

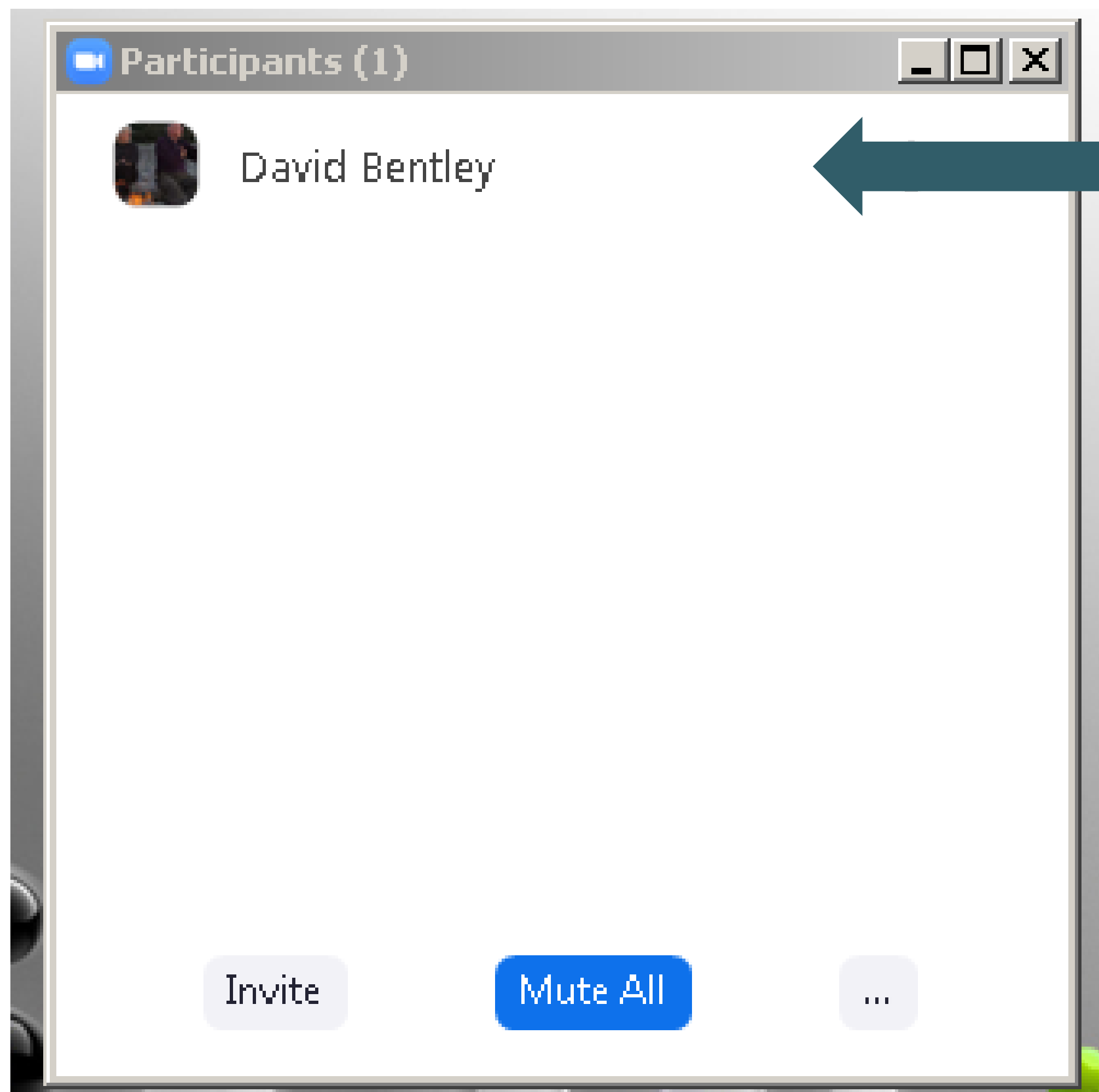


Annual General Meeting

Monday, May 12th, 2025



ZOOM controls - the meeting is being recorded



Please use your First and Last name so we can record attendance in the Minutes.

If necessary, please

- Click on your name
- Click more
- Click rename
- Enter your actual name

Questions?



- Please hold your question to the end of each Coordinator's report or ask your question in the “chat” function of zoom.



2024-2025 Kanata Nordic AGM Agenda

1. Welcome / Record attendees
2. Adoption of Agenda / New business
3. Review of AGM minutes of May 2024
4. President's Report
5. Treasurer's Report
6. Membership
7. Events Report
8. Programs Reports (LTS, TS, Racing)
9. We All Belong and Rentals Report
10. Trails Report
11. OWWT Report
12. Facilities Report
13. Motion to accept all reports as presented or amended
14. Motion To Budget A Purchase Powersport Grooming Equipment
15. Election of 2025-'26 Executive
16. Adjournment



Motion to Accept the Agenda

Motion to accept the Agenda for the 2024-25 AGM: _____

Seconded: _____

Review the Minutes of the 2023-24 AGM





Review of the 2023-24 AGM Minutes

Motion to accept the Minutes for the 2023-24 AGM: _____

Seconded: _____



President's Report

Nigel Wallis



2024-2025 KNSC Executive

President: Nigel Wallis

Vice President: Chris Lindsey

Treasurer: Marsha Kelly

Secretary: Amy Thomas

Trails Coordinator: Gene Vigneron

Facilities Coordinator: Raam Gunasakaran

Events Coordinator: Wendy Barron

Ex-Officio:

Past President: David Bentley

Club Administrator*: Ardeth Kirkham

Rabbit Coordinator: *Vacant*

Teen Skate Coordinator: Heather
Boswell

Racing Coordinator: Andy Weekes

Community Programs and Rental
Operations: Peder Soras

Communications Coordinator: Chris
Topham

OWWT Coordinator: Roger Colbeck

Retired Board Members

- Amanda Maclean - Communications
- Andre Tonneau - Facilities

President Report: Thank You to Our Partners



Wesley Clover Parks



City of Ottawa



National Capital Commission



Urban Winter Trails Alliance



XC SO

Cross Country
Ski Ontario



Nordiq Canada



President Report: Thank You to Our Sponsors

Kanata Nordic Sponsors

Trailblazer Sponsor:

- Fresh Air Experience

Kunstadt Sports

Euro-sports

Ottawa West Winter Trail Sponsors

OWWT Gold:

- Theresa Kavanagh, Councillor for Bay Ward

OWWT Bronze

- Crystal Beach Lakeview Community Assoc
- Kichesippi Beer (in-kind - Raffle)
- Ottawa Senators (in-kind - Raffle)

Other: Kunstadt (in-kind - Raffle)

We're always looking for more sponsors!!!



2024-25 Year in Review: Summer

- Dryland training for the U14, U16, and U18
- BoD Planning
- Partnering
- New Nordiq Canada rules
- SafeSport
- Insurance

2024-25 Year in Review: Autumn



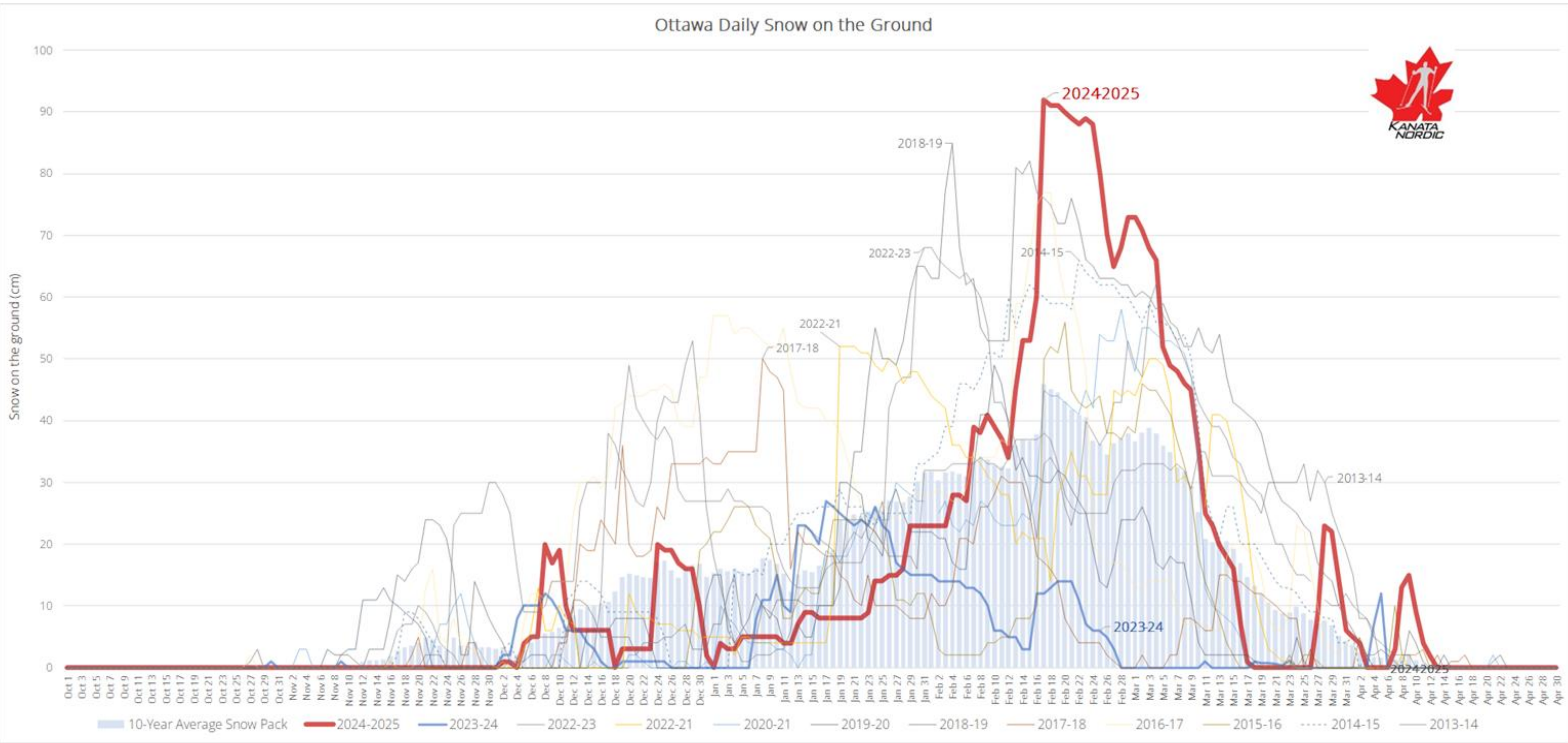
- Registration underway
- Racing, Teen Skate dryland and Adult Fit for Skiing program started!
- Member discounts through Fresh Air Experience & Kunststadt
- Fall Fun Run!
- Online KN ski wear store (Jakroo) launched
- Online KN spiritwear launched

2024-25 Year in Review: Autumn



- Fall trail prep for the biggest trail network KNSC + OWWT has seen yet
- Wood chips, brushes, rocks & deadfall, drainage and more

2024-25 Year in Review: Winter



2024-25 Year in Review: Winter



- Skiing by Christmas!
- Member-Focused Events
- Learn to Ski launches! Rabbits & Adults
- Community *We All Belong* programs
- Great year for Racing!
- Corkstown Classic - but this time with snow!
- OWWT continues its popularity

2024-25 Year in Review: Spring





Treasurer Report

Marsha Kelly

KNSC has “left of our bank account” transaction costs



Statement of Operations



STATEMENT OF OPERATIONS (000's)			
	Actual	Actual	Projected
	FY24	FY25	FY26
REVENUE			
Membership	80	54	55
Programs	81	81	81
Grants/ Sponsors/ Donations	82	70	45
Trail User Fees	3	3	3
Racing Program	12	11	10
Other (Rental Shop and Club Race)	13	11	13
Total	271	230	207
EXPENSES	193	196	195
PROFIT	78	34	12



2024-'25 Expenses

Expenses	FY24	FY25
	<i>In 000's</i>	
Coaching Fees and education fees	47.0	43.5
Depreciation	23.0	26.0
Admin Role and Racing Coordinator	21.0	30.0
Facility Costs (Signage, Outhouse etc)	20.0	23.5
Trail Maintenance/ Fuel	15.0	7.5
Equipment Maintenance and Insurance	12.0	4.5
Wesley Clover Parks License & Fees	10.0	12.0
Racing Program and Biathlon Costs	8.0	19.0
Rental expenses	8.0	0.0
Other Program Costs	6.0	5.0
OWWT Misc. Costs	5.0	13.0
General & Administration	9.0	6.0
Special Events (Community Programs/Events)	9.0	6.0
Total	193.0	196.0



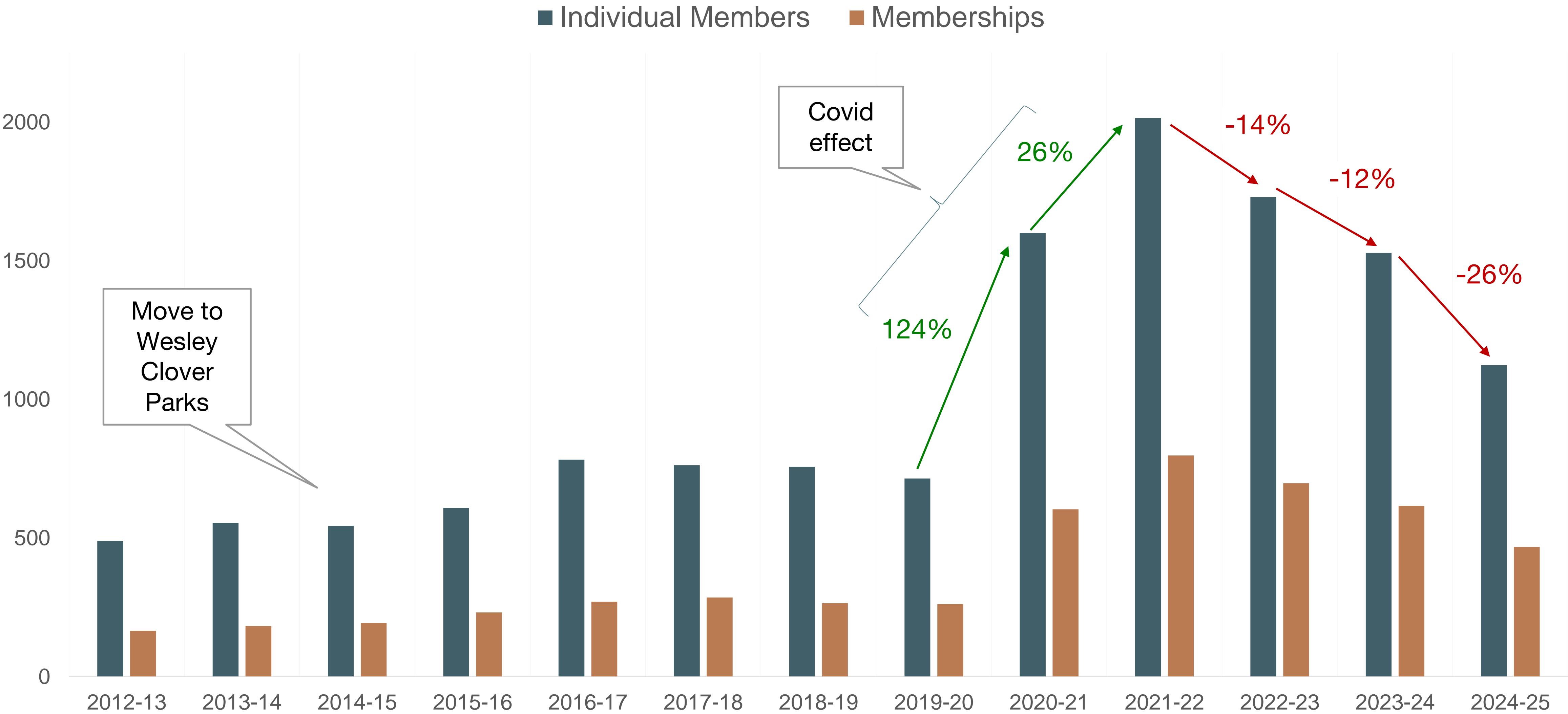
Statement of Financial Position

STATEMENT OF FINANCIAL POSITION (000's)			
	Actual	Actual	Projected
	FY24	FY25	FY26
ASSETS			
Cash	374	325	300
Equipment	140	187	215
Receivables	4.0	33.0	5
TOTAL	518	545	520
LIABILITIES			
Payables	8	0.0	0
TOTAL	8	0.0	0
NET ASSETS	510	545.0	520

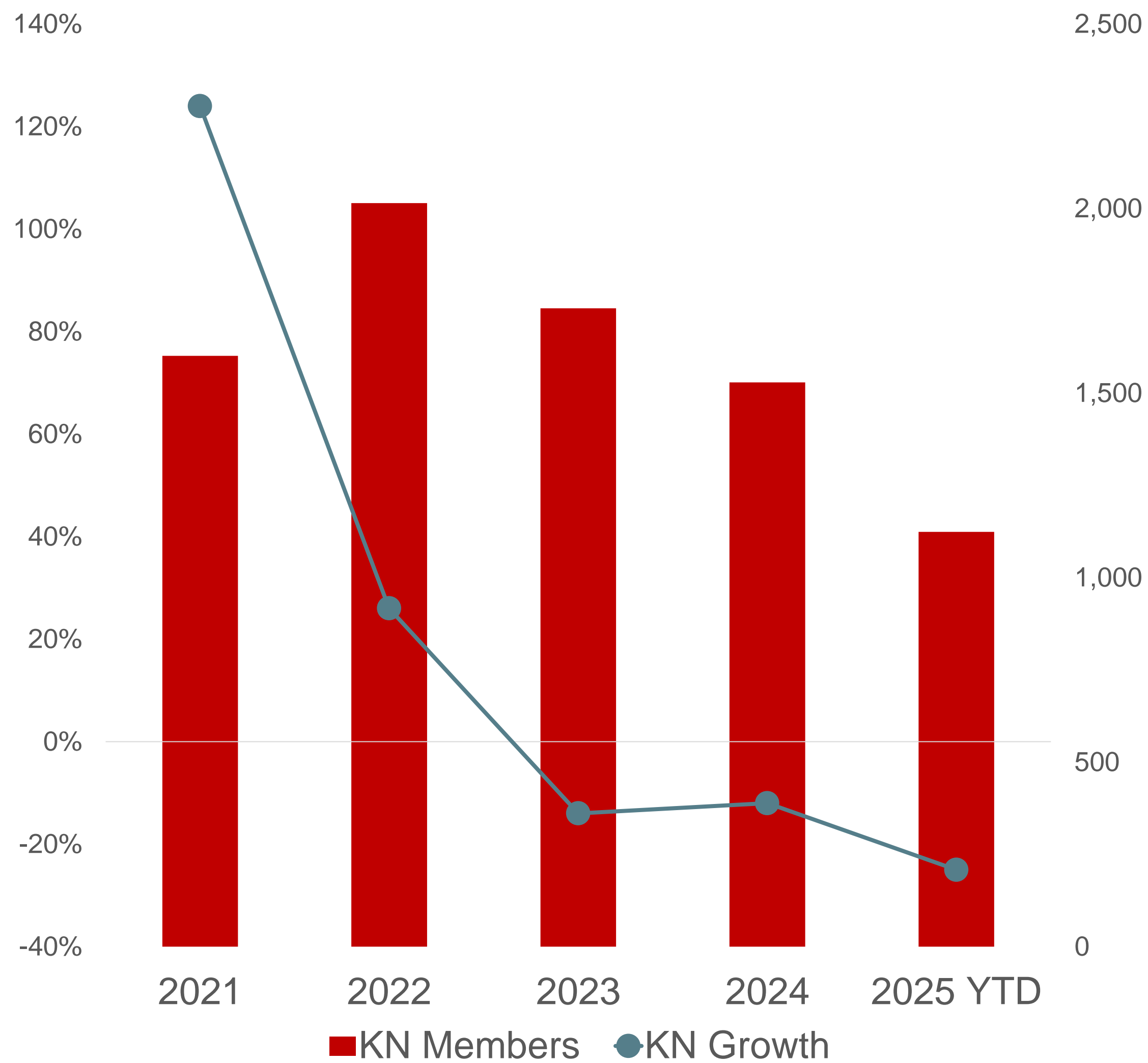
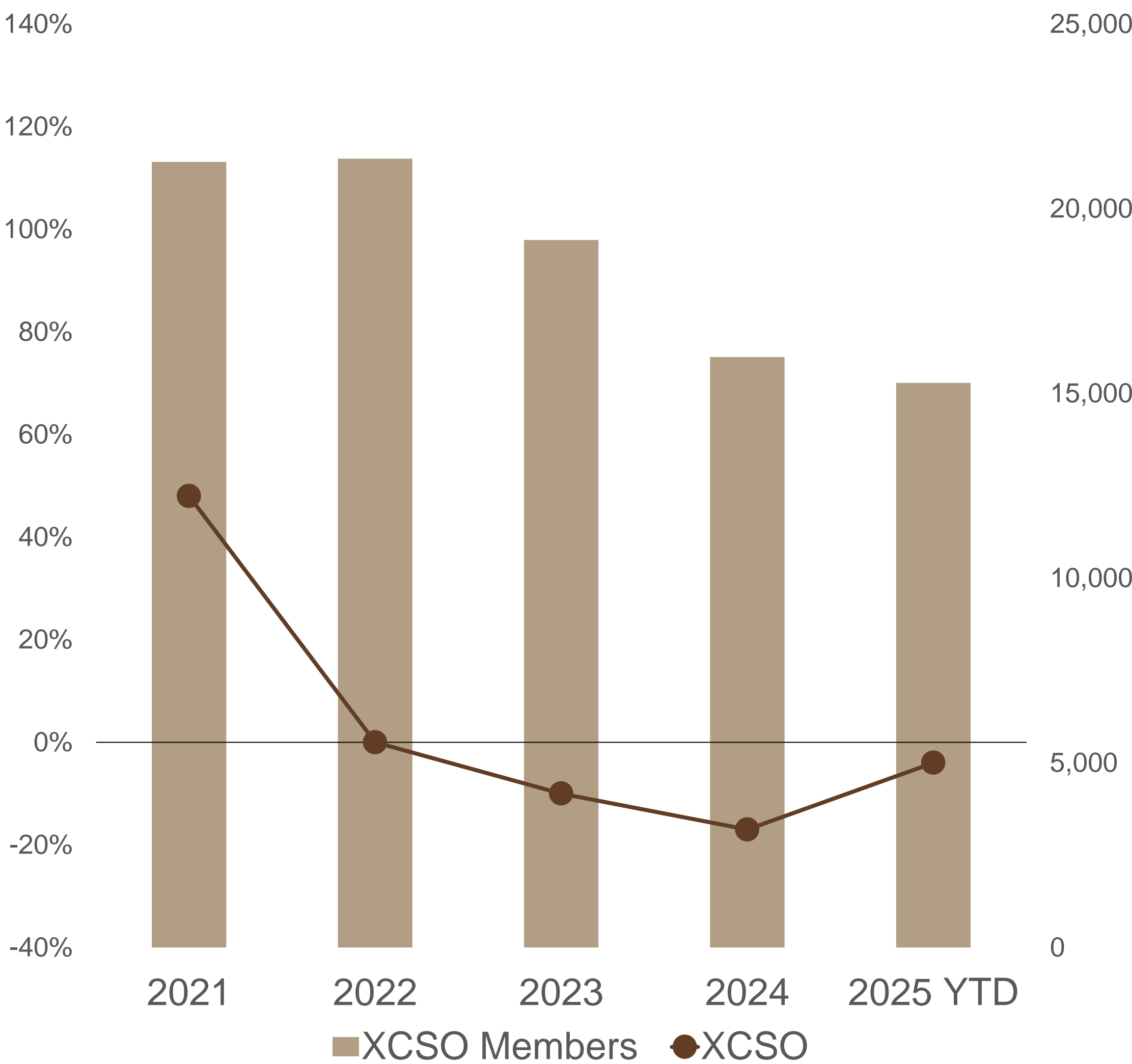


2024-'25 Membership Report

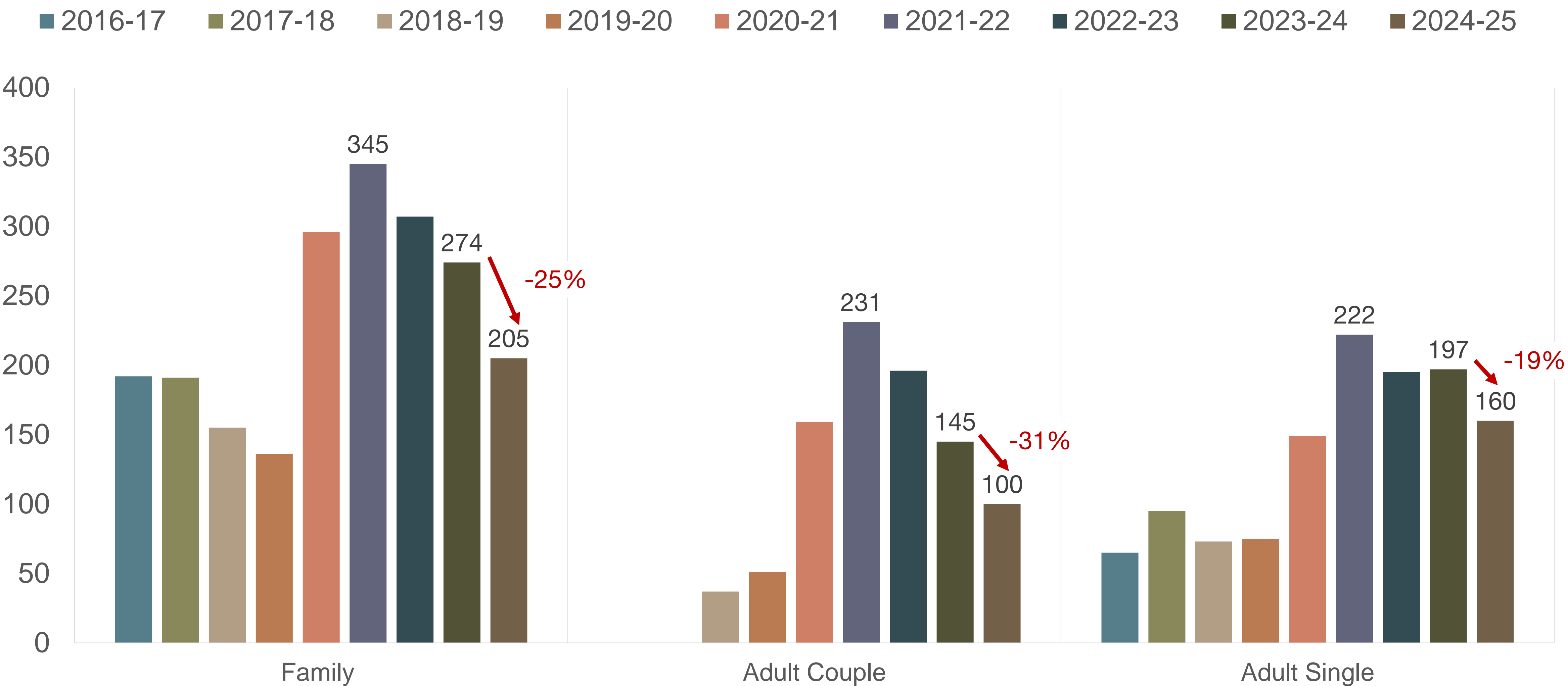
Membership Report: Kanata Nordic Community Over Time



Membership: Ontario Nordic Has Seen Similar Pattern



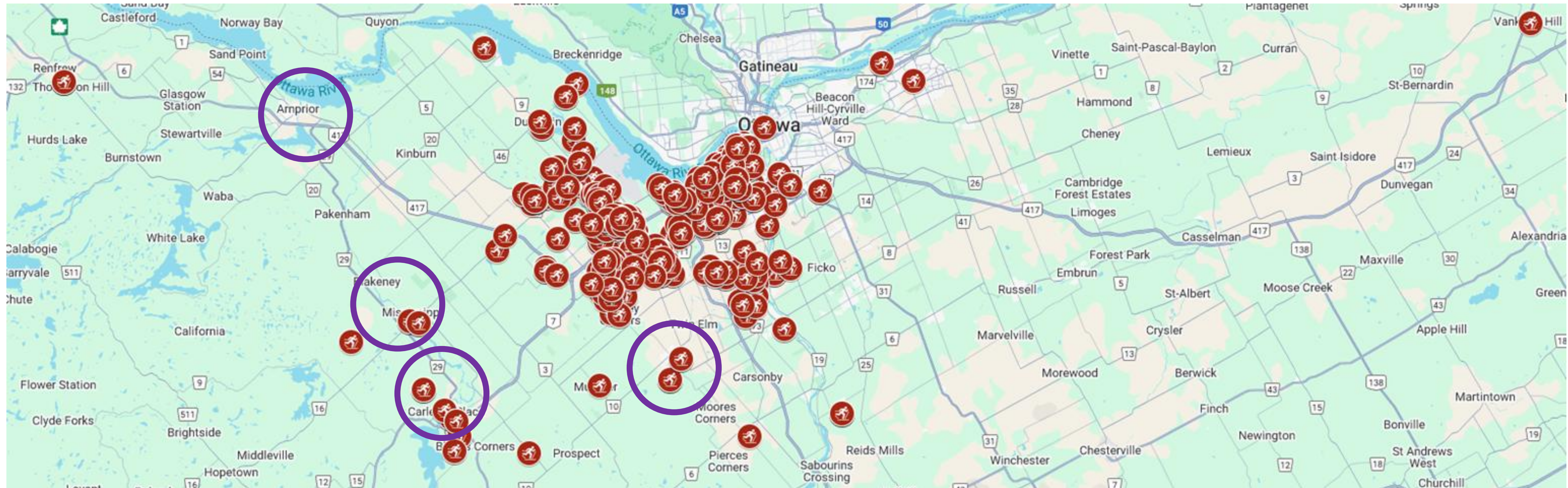
Membership Report: Memberships By Type



Where Do Kanata Nordic Members Come From?

Possibilities to grow regionally in Richmond, Carleton Place, Almonte, Dunrobin, Kemptville, Arnprior.

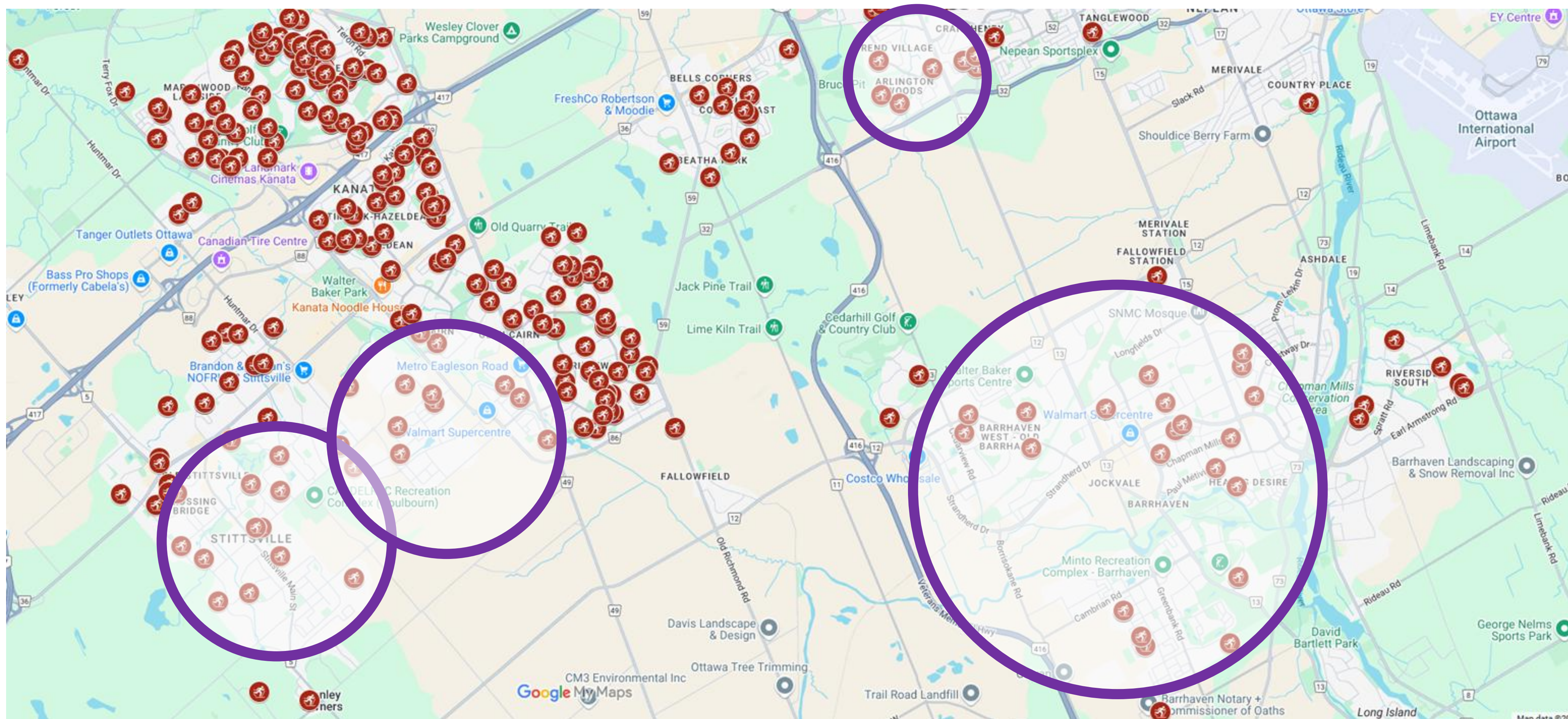
Word of mouth remains our biggest marketing asset, but we will be making more marketing effort in 2024 (road signs, digital advertising). Of course, we need to have sufficient volunteers to run enough programs should we grow the membership base.



Areas to Find New KNSC Members

Possibilities to grow in Fernbank, Barrhaven, Stittsville, Centreponte, Westboro, etc.

How do we differentiate against the free Urban Winter Trails? Better trails, access to learn-to-ski & other programs plus events for members...





Club Events

Wendy Barron

Fall Fun Run - October 2024

148 Participants | 2.5 km & 5 km Routes | 3 Sponsors | 35 Volunteers



Ski Technique Clinics

- Free for members
- Variety of clinics in both skate and classic styles
- Led by seasoned volunteer instructors

Waxing Clinics

- Free for members
- Classic waxing techniques
- Skate waxing techniques
- Klister waxing techniques



Club Loppet - Feb 9, 2025

- Free for members
- Following the competitive Corkstown Classic races
- Over 60 club members participated
- 3.5 km route
- 500 m kids scramble

Thank you to all of the volunteers who helped make this event a success!



Friday Night Socials

- Fridays from mid Jan to March
- Friday, Jan 24 Open House
- Member drop-in
- Thank you to volunteers

Look for themed socials next season!



International Women's Day Event

14 members | 45 min snowshoe | 1 hour yoga



Look for more snowshoe events next season!

Member Appreciation Day

- Over 80 members attended
- Group orienteering event
- Ski waxing station
- Laser biathlon demo
- Prizes (free KN membership!)
- Thank you to volunteers



A photograph of two women standing outdoors in front of a wooden building. The woman on the left is wearing a white hoodie and dark pants, holding a microphone. The woman on the right is wearing a white vest over a maroon long-sleeved shirt and dark pants, with her arm around the first woman. In the background, a sign on the building reads "Kanata Nordic Ski Club" with a red maple leaf logo. A table in the foreground has a blue tablecloth and various items, including a large pot and bottles. The scene is set during the day with trees visible in the background.

Thank You Volunteers!

Snowflakes are one of nature's most fragile things, but look what they can do when they stick together — just like our volunteers.



Facilities



Fall Fun Run



Ski Programs



Races / Loppets



kanatanordicvolunteer@gmail.com



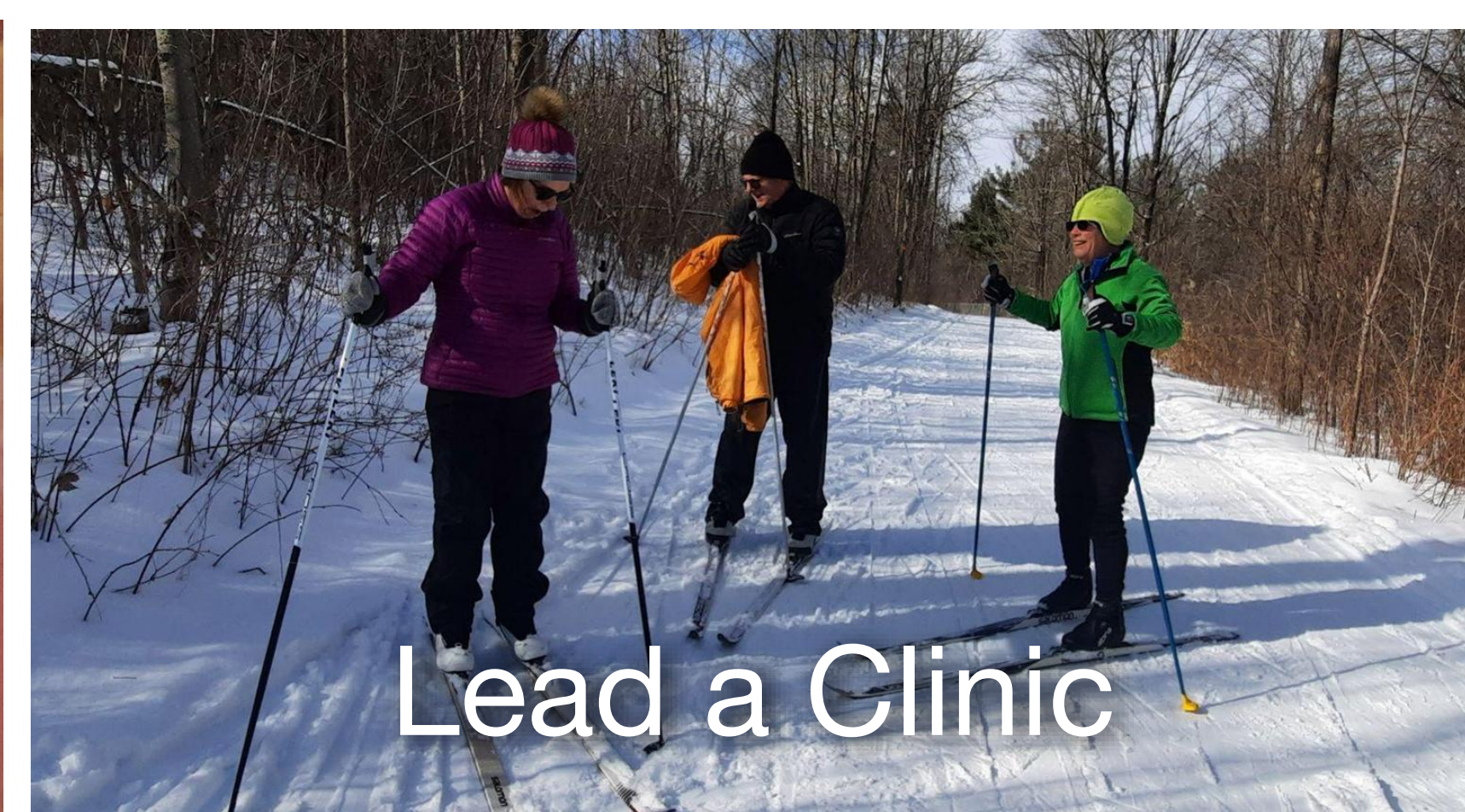
Club Ambassador



Rental Shop



Friday Night Socials



Lead a Clinic



Learn-to-Ski Programs Report

2024-'25 Learn-to-Ski Report

We would like to thank our volunteer leaders for coaching the following this past season:

31 Bunny Rabbits (*down* from 40 & 53)

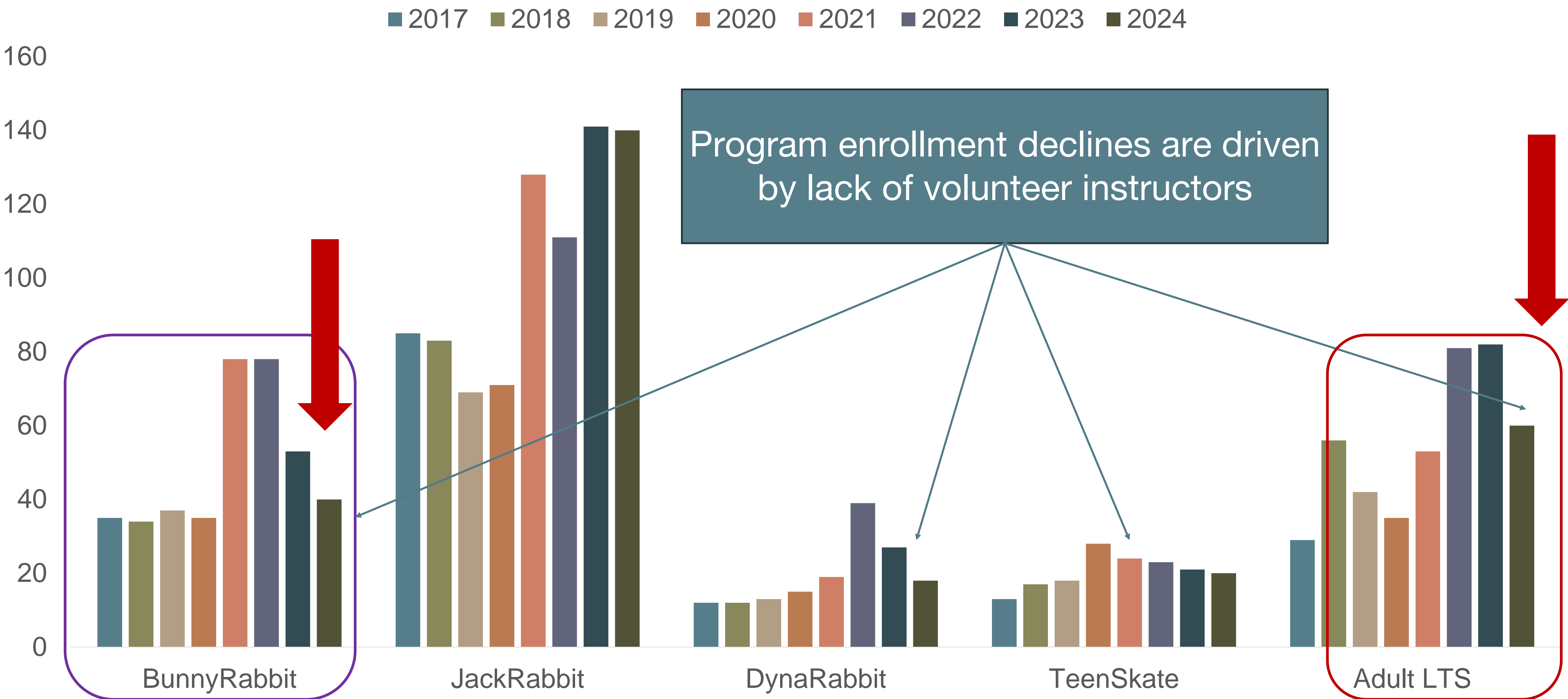
100 Jackrabbits (*down* from 140 & 141)

19 Dynarabbits (*up* from 18; *down* from 27)

73 Adults in programs (*up* from 60; *down* from 82)



Program Enrollment Over Time



Learn-to-Ski Report: Up's and Down's

Good:

- Great times had by kids and volunteers
- Good snow with minimal cancellations

Challenges:

- Recruiting enough volunteer leaders and assistants to run the classes remains a real challenge. KN could have run more Bunny, Jackrabbit, Dynarabbit and Adult LTS with more leaders.
- Magic of Lights remains an ongoing problem in the first two-three weeks; shifted classes to 401, but 3rd week most leaders preferred to stay at 401 due to minimal trail options at 411 for week 3. Trails are good or coaching, but ambiance and wind shielding is lacking.





Teen Skate

Heather Boswell

Teen Skate Report: Heather Boswell & David Bentley

Teen Skate is the non-competitive skate-only program for youth aged 11-16. Our training season began in November with Sunday morning hikes (6-8 km) in and around the region including Gatineau Park. Ski lessons began Jan 5th with 2 lessons per week for 10 weeks

Teen Skate 1 - beginners and progression from JR4

- 8 students, Sunday AM at WCP

Teen Skate 2 - intermediate/advanced level

- 8 students; 6 returning, 2 new to KN/TS
- Sunday mornings at WCP or Gatineau

Only one Sunday lesson cancelled due to snowstorm

Both classes enjoyed the benefit of experienced assistant instructors this year

Thank you!



Teen Skate Report: Heather Boswell & David Bentley

Youth commitment and skill improve every year.

Looking forward

- Teen Skate would love to participate in one or more Club Fun Races, but these events require additional volunteers
- **Additional instructors/assistants would enable us to expand the program** at all levels, for example developing a Teen Classic recreational program.
- Please reach out if you're interested in helping! knteenski@gmail.com



LTS & TS Programs: Future

We're missing a number of Program Offerings, such as

- Late-entry skiing for teens
- Recreational classic skiing for teens
- More adult Learn-to-Ski
- Masters training (for adults wanting to prep for Gatineau Loppet or CSM or CC or fitness)
- Adult group skiing
- “Women on skis”

– but at the moment, programs are the sum of what volunteers want to do*.

If you would like to launch a new program at KNSC, please reach out to the board!

** Finding trained, qualified, certified & willing coaches is harder than you think, even if paid*

LTS & TS Programs: Future

Thoughts for the future:

- Need on-site familiarization session in the fall before classes for leaders and families
- Recruit volunteers earlier
 - We are revamping approach to volunteer coaches.
 - Thanks to Dominique S and others for revamping coaching instruction
 - Bringing back the *Coach the Coaches* sessions and possibly Nakkertrak for *Coach the Coaches*
 - The Exec has discussed reimbursing volunteer program leaders for their time/effort
- Early season Rust Remover “Intro to Skiing” and “Skate 101” one-time clinics were well-received and filled up very quickly. We will repeat and hopefully expand.

Racing Report: Andy Weekes & Megan McAllister





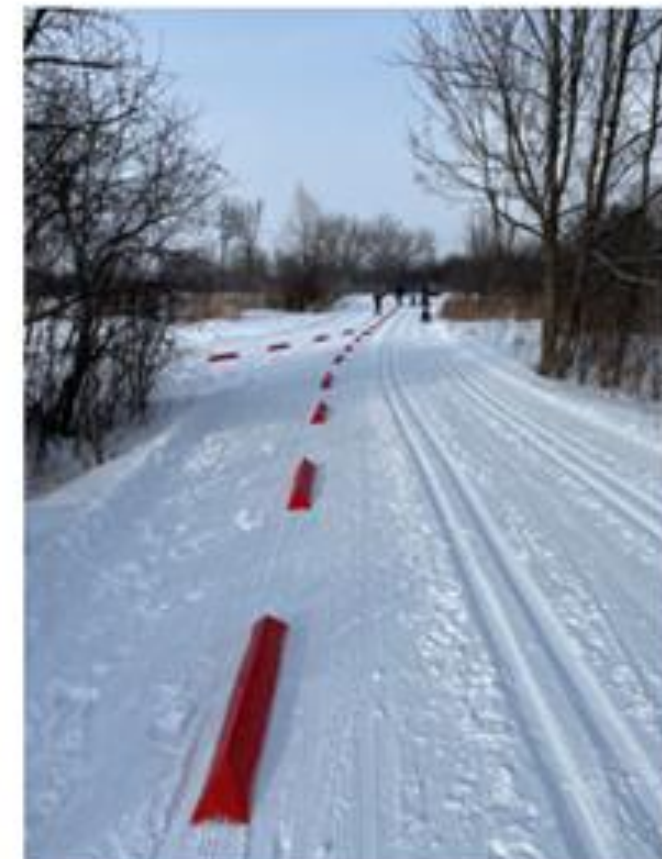
Kanata Nordic 2024-25 Racing Update

- Very successful season despite unpredictable snow conditions
- 53 athletes, head coach Mike Vieira, several part-time coaches, parent coaches
- Our athletes competed in many different races:
 - Ontario and Quebec Cups
 - Candy Cane Cup at Nakkertok early December, successful lunch and bake sale
 - Regional races (Corkstown Classic, Nakkertok Cookie Race, Coupe Skinouk, Chelsea Sprints)
 - Eastern Canada Cup at Mont-Sainte-Anne
 - OFSAA in Sudbury
 - OUA Nordic Championships in Sault Ste. Marie
 - Ontario Youth Championships in Huntsville at Arrowhead Nordic *Banner Winner*
 - FISU in Torino Italy
 - Nationals in Canmore
 - Racing team sponsor: Kunststadt Kanata





- HUGE team effort with many volunteers, ~3 months of planning
- 267 racers registered with many clubs represented
- +++ course prep in weeks leading up to the race with lots of shovelling
- Great quality course this year with amazing grooming (kudos trails team)
- Small profit of ~\$2500
- Weather was perfect, good temp for classic race and NO wind
- Lots of positive comments and smiling athletes
- Segment on CTV Ottawa morning show
- “Excellent showcase event” for KN
- Bake sale!!!





Cross Country
Ski Ontario

2025
Youth
Club Champions

Kanata Nordic & Carleton U Athlete Helen McCulligh representing Canada in January 2025 at the FISU Games in Torino, Italy



CROSS COUNTRY					FISU
TEAM SPRINT FREE QUALIFICATI - WOMEN - RESULTS					
1	EST	101	Keidy KAASIKU	3:50.04	
2	POL	102	Izabela MARCISZ	+0.86	
3	FRA	113	Julie MARCINIAK	+2.94	
4	GER	111	Miriam Michael REISNECKER	+3.08	
5	CAN	110	Helen MCCULLIGH	+6.13	
6	ITA	103	Maria Eugenia BOCCARDI	+6.34	
7	POL	114	Aleksandra KOLODZIEJ	+7.24	
8	CZE	112	Adela NOVAKOVA	+7.28	
microplus					TORINO 2025

'We all Belong on the Trails' Community Programs and Rental Shop Coordinator Report: Peder Soeraas



125 Participants from 7 groups joined us for snowshoeing and classic skiing - most for the first time!

Big thanks to all the great volunteers and our instructor Keisha.



Rental Shop



- Offer skis (classic and skate) and snowshoes
- Equipment in cabins D and C, service in the main cabin
- Opens post MoL whenever trails are open - this year that counted 15 days
- 3 hours Sat & Sun

We All Belong Budget: Peder Soeraas

- Revenue neutral
- Budgeted \$3,500
- Brought in ~\$3,000
 - Rentals, school groups, diplomats
- Nordiq Canada's Community Sport for All Grant covered instruction costs



Looking ahead: Peder Soeraas

- Growth areas with revenue:
 - School programs
 - Weekday and evening rentals (generate demand)
- Growth areas for equity:
 - Loads of organizations (outreach)
 - Soldier On
- Structure for growth:
 - Volunteer as main coordinator
 - Paid WAB lead, volunteer outreach lead
 - In-person volunteers (rentals and programs)



Trails Coordinator Report: Gene Vigneron

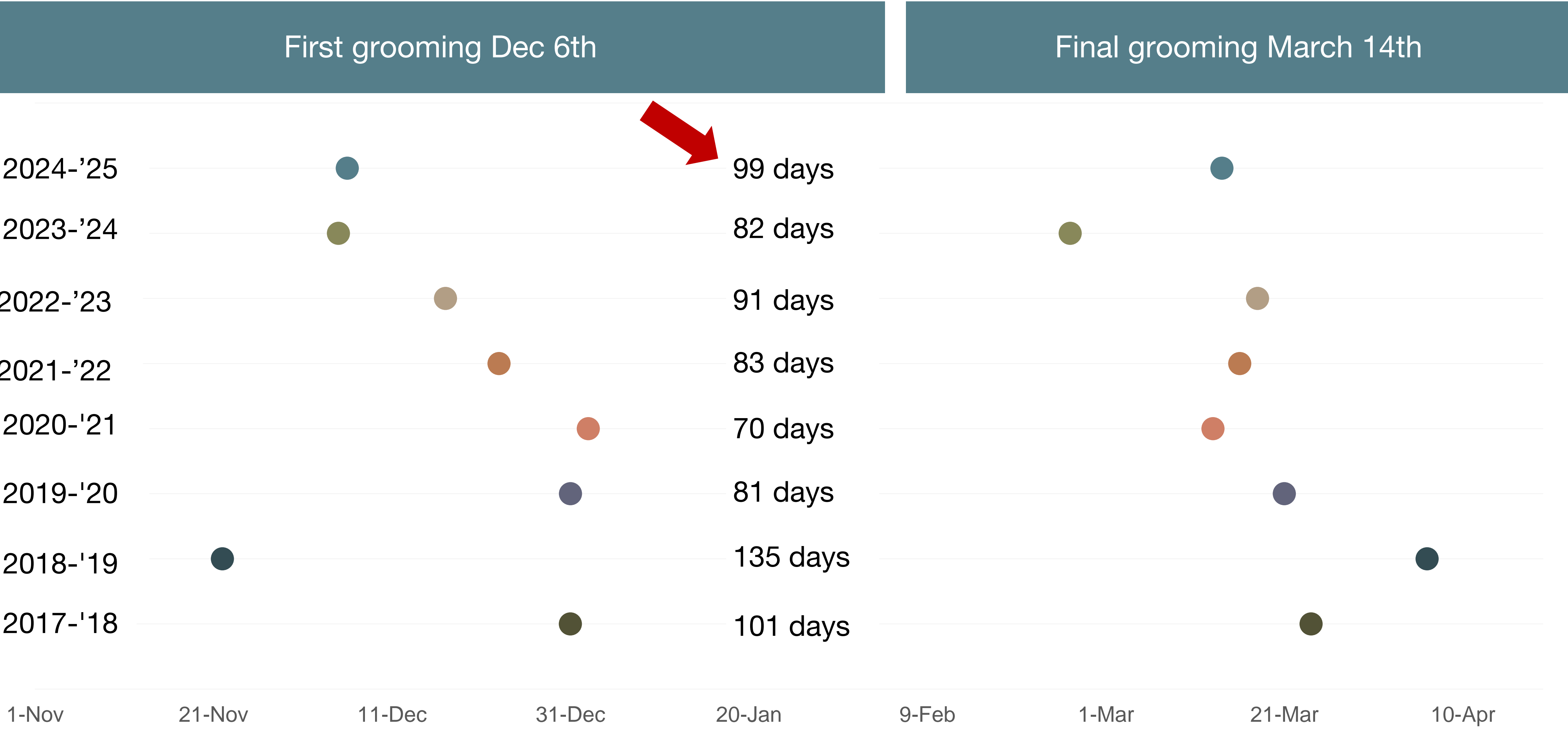


Kanata Nordic Trail Grooming

- Improvements / maintenance for safer grooming and trail quality (e.g. wood chips, culverts, etc.)
- Volunteers continued to improve the existing trail network with continued maintenance with resulting continued improvement of the trail quality for skiing.

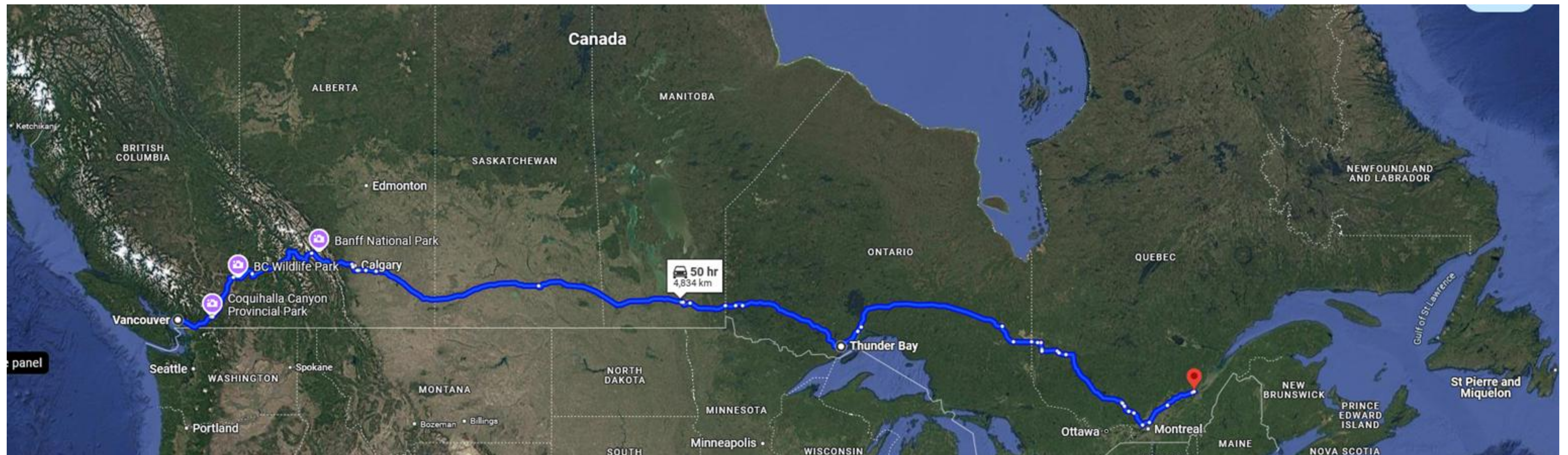


Kanata Nordic Length of Season



Trail Operations Are A Lot of Work!

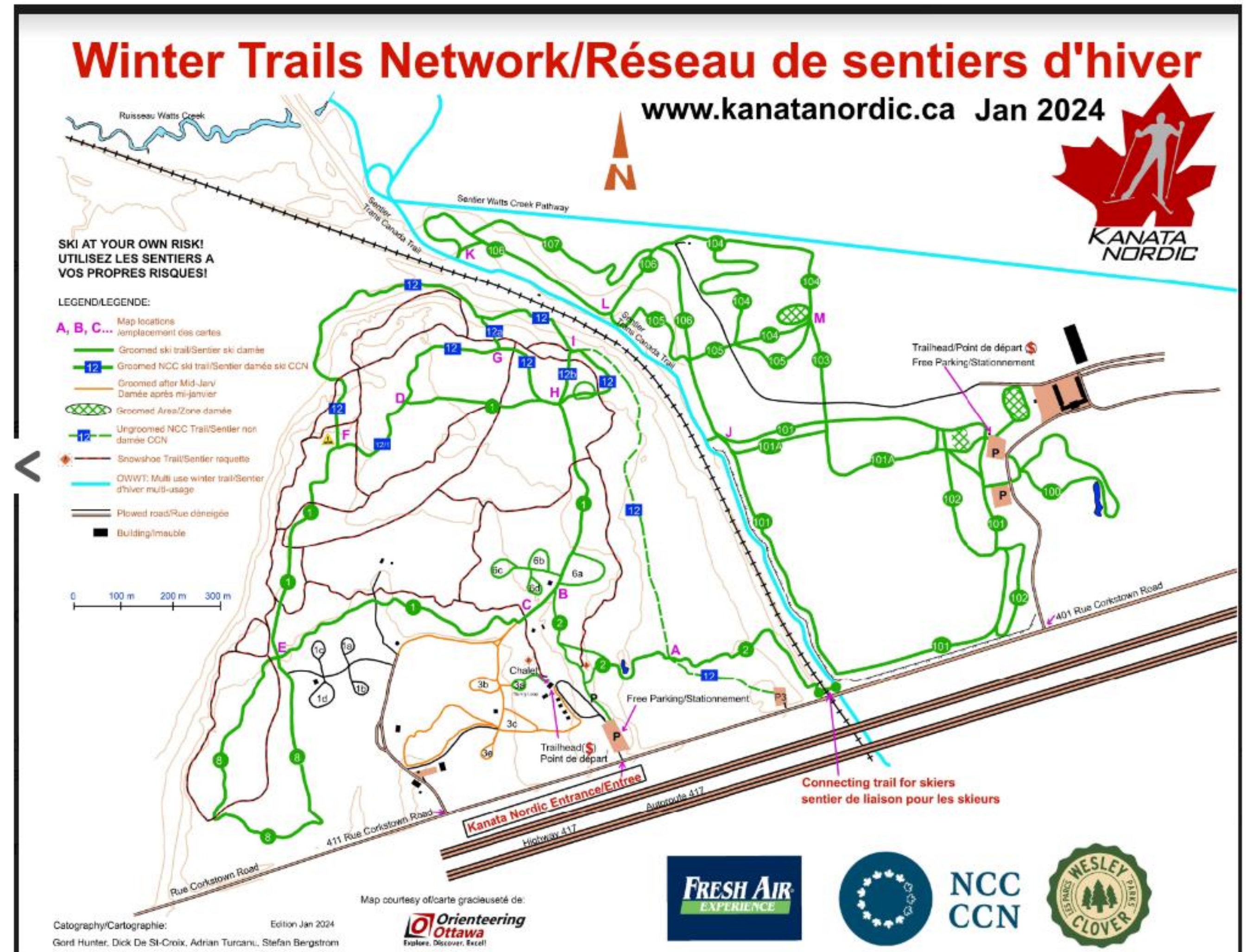
- Trail grooming generally occurred four times or more per week at each of the three grooming territories. We had 16 regular weekly groomers, each taking one or more shifts per week, and several fill in groomers.
- Our grooming distances were 3,919 km for powersports grooming and 910 km for Kubota grooming for total of 4,829 km over 779 hours of grooming.



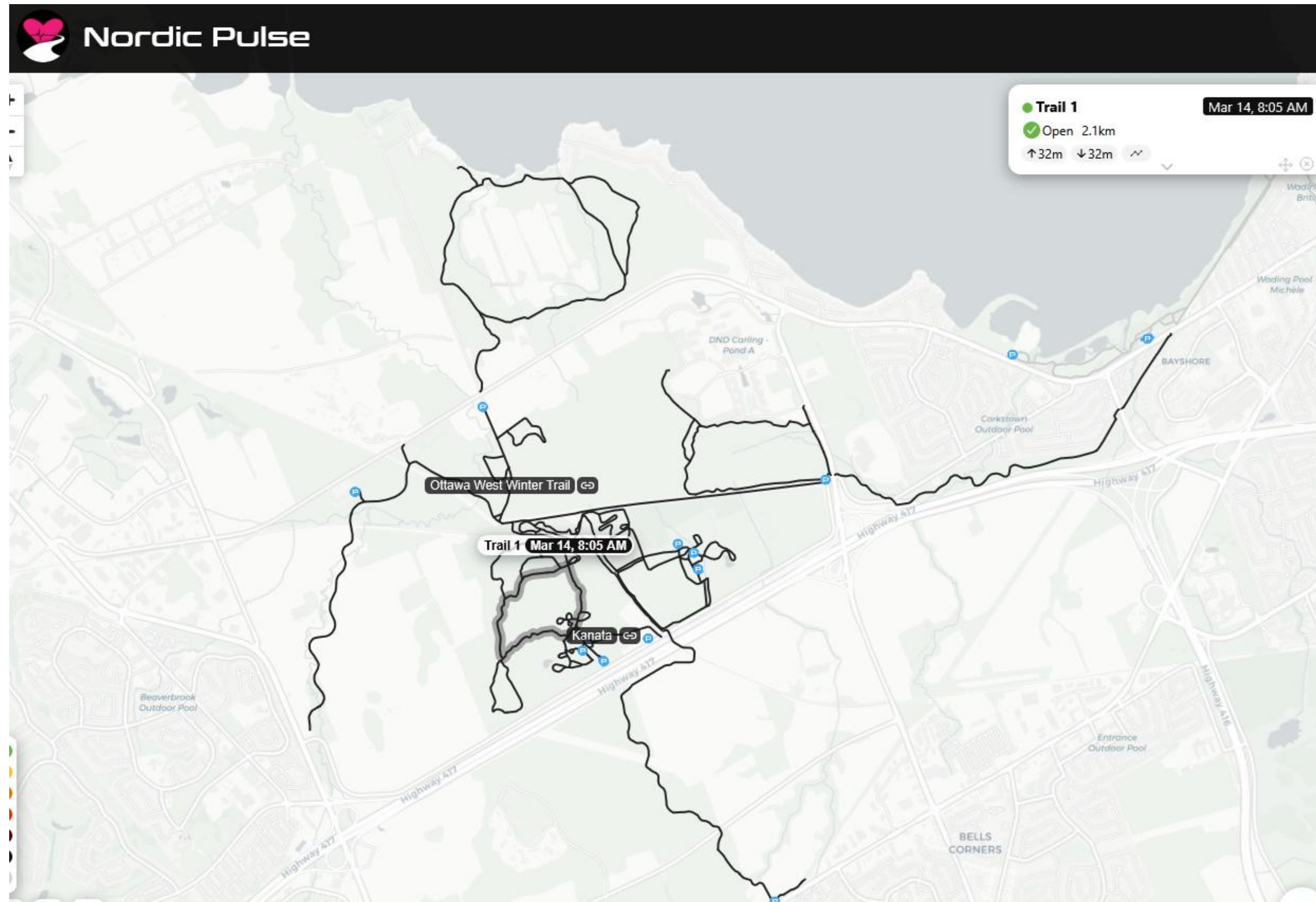
Kanata Nordic Trail Grooming



- The complex role of coordinating the grooming shifts was accomplished by Mike Duivenvoorden again this year - many thanks for tireless efforts.
- Our snowshoe loop was continued with maintenance and marking thanks to Pat Kirkham and all his helpers for furthering this aspect of our club.



New Digital Trail Grooming Updates



- Real-time grooming updates were available in the 2024-25 season via Nordic Pulse app and website
- Goal is to highlight which trails have been refreshed and are ready to go
- Unsure of how many KN members were using the app/website information, but it's available on iOS and Android.
- Nordic Pulse is **not** free, so if usage and value is not there - then we will not continue...

Trails Report: Equipment Grooming Fleet



Two BRP Outlander XT1000
Three Ski-doo Skandic
snowmobiles
Four grooming machines
Three snow rollers
Kubota Mueller Tractor groomer
and its new blade

Trails Report: Equipment



- Our new Kubota Blade.
- Provided further enhancements in grooming quality and ease of grooming for the Kubota Team.



Trails Report: Maintenance

Thanks to Rich Russell, Peter Tregunno, Jean Wong, Mike Laska and others for all their contributions, from wiring to welding!



Trails Report: Future Plans



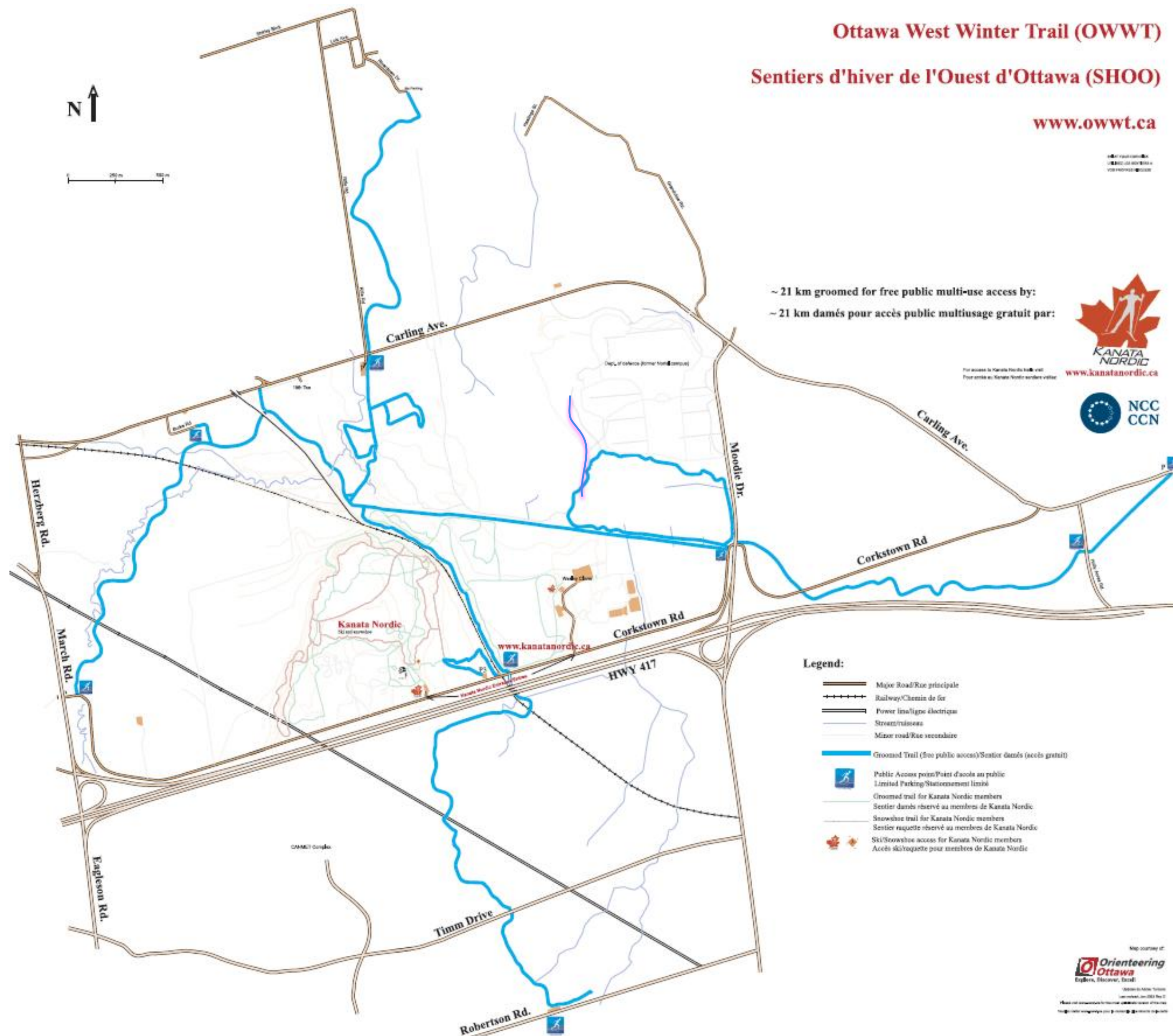
- Continue to prepare our existing trail network, while finetuning the deployment of our grooming fleet to optimize the trail system.
- Continue to adjust grooming to service both the public trail system yet prioritize grooming quality and frequency of the club trail system for paying members.
- Continue to encourage recruitment of additional team members with specialized skills/knowledge to improve the service that the Trails team can provide to the club.





Ottawa West Winter Trail
Roger Colbeck

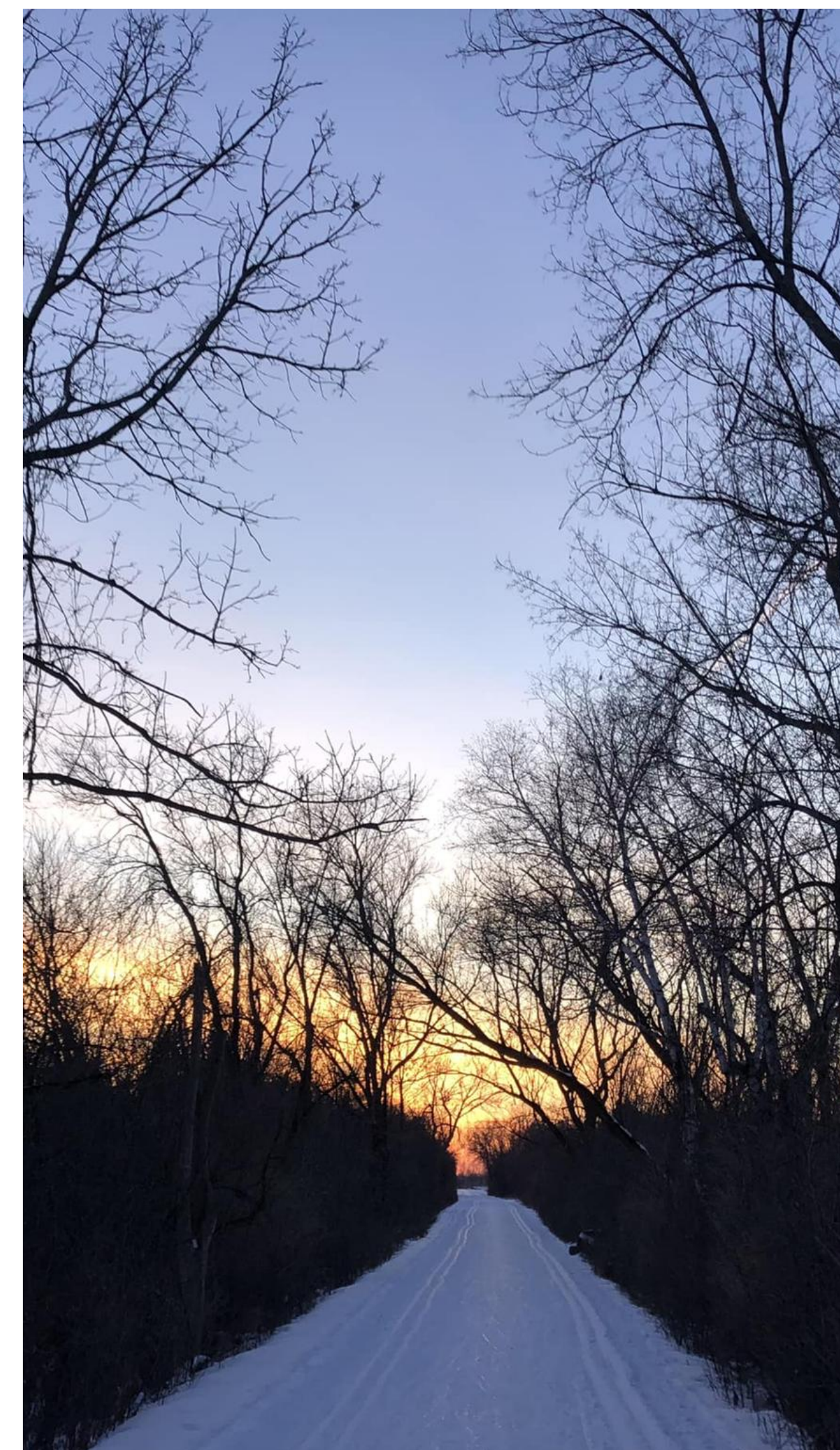
Ottawa West Winter Trail (OWWT/SHOO) 2024-'25 Update



- Great season with no major issues
- Continues to be a great expansion of the club trails, and financially self-supporting
- When all trails are open, we have 21km of free community multi-use winter groomed trails!
- No major changes of the regular OWWT trail network this year but the extended trails (beyond the “core”) did get more attention
- We also did do some pilot grooming for classic xc skiing and walking/fat-biking on Trail 10 north of Carling (not shown on map)
- With the new bridge installation on the bike path east of Moodie LRT, we were able to once again groom all the way to Carling to connect to the BWT

Ottawa West Winter Trail 2024-'25 Update

- Quality of flat asphalt/stone-dust base trails early in the season. This gives members a place to ski before the other trails are ready
- Longer ski trips are possible by combining the OWWT with Club Trails
- OWWT increases visibility in neighbouring communities, introduces newer skiers to XC skiing and provides a gateway to club membership (advertising for KN was tried on OWWT this year). The KN BoD is aware of concerns that it may result in reduced membership as it provides quite good, albeit multi-use, skiing “for free”
- The grooming of pilot Trail 10 was laborious but fun! Narrow bridges required a “snowdog”, narrow groomer and home-made track-setter. Only groomed it ~5x. Folks who found the trail seemed to enjoy it. Not sure yet if it will be a regular trail next year. If so, a new grooming solution for Trail 10 is required
- The Happy Trails Groomer, with electrically activated wheels, acquired late last season worked well this season for all trails (except Trail 10)
- Kubota was used only approx once/week on the OWWT, but it cannot go fully west to March Road at this time due to unknown bridge ratings, and the timing of the grooming needs to be outside of regular hours.
- No people count data this year, due to some NCC data collection issues, but from the parking sites, one can conclude it was quite heavily used especially on weekends



Ottawa West Winter Trail Update

- Excellent support by assistant/co- coordinator, Tom Duxbury, the KN grooming coordinators/groomers and all the OWWT specific volunteers
- This year we added some regular social-skis, out of Kichesippi Beer, on Sunday mornings and Monday evenings. Decent attendance, but could always be better
- User condition reports on Social Media continue to be well received, in conjunction with the use of Nordic Pulse for grooming conditions on the OWWT.
- OWWT was financially self-supporting, although it should be understood that there are significant costs and volunteer effort involved in managing, maintaining and grooming an extra 21km of trails.
- Good funding this year from:
 - UWTA (funded through City of Ottawa & NCC contributions and the NCC increased funding to UWTA in 2025)
 - GoFundMe (\$8.4K), Raffle (\$1.9K), & Sponsors (\$2.5K cash, ~ \$1K in-kind)
 - Trans Canada Trail Grant \$1K
 - No large grant this year as we had in 2024 - perhaps next year with volunteer effort
- Funds cover grooming costs, equipment maintenance, equipment storage, and to purchase additional equipment needed to groom the OWWT.
- 2025-26 focus will be investigating parking options, hold an on-trail social event, improve branding & signage, possibly incorporate Trail 10 North of Carling, and increase private sponsorship \$\$
- Equipment might be needed to help groom Trail 10 and/or add grooming capacity (roller?)
- More volunteers are needed to support the various OWWT activities – planning/coordination, trail prep, groomers, social media, translation, **events**, and **fund-raising**



Facilities Coordinator Report: Raam Gunasakaran

Facilities Update: 2024 - 25 Update

- New Tent location was well received
- Tent heating worked well on the race day, but isn't much helpful for Program days.
- Gate closure are well organized with regular volunteers taking care of it for 2nd season except few exceptions noted by WCP on certain days.



Facilities Update: 2024 - 25 Update



Facilities Update: 2024 - 25 Update

- New pilot flood light installed at 401 - Thanks to Mike Laska
- Motion sensor light in the small 401 cabin is not functioning well; will check and replace next season
- Parking modified at 401 on program days to 3 lane on initial day and was effective, but to continue this it will need posts and signs for full season.
- Parking at 411 seems to be well received adding more space. It can be further optimized next season by adding some signs.
- Proposal to use the summer parking for next season if Rabbit programs don't use this space. Is there another groomed location for rabbit programs?
- Excellent support from volunteers for closing tasks
- Storage in seacans are organized as follows:
Indoor stuffs - Grey seacan; outdoor - White seacan



Facilities Update: 2024-25 Update

- Road lawn signs initiated this year, but couldn't everything - Thanks to Wendy
- Addition to facilities inventory this season - 10 delineator posts, 2 storage boxes for lights. Need more delineator posts in inventory.
- Old blade flags fabric are unusable, need to order few
- Lighting at 411 - Flood light / Parking zone on both sides of skiable area (Parking to #2 & Trail 3 to Chalet)
- Proposal to add a banner for "Corkstown Classic" race event.





Future Plans and Strategic Goals

- Lease renewal in Summer 2025
- Stabilizing memberships, growing programs and events
- Recruiting and retaining volunteers
- Retaining and Sponsorships as a revenue stream
- Expanded trail lights where possible
- Improving the equestrian trail head in partnership with WCP
- Stakeholder relationships (NCC, WCP) will be very important

President: Nigel Wallis



- Questions from KNSC members?
- Motion to accept all reports as presented or amended

2025 AGM Motion: Expenditure Over \$10,000

Acquisition of a powersport vehicle with accessories, including transportation and preparation



Motion: Expenditure over \$10K

“For the purchase of a powersport snowmachine (snowmobile or tracked ATV equivalent) to improve trail grooming capabilities and take the place of our older less reliable units of the powersport fleet. The motion consists of an expenditure with a budget up to \$ 35 000. The decision regarding the make and model will be researched and a recommendation made by a committee reporting to the Trails coordinator. The final approval of the purchase will be made by the sitting Kanata Nordic Executive.”

Motion moved by Eugene Vigneron

2025 AGM Motion: Acquisition of a powersport machine



2025 AGM Motion: Cost Analysis

A recent quote: \$18,499 CAD

Accessories (tracks, winch, etc.): \$6,879.94 CAD

Total : \$26,243.94 CAD



Executive Nominees for 2025-2026

President: ~*Nigel Wallis*~

Vice President: *Chris Lindsey*

Treasurer: *Marsha Kelly*

Secretary: *Amy Thomas*

Volunteer Coordinator: ***Vacant***

Trails Coordinator: *Gene Vigneron*

Rabbit Coordinator: ***Vacant***

Ex-Officio:

Past President: David Bentley

Teen Skate Coordinator: *Heather Boswell*

Racing Coordinator: *Andy Weekes*

Community Programs and Rental

Operations: *Peter Soras*

Communications Coordinator:

Chris Topham

Facilities Coordinator: *Raam Gunasakaran*

OWWT Coordinator: *Roger Colbeck*

Events Coordinator: *Wendy Barron*

Club Administrator*: Ardeth Kirkham



Motion to Elect the Slate of Candidates

Motion to accept all candidates as proposed

Looking Forward to Next Season!



Motion to Adjourn

Motion to adjourn the 2024-25 Annual General Meeting: _____

Seconded: _____



**KANATA
NORDIC**

Annual General Meeting

May 12th, 2025