



Kanata Nordic Community Outreach and Inclusive Experience Program Coordinator

Job Title: Kanata Nordic Community Outreach and Inclusive Experience Program Coordinator

Location: Ottawa

Position Type: Part-Time Seasonal

Hourly wage: \$25/hr

Estimated number of hours: 100

Position Overview

Kanata Nordic is seeking a passionate and dynamic individual to lead our Nordic skiing community outreach and inclusion initiatives. The Program Coordinator will work to expand access to Nordic skiing, foster partnerships with diverse community groups, and develop programs that ensure all participants feel welcome and supported. This role is ideal for someone with a strong commitment to equity, community building, and the joy of outdoor recreation.

Key Responsibilities

Community Outreach and Engagement

- Build and maintain relationships with local organizations, groups, and underrepresented communities to promote Nordic skiing programs.
- Develop outreach materials to be used on the Kanata Nordic website.

Program Development and Coordination

- Create and implement programs tailored to diverse needs, including adaptive skiing, youth programs, and beginner-friendly events.
- Collaborate with club instructors to design accessible and inclusive training modules.
- Track activities to coordinate with and around other activities and club events;

- Contribute to funding proposals to grow and maintain the program.

Volunteer and Staff Training

- Coordinate volunteers to support inclusive program initiatives.
- Provide expertise and guidance on inclusive practices.

Evaluation and Reporting

- Collect feedback from participants and community partners to assess program satisfaction.
 - Track and report key metrics, including participation rates.
 - Recommend improvements based on program evaluations.
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Qualifications

- **Education & Experience:**
 - Experience in community outreach, program coordination, or outdoor recreation is preferred.
 - **Skills & Competencies:**
 - Passion for Nordic skiing and commitment to fostering inclusive experiences.
 - Excellent communication and interpersonal skills.
 - Ability to work effectively with diverse populations.
 - Strong organizational abilities.
 - **Additional Requirements:**
 - Availability for evenings and weekends as needed.
 - Ability to lead beginner groups in introductory experiences in nordic skiing.
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Benefits

- Opportunity to make a meaningful impact on the local community.
 - Work with passionate club members dedicated to outdoor recreation and inclusivity.
 - Turn winter into a joyful season for yourself and others through the fun of a unique outdoor activity.
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How to Apply

Please submit your application, including a resume and a brief statement of interest, to kanatanordicrentals@gmail.com.