusher front blade of Kubota/Mueller with a purpose-built 8-way trail grooming front blade.

Cost: Approximately \$45,000

Benefits:

- Additional planes of adjustment allow blade to re-shape trail to a more level condition, i.e., correct off-camber sections (e.g. trail 12, 107). This adjustment capability improves grooming efficiency and requires fewer grooming passes.
- Angled wings allow for harvesting snow from off-trail areas with less spillage when pushing onto trail, compared to current straight blade (e.g. using at camp sites at 411 like 3 & 6; off-trail at 401)
- Aggressive, hardened "teeth" along lower edge of blade allow for more effective pre-processing of hard icy snowpack and especially iced trackset, requiring less tilling force / depth, therefore faster grooming speeds.

2024 AGM Motion: Cost Analysis

A recent quote (attached) from Mountain Grooming: \$25k USD = \$33,750 CAD

Customization labour, tax, customs, any applicable duties estimate = \$11,250 CAD

Total : Up to \$45,000 CAD



Executive Nominees for 2024-2025

President: *Nigel Wallis*

Vice President: *Chris Lindsey*

Treasurer: *Marsha Kelly*

Secretary: *Amy Thomas*

Volunteer Coordinator: *Vacant*

Trails Coordinator: *Gene Vigneron*

Rabbit Coordinator: *Vacant*

Teen Skate Coordinator: *Heather Boswell*

Racing Coordinator: *Andy Weekes*

Communications Coordinators:

Chris Topham & Amanda Maclean

Facilities Coordinator: *Andre Tonneau*

OWWT Coordinator: *Roger Colbeck*

Events Coordinator: *Wendy Barron*

Ex-Officio:

Past President: *David Bentley*

Community Programs and Rental

Operations: *Peter Soras*

Club Administrator*: *Ardeth Kirkham*

Motion to Elect the Slate of Candidates

Motion to accept all candidates as proposed

Motion Approved

Looking Forward to Next Season!



Motion to Adjourn

Motion to adjourn the 2023-24 Annual General Meeting: _____

Seconded: _____

Motion Approved



**KANATA
NORDIC**

Annual General Meeting

May 13th, 2024